

# Town of Milton

115 Federal Street  
Milton, DE 19968



[www.ci.milton.de.us](http://www.ci.milton.de.us)

Phone: 302-684-4110  
Fax: 302-684-8999

## APPLICATION FOR PERMIT FOR PARADE/PUBLIC ASSEMBLY

<b>Section 1</b> (contact information for person seeking to conduct parade/public assembly)	
<b>Name:</b>	
<b>Address:</b>	
<b>Telephone#:</b>	
NOTE: If the parade or public assembly is designed to be held by, or on behalf of, any person other than the applicant, the applicant shall file a letter from that person with the Town Manager or his/her designee authorizing the applicant to apply for the permit on his/her behalf.	

<b>Section 2</b> (information for the headquarters of the organization for which the parade/public assembly is to be conducted)		
<b>Name:</b>		
<b>Address:</b>		
<b>Telephone#:</b>		
<b>Name:</b>		
<b>Address:</b>		
<b>Telephone#:</b>		
<b>Is this a non-profit organization? (please circle one)</b>	<b>Yes</b>	<b>No</b>

<b>Section 3</b> (parade/public assembly information)		
<b>Date of Parade:</b>		
<b>Proposed Rain Date:</b>		
<b>Hours of parade:</b>		
<b>Route to be Traveled</b> (including starting point and termination point):		
<b>Will the parade or public assembly occupy all or only a portion of the width of the streets to be traveled? (circle one):</b>	<b>Yes</b>	<b>No</b>
<b>Approximate # of persons:</b>		
<b>Approximate # of animals</b> (include the description of each):		
<b>Approximate # of vehicles</b> (include the description of each):		

<b>Section 3 continued</b> (parade/public assembly information)	
<b>Location by street of any assembly areas for parade/public assembly:</b>	
<b>Time units of parade/public assembly will begin to assemble:</b>	
<b>Interval of space maintained between units:</b>	
<b>Type of public assembly:</b>	
<b>Describe activities planned during event:</b>	
<b>Describe any recording equipment, sound amp equipment, banners, signs or other attention-getting devices:</b>	
<b>Approximate # of participants:</b>	
<b>Approximate # of spectators:</b>	
<b>Designation of any public facilities/equipment to be used:</b>	
<b>Additional information:</b>	

By signing this application I am assuring the Town that I take full responsibility for cleaning up after any and all animals, especially horses, used in the parade.

Special Note: Since the State of Delaware Department of Transportation controls the flow of traffic on state maintained roadways, it is my responsibility to contact the Department of Transportation and provide the Town of Milton with a letter of no objection for a parade on the date specified.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

**Approved**      Yes \_\_\_\_\_      No \_\_\_\_\_

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date**