

**Town of Milton
Planning & Zoning Meeting
Milton Library, 121 Union Street
Tuesday, May 15, 2012
6:30 p.m.**

**Minutes are not Verbatim
Transcriptionist: Helene Rodgville**

1. Call Meeting to Order

2. Roll Call of Members

Linda Edelen	Present
Lynn Ekelund	Present
Tim Nicholson	Present
Don Mazzeo	Present
Bob Heinrich	Absent

3. Additions/Corrections to the Agenda

Don Mazzeo: We have one item on the agenda. Do we have any additions or corrections to the Agenda as it has been posted?

4. Approval of agenda

Don Mazzeo: Seeing none.

Lynn Ekelund: Move approval of the agenda.

Tim Nicholson: Second.

Don Mazzeo: All in favor say aye. Opposed. Agenda has been approved.

5. Approval of minutes of April 17, 2012 and April 23, 2012

Don Mazzeo: We need an approval of the minutes of April 17, 2012 and April 23, 2012. Do we have any questions, comments or concerns on any of the items that were in there? Seeing none, hearing none, I'll accept a motion to accept minutes for April 17 and April 23, 2012.

Tim Nicholson: So moved.

Lynn Ekelund: Second

Don Mazzeo: All in favor say aye. Opposed. Motion is carried.

6. Business

a. Final Site Plan Review

The applicant, Dogfish Properties, LLC is requesting a final site plan review and approval to construct an addition to the northeast corner of the existing facility located at 6 The Center. The property is zoned LI/LPD (Light Industrial/Large Parcel Development) and is further identified by

Sussex County Tax Map and Parcel # 2-35-20.11-52.01

Don Mazzeo: At this time, I would like to start with Mr. Kerr, since he seems to have the hot seat this evening. I will ask the basic question. Since our last meeting at preliminary, has the applicant provided all of the appropriate adjustments to and according to your letter from the previous letters?

Bob Kerr, CABA Associates: Yes. The applicant has revised the drawings per the comments at the preliminary approval. There is one item that should be changed on my letter. The last sentence, that refers to DelDOT. DelDOT has no jurisdiction on this project. It was a carryover from a previous letter.

Don Mazzeo: That was left in the messaging center?

Bob Kerr: Yes.

Don Mazzeo: Okay.

Bob Kerr: Word processors are amazing.

Don Mazzeo: They're wonderful. Do we have any questions or comments from the Commission? Seeing none.

Lynn Ekelund: I have a question. I'm on the Fire Protection Plan Review Comments, Number 1190 – Separate plan submittal is required for the buildings proposed for this project. Was there a separate plan submitted?

Bob Kerr: I can answer that. That would be a requirement for obtaining a building permit, not part of this site plan.

Lynn Ekelund: So it's not applicable here?

Don Mazzeo: Not applicable to the review.

Lynn Ekelund: Okay.

Don Mazzeo: Very good.

Lynn Ekelund: That was my only comment. Thanks.

Don Mazzeo: I have no further questions or comments on this particular application, particularly in light of the fact that Mr. Kerr has indeed indicated that all of the preliminary concerns and questions have been met appropriately. Therefore I will accept a motion to approve final site plan review of this application.

Tim Nicholson: I submit a motion to approve.

Lynn Ekelund: Second.

Don Mazzeo: All in favor say aye. Opposed. Approved. That's a record.

Lynn Ekelund: You've learned how to submit these things.

7. Adjournment

Don Mazzeo: I need a motion to adjourn.

Lynn Ekelund: I make a motion to adjourn at 6:34 p.m.

Tim Nicholson: Second.

Don Mazzeo: We have a motion and a second to adjourn. All in favor say aye. Opposed. Motion carried. Thank you ladies and gentlemen.