

**Town of Milton**  
 115 Federal St  
 Milton, DE 19968



**www.ci.milton.de.us**  
 Phone: 302-684-4110  
 Fax: 302-684-8999

**TOWN MANAGER'S  
 MONTHLY FINANCIAL REPORT**

For the period ending 5/31/12:

The following report is an un-audited account of finances.

**Summary**

Property tax is the single largest driver of revenue. Receipts year-to-date in 2012 are \$778,366.74 compared to \$630,164.34 in 2011. This exceeds the 20% increase in the tax rate by \$22,169.53, or 4%. Realty Transfer Tax receipts have also increased in 2012. The line item has increased 57%, or \$55,601.30, when comparing 2012 to 2011. The two categories account for 67% of the improved revenue performance of 2012 year to date, versus the same period in 2011.

The net difference in expenditures, in a year to year comparison, is greater than represented in the table. This is because a paving project was undertaken and the expenditure was not diminished by the amount of the grant received. If the expenditure column were reduced by the amount of the net cost of the project (\$70,201.70 less \$67,324.68 grant funding), the Difference from Prior Year column would be \$99,946.09. The total net change would be \$405,186.28.

The multi-year deficit spending pattern has been reversed.

Type	General Fund +	General Fund -	Same Period Prior Year	Difference from Prior Year
All Revenue ytd	\$1,295,395.85		\$990,155.66	+\$305,240.19 (more revenue than prior year)
All Expenditures ytd		\$1,012,406.67	\$1,045,028.08	-\$32,621.41 (less expense than prior year)
Net change				\$337,861.60

**Revenue Highlights**

In addition to the tax items noted above, there are several areas that show a positive revenue trend. Building Permit Fee receipts are \$44,259.56, or 170%, greater than they were at the same time in the prior year (\$70,281.49 versus \$26,021.93). Collection of Sewer Impact fees from Tidewater Utilities and the associated permit fees from developers have increased by \$23,725.34, or 730%, (\$26,975.34 versus \$3,250.00) compared to last year. And the greater number of officers on the street has increased the amount of fines collected by \$6,801.31, or 30%, greater than the year to date amount (\$29,302.66 versus \$22,501.35) in the prior year.

### Expenditure Highlights

The amendments to the FY 2012 budget have been incorporated into the May *Statement of Revenue and Expenditure* report. All references of expenditure to budget, then, are a reflection of the most up-to-date information available. The period ending May 31, 2012 represents the passage of 75% of the fiscal year. Some line items do not trend with the calendar. The department total, however, should be quite close. The following is a department-level review of ytd expenditure, versus budget:

<b>Department</b>	<b>2012 Annual Budget</b>	<b>YTD</b>	<b>%</b>
Administration	\$301,970	\$221,899.65	73%
Streets (adjusted for paving paid by grant)	\$55,649	\$26,306.56	47%
Police	\$792,794.68	\$566,227.37	71%
General	\$17,570	\$6,216.80	35%
Parks	\$37,005.50	\$21,887.67	59%
Code	\$172,017.97	\$99,666.92	58%

A comparison to the prior year reveals the following:

<b>Department</b>	<b>2011 YTD Expenditure</b>	<b>2012 YTD Expenditure</b>	<b>Difference</b>
Administration	\$386,370.27	\$221,899.65	-\$164,470.62
Streets (adjusted)	\$51,506.51	\$26,206.56	-\$25,299.95
Police	\$525,583.76	\$566,227.37	+\$40,643.61
General	\$12,221.53	\$6,216.80	-\$6,004.73
Parks	\$21,635.05	\$21,887.67	+\$252.62
Code	\$63,133.48	\$99,666.92	+\$36,533.44
Total	\$1,045,028.08	\$1,012,406.67	-\$32,621.41

Authorized staff increases in the Police and Code Departments affected the expenditure in their respective categories. A staff reduction in the Administrative department accounts for the diminished cost for that category.

The reduction in legal expenses from \$93,815 in 2011 to \$19,548 in 2012 (same period ytd) stands out as the largest item by which to compare the current to prior year administrative department expenditure. The practice of allocating insurance (Workers Comp, liability, etc.) expenses to each department, rather than having the administrative department bear all of the cost, has also reduced the expenditure for this department.

Gasoline usage in the Police Department has increased by \$12,462.30, or 68%, in a year-to year comparison. A \$6,138.20 reduction in the expense for training and a \$4,973.92 reduction in expense for uniforms, for the same ytd period, are notable items of diminished expense.

### Proprietary Fund

Revenue from Trash Collection is \$38,021.78 greater than the same period in the prior year. This is because of the contracted rate increase. The expense of disposal increased correspondingly. Water rents, year-to-year, are “flat” – despite an increase in the total number of homes and business in town. This is a consequence of foreclosures and the discretionary reduction in the use of water for irrigation. Proprietary Fund salary expenditures have increased because of the decision to allocate administrative support cost to this department.