

**Town of Milton
Historic Preservation Meeting
Milton Library, 121 Union Street
Tuesday, June 11, 2013
7:00 p.m.**

**Transcribed by: Helene Rodgville
[Minutes are not verbatim]**

1. Call Meeting to Order
Amy Kratz: called the meeting to order at 7:00 p.m.

2. Roll Call of Members

P. D. Camenisch	Present
Ted Kanakos	Present
Kevin Kelly	Present
Amy Kratz	Present
Mike Ostinato	Present
Mike Filicko	Absent
Dennis Hughes	Absent

3. Corrections/approval of the Agenda

Amy Kratz: Does anybody have any additions or corrections to the Agenda?

Robin Davis: The only thing I might say is with several members missing, the next thing on the agenda is the nomination or election of a Secretary. Gwen Foehner was the Secretary for the Commission. She's no longer a member, so we have to nominate a new Secretary. We can do that this time or we can wait if everybody's here; it's up to the Commission.

Mike Ostinato: Or...

Ted Kanakos: Why can't we appoint somebody who's not here.

Robin Davis: You can do that. So if you want to keep that on the agenda.

Amy Kratz: What does everyone think? Let's have our...

Ted Kanakos: I think we should wait.

Mike Ostinato: Wait. Yes.

Amy Kratz: So go ahead and make a motion for that then, to keep that on the agenda.

Robin Davis: That you'll move to table it until the next meeting; you were going to wait to make a nomination until next time.

Amy Kratz: I mean to move it, yes. So do we have a motion for that?

Ted Kanakos: I make a motion that we put this off, the nomination and election of the Secretary until the next meeting.

Kevin Kelly: Second.

Amy Kratz: All in favor say aye. Opposed. Motion carried and that is the only

correction to the agenda.

4. Nomination/Election of a Secretary

5. Approval of minutes of May 14, 2013

Amy Kratz: Has everybody had a chance to read the minutes from May 14, 2013? Are there any corrections or changes to the minutes. I'll entertain a motion to accept the minutes of May 14, 2013.

Ted Kanakos: I make a motion to approve the minutes for the May 14, 2013 meeting.

Mike Ostinato: Second.

Amy Kratz: All in favor say aye. Opposed. Motion is carried.

6. Business

- a) The application from Colleen Geiter for the installation of a second sign to be placed in the yard for the business located at 102 Union Street further identified by Sussex County Tax Map and Parcel # 2-35-20.07-74.00

Amy Kratz: I believe we have a gentleman here who would like to talk about that.

P. D. Camenisch: Before he starts, can I make a statement here?

Amy Kratz: Yes you may.

P. D. Camenisch: I have read over the Historic Preservation guidelines for signs and it meets all the criteria of what they've asked for; I'm just wondering why it has to come before the Commission. This is just between us, it's discussion.

Robin Davis: Because the Code states that signage has to be approved by the Commission.

Amy Kratz: Yes.

Robin Davis: Even though it...

P. D. Camenisch: It says that in the... I couldn't find that anywhere.

Robin Davis: Yes, there's a section.

Amy Kratz: So there's signage in the Historic District?

P. D. Camenisch: Right, but if it meets all the criteria, can't the Town Hall Code Enforcer make the decision to go ahead and accept it; if it meets all the criteria; instead of having to come before the Historic Preservation? I'm just asking the question.

Robin Davis: I understand and I wish it was that easy; it would be nice; but the way it's written in the Code they have to come back, even though... It's the same thing as what we did last month at the Library. Hardy plank is an approved siding; but they have to come back and ask for approval because it's an addition to the property or it's not using the same material. Those are the items that... If they're using the same material... At the Library, for example, was using wood siding, they wouldn't have had to come before the Board.

P. D. Camenisch: So my understanding is that anything that is a change in

the Historic District, no matter what, the Town Code Enforcer or the Town Hall personnel can't make the decision to approve anything. Is that correct?

Robin Davis: The only thing that can be approved, are actions that do not require review by the Historic Preservation is replacement of same materials.

P. D. Camenisch: Okay. Okay. I'm just trying to clarify everything and see why some things are...

Robin Davis: I understand.

Ted Kanakos: I have a question. The Historic District encompasses all of Town Center?

Amy Kratz: No, it does not.

Ted Kanakos: He's in Town Center, or not?

Amy Kratz: Certain buildings are under...

Ted Kanakos: He's in Town Center?

Kevin Kelly: There's available, I'm sure in Town Hall, but also at the Historical Society, copy of the identification of the places which are identified as the Historic Preservation District; there are also parts of the Town which have been identified as potential additions to the Historic District, but the Historic District follows the contours of the history of the development of the Town and not the existence of the Town as it looks today.

Mike Ostinato: Right.

P. D. Camenisch: I think it's on the website also.

Mike Ostinato: Because I went down to get a copy of the map of the Historic District and they couldn't get me one.

Robin Davis: I've got one. I don't know if it's in your book or not.

Mike Ostinato: Do you have one? I don't think it is.

Kevin Kelly: Mike, there's one... I can meet you at the museum anytime you want and I'll make a copy of the page for you. There are three different pages, they're color and it's what is, what might be and what's not.

Mike Ostinato: Okay, good.

Amy Kratz: The other interesting thing about what was originally designated Historic District is that some houses on streets are designated specifically as in the Historic District, but other houses on that street may not be actually in the Historic District.

Kevin Kelly: The development of the Town.

Amy Kratz: That's kind of how this is downtown.

Kevin Kelly: Madame Chairman, we should get back to the applicant.

P. D. Camenisch: Okay, sorry.

Amy Kratz: We apologize for that break.

Vince Hatala: That's okay, don't worry about it.

Amy Kratz: Please you have the floor. Please tell us what you have come

here to talk to us about in regards to the sign.

Vince Hatala: The reason why we're requesting the second sign, is because our first sign, you have it in the photos there, is completely obscured by the trees downtown and we've had many people come into the Salon going I didn't know this was a salon. I didn't see a sign. In the fall and the winter, you see our sign, but in the spring and summer, you can't see our sign and I really don't think the Town is going to remove those trees or trim them back to the point where people can see the sign from the street. The sign will be... You have the pictures, once again, the sign will be very tasteful. It will be put back; it will be within DelDOT specifications, where we're not obstructing the view of traffic; we're not obstructing pedestrian safety and it's just something... There was a sign there at one time, I was told; if you look at the pictures, there's a pipe sticking out of the ground that I have to rip out one of these days and there was a sign there at one time and we were just going back to historic Milton.

Amy Kratz: So the sign will be placed in the corner where the metal fence is?

Vince Hatala: The sign will be placed where the... I don't know if I included the pictures of the tree that fell down, but where the tree fell down, that's where the sign's basically going to go. I'm going to leave it up to Quillen to decide; they're the experts. We're using Quillen. They made the first sign. They're very reputable and we'll trust them to put the sign where it's in a nice, safe place.

Kevin Kelly: I have a question. Is this sound a ground sign? Is it a pole sign? Is it a roof sign? How's it going to be mounted?

Vince Hatala: It's a ground sign, Sir. It will have two 4X4" posts; the bottom of the sign will be 36" off the ground and it will be buried into the ground.

Kevin Kelly: What will the height of the sign be?

Vince Hatala: The sign is 33X36".

Kevin Kelly: But on a pole?

Vince Hatala: It will be on two posts. Two 4X4" posts; PVC covered; in color; with decorative caps.

Kevin Kelly: But how high will that be? How high will the total structure be?

Vince Hatala: If the sign is sitting 3' off the ground, it will be no higher than 33".

Kevin Kelly: Above that. So 6'?

Vince Hatala: Yes.

Kevin Kelly: Okay. And you already have the existing sign. Will that sign be retained?

Vince Hatala: Yes, please.

Kevin Kelly: Okay and so the total square footage of the combined signs.

Vince Hatala: Total square footage of the combined signs will be under the

Town Code for footage. We have 39.5' of frontage; we're allowed 1.5' of square foot for a sign, so between the two signs we will be approximately 20 square feet.

Kevin Kelly: Okay, thank you.

Ted Kanakos: Question. Do you plan on hanging anything from this sign? In other words, rates? There was a cardboard sign that had the different rates and things like that.

Vince Hatala: The pictures I gave you is the way the sign will be. There will be nothing else on that sign.

Amy Kratz: Okay, since we've heard your definition of what the sign will be. Thank you so much. This is now up for a motion. Would anyone like to make a motion?

P. D. Camenisch: I would like to make a motion that we approve the application for Colleen Geiter for the installation of the second sign.

Ted Kanakos: I'll second.

Amy Kratz: Are there any questions?

Kevin Kelly: Madame Chairman, for the record in Zoning, Part 2-20, Section 66, Part (f), Monument, Pole or Pylon Signs and Part (d) Ground Signs – the square footage, the height and the number of signs on the property is consistent with Code.

Amy Kratz: Okay, can we do a roll call please:

P. D. Camenisch	Approve
Ted Kanakos	Approve
Kevin Kelly	Approve
Mike Ostinato	Approve
Amy Kratz	Approve

Vince Hatala: Thank you very much.

Amy Kratz: You're welcome very much.

7. Adjournment

P. D. Camenisch: Do I hear a motion for adjournment?

Kevin Kelly: So moved.

Mike Ostinato: Second.

Amy Kratz: We have a motion made and seconded to adjourn. Are there any questions on this motion? If not, all in favor say aye. Opposed. We are so adjourned at 7:12 p.m.