

**Historic Preservation Commission Meeting  
Milton Library - 121 Union Street  
Tuesday, September 14, 2010  
7:00 p.m.**

**[Minutes are NOT Verbatim]**

**Recording Secretary: Helene Rodgville**

1. Dennis Hughes: We'll call the Town of Milton Historic Preservation Commission Meeting to order at 7:05 p.m. We'll start with a roll call of the members:

Michael Filicko	Here
Michael Ostinato	Here
Amy Kratz	Here
Dennis Hughes	Here
Gwen Foehner	Here
Sally Harkins	Here
Kevin Kelly	Here

2. Corrections and Approval of the Agenda  
Michael Filicko: So moved.  
Sally Harkins: Second.  
Dennis Hughes: Are there any questions on the motion? If not all in favor say aye. Aye. Opposed, no. Motion carried.
3. Approval of Minutes from August 18, 2010.  
Dennis Hughes: I think everybody had a copy.  
Gwen Foehner: I make a motion to approve the minutes as written.  
Kevin Kelly: Second.  
Dennis Hughes: We have a motion made and seconded for the approval of the minutes. Are there any questions on the motion? If not all in favor say aye. Aye. Opposed, no. Motion carried.
4. New Business
  - a. The Applicant, Donald Voth, is requesting approval for the installation of rubber roofing on the front porch of his home located at 105 Atlantic Street; further identified by Sussex County tax map and parcel 2-35-20-07-121.00.  
Dennis Hughes: Mr. Voth is not here. The application was filled out by him and then we have the technical data of the material and then we have a picture of the roof where he wants to put it.  
Robin Davis: Mr. Voth came in originally and filled out a building permit application. He was going to have Grant & Sons Roofing Co. install the same type of roofing material that was on there originally. I don't know if after talking with Grant & Sons, the contractor, decided to go with the

membrane type roofing; I guess it is more durable, has more life to it. As far as I know, I'm not trying to speak on behalf of Mr. Voth, this type of material is going to replace what is there. There is nothing as far as I know going to go over top of the membrane; so I would say that's what is going to be there. I know from experience that a natural shingle, a three tab or architectural shingle cannot be put on this flat roof because water will build up underneath it.

Gwen Foehner: Robin, the light side is going to be up, right; the dark side down?

Amy Kratz: No the dark side will be up, I believe.

Michael Ostinato: It's white now, isn't it?

Gwen Foehner: Yes, it's white now, that's why I asked.

Robin Davis: The current treatment on there now looks like a white.

Michael Ostinato: If it was white, it would look better than black.

Amy Kratz: Right. Let me see that sample please.

Gwen Foehner: That's why I thought the white was going to be up.

Sally Harkins: The only thing, you really can't as you can tell, he has taken this picture from a little bit of height; you cannot see the roof on that little porch thing as you're walking down the street or something. Because it is so relatively almost flat.

Robin Davis: Does that peel off the back?

Dennis Hughes: I believe it's always the color side and not the black, isn't it, unless you have all black?

Amy Kratz: I don't know the answer to that.

Gwen Foehner: I guess the \_\_\_ is not included in this.

Robin Davis: Actually color is really not.

Amy Kratz: Color is not, but appearance is.

Robin Davis: Yes, but if it is black or white it doesn't make any difference; it's the same type, front and back.

Michael Ostinato: You really can't see the top from walking down the street.

Robin Davis: I actually took the picture myself and was in the parking area my Neva Baker's house, to take this picture.

Amy Kratz: You had to go across the street.

Kevin Kelly: Under the revised proposed revisions and comments which were adopted, back in January, under roofing materials; one of the conditions there says that repair materials shall be consistent with the existing roofing material. So as far as appearance, the flat roof is otherwise consistent with the design criteria established; rubber membrane of similar material may be used.

Amy Kratz: Is that what it says?

Kevin Kelly: That's word for word.

Amy Kratz: Well then this is it, end of story.

Kevin Kelly: That's 4.9.9 standards number two.

Michael Filicko: Thank you Kevin.

Amy Kratz: Thanks Kevin.

Michael Ostinato: But we still don't know what the color is.

Gwen Foehner: And we don't need to know; I'm sorry I brought it up.

Amy Kratz: And we don't need to know.

Gwen Foehner: I make a motion that we approve Mr. Voth's roofing proposal as stated in the agenda.

Sally Harkins: Second.

Dennis Hughes: Does anybody have any questions on the motion? If not we'll vote roll call:

Michael Filicko	Aye
Michael Ostinato	Aye
Amy Kratz	Yes
Dennis Hughes	Yes
Gwen Foehner	Yes
Sally Harkins	Yes
Kevin Kelly	Yes

Dennis Hughes: Motion is approved so Robin will notify Mr. Voth.

- b. Discussion and possible vote on changing the date and/or time of the meeting.

Dennis Hughes: At our last meeting Brenda Burns, one of the members asked about that; it wasn't on the agenda, so I told Robin we would put it on the agenda for tonight. What we need to do is if everybody is happy with the night we are meeting, I think it suits Robin better on Tuesday nights, and so we'll open this up for any discussion; if not, then we'll entertain a motion to keep it the same.

Gwen Foehner: I make a motion that we keep the time and date the same as it is.

Michael Filicko: I obviously can't get here any earlier.

Dennis Hughes: Well actually there's two parts, the day and the time.

Michael Filicko: I second.

Dennis Hughes: Are there any questions on that?

Michael Filicko: Excuse me, Denny, let me ask a question, please; even though I seconded the motion. Did Brenda express a date or time that she wanted the meetings changed to?

Robin Davis: She wanted it changed to either Wednesday or Thursday; she actually works on Mondays and Tuesdays; so Wednesday or Thursday. Not that it makes any difference or its going to change your opinion; but there are two positions on this Board that are up in October; and Brenda's is one of them. I do not make the decision on who gets replaced and who doesn't; so I don't know if Brenda will be on the Board after October 1<sup>st</sup> anyway.

Sally Harkins: Also it needs to be known that we've changed this once before to Tuesday night at Brenda's request.

Robin Davis: When this Board was split between the Board of Adjustment and Historic Preservation Commission, the Commission first met on the first Thursday of every month; at the request of the chairperson at that time, which was Brenda. She worked on Thursday nights; it was moved to the second Tuesday of every month at her request and approval from the Commission.

Amy Kratz: Can I just make a statement? I think we should try to accommodate everyone as much as possible because we are all asked to be here by the Mayor; or a Mayor either the one that is in now or the one that was passed. So I don't care what day it is necessarily, I just can't come any earlier than 7:00. I don't care what day it is. I'm just basically saying I would like to accommodate all the members of the Board, as much as possible.

Robin Davis: Yes, because it does help with the Applicant's too, to know in the future if we're going to keep it, say like Mr. Jefferson, that comes back maybe 3 or 4 times a year, that its easier the second Tuesday and people get used to that. Back and forth to a different time and a different day is hard on everyone.

Amy Kratz: It is, it's hard on everyone.

Dennis Hughes: Gwen, your motion was keeping the date and time of the meeting the same, right?

Gwen Foehner: Correct.

Dennis Hughes: And Mike, is that your wish too?

Michael Filicko: I believe so, yes.

Dennis Hughes: So actually what we're voting on is to keep the meeting on Tuesday nights at 7:00 p.m. Okay, we'll call for a roll call vote:

Michael Filicko	Yes
Michael Ostinato	Yes
Amy Kratz	No
Dennis Hughes	Yes
Gwen Foehner	Yes
Sally Harkins	Yes
Kevin Kelly	Yes

Dennis Hughes: Motion is carried by 6 to 1. We will keep the day and can you notify Brenda of that? Thank you Robin.

## 5. Adjourn

Dennis Hughes: As we have nothing else on the agenda, we're open for adjournment.

Sally Harkins: I make a motion to adjourn.

Gwen Foehner: Second.

Dennis Hughes: We have a motion made and seconded to adjourn. Any questions on that motion. If not, all in favor say aye; opposed no. Motion carried.

Adjourned at 7:16 p.m.

