

**Town of Milton
Cannery Village Ad-Hoc Signage Committee**

**Report to the Town Council
August 5, 2013**

Committee Activities:

As reported at the Jul 1, 2013 Town Council Meeting, Mr. Win Abbott, Milton Town Manager, and members of the Cannery Village Ad-Hoc Signage Committee met with Teresa Townsend, Quillen Signs, to review their April 11, 2013 bid proposal which was not in complete compliance with The Town of Milton's March 12, 2013 RFP 2013-01. The Town Manager, committee members and the Quillen representative reviewed the RFP and Quillen proposal in line by line detail then conducted a walking tour of the entire Cannery Village development. As a result of that meeting Quillen submitted a revised bid which was received by the Town and committee on July 11, 2013. The revised bid was fully compliant with RFP requirements and fortunately the price was also a bit lower than the original.

Subsequent to the above, the Committee once again met with Ms. Townsend and again toured the entire area to insure that Quillen understood all of the requirements thoroughly. During this final walk through Ms. Townsend placed flagging signs in exactly the locations we require new posts for signage series #1. That meeting was concluded satisfactorily.

Committee Conclusions and Recommendations:

The Committee's recommended solution to the public safety emergency response problem for the Cannery Village development have been fully reviewed and concurred in by the Milton Town Manager, Sussex County Delaware Emergency Manager and Sussex County 911 Addressing Manager. That solution requires three distinct and interrelated signage updates within Cannery Village:

1. New signs at the end of the sidewalks where houses face a common green space (Pocket Park) instead of a named street to indicate the exact addresses and front entrances of those homes.
2. Additional signs added to street name signs where the named street traverses the rear loaded garages associated with those Pocket Park homes in order to direct personnel to the new front entrance signs
3. Additional street name signs added to the number signs on each rear loaded garage to ensure personnel can properly identify exact house addresses when traversing behind those homes.

Each of these three signage updates is an essential element of a synergistic solution to the emergency response problem in Cannery Village. Sussex 911 and the Sussex EMS dispatchers have made it abundantly clear to the Committee that all three elements of the proposed solution must be accomplished to fully solve this critical public safety issue.

The Streets and Sidewalks Committee met on July 10, 2013 and reviewed project recommendations for street repairs brought forward by the Public Works Director. These were as follows:

- A. New Street between Federal and Chestnut \$65,854.67 estimated cost
- B. Patching of State Roadways 6,865.31 estimated cost (Milton is obligated to repair any place they opened for utility work on state roadways)
- C. Manship Street 12,246.44 estimated cost
- D. Hazzard Street 12,825.24 estimated cost
- E. Parker Street 14,445.88 estimated cost
- F. Prettyman Street 12,987.85 estimated cost
Atlantic Avenue (3 phases)
- G. Phase 1 Union Street to Spruce Street 30,146.36 estimated cost
- H. Phase 2 Spruce to Yew Street 30,725.16 estimated cost
- I. Phase 3 Yew to County Rd 32,693.08 estimated cost
- J. Chestnut Street Patching 19,702.90 estimated cost

After review by the Committee the following items were decided to be of the highest priorities for funding in the upcoming budget:

1. Atlantic Avenue-Phase 1 Union Street to Spruce Street 30,146.36 estimated cost
2. Prettyman Street 12,987.85 estimated cost
3. Patching of State Roadways 6,865.31 estimated cost
4. Chestnut Street Patching 19,702.90 estimated cost

It is also recommended that an additional 15% be added for contingency as these are estimated figures and the price of asphalt fluctuates dramatically.

The Streets and Sidewalks Committee has also has prepared recommendations to presented to Council at the August 5, 2013 meeting for the Sidewalk and Curbing Ordinance. See attached

Respectfully.

John Collier

Chairperson



523 Federal Street Milton, DE 19968
 302-684-3661 fax: 302-684-4263

Estimate #6028

04/05/2013

Prepared for:
 Town of Milton
 Win Abbott

Prepared by:
 Quillen Signs
 Salesperson: Teresa Townsend
 523 Federal Street
 Milton, De 19968

Phone: 684-4110

Fax: 684-8999

Phone: 302-684-3661

Fax: 302-684-4263

Description:

Cannery Village
 911 upgrades
 Series 1, 2 & 3 via Town of Milton
 Consultation and installation charges are included in per /each price

Quantity	Description	Each	Amount	Tax
1	Series 1: "Hotel Signage" Pocket Park signs 3" round aluminum posts (non fluted) 12 posts - (10) 13' (2) 15' Ball finials Traditional style base Hanging blade holder 22 blades, lettered 2 sides	\$8,796.00	\$8,796.00	
174	Series 2: Garage Signage Removal of all old number signs Mounting new Garage signs 2 signs each per garage - 1 with number (verticle) 1 with lane name (horizontal) quantity may vary from 151 to 220 as per Bob Weston - pricing at 174 as per original w/o until further notice	\$96.00	\$16,704.00	
1	Series 3: 6"x24" extruded aluminum street sign that match the existing signs there installed crosspiece - new sign will sit on top of the street signs. 17 signs - 12 single sided (1F) 5 double sided (2F)	\$1,335.00	\$1,335.00	
1	extras: removing 1 post - moving the speed limit sign from that post to one of the new posts. straighten 2 existing blades / flip 2 signs for better EMS visibility /	\$150.00	\$150.00	

TOTALS Subtotal: \$26,985.00

Sales Tax: \$0.00

Total: \$26,985.00



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Terms:

PREVIEW ESTIMATE. Quillen Signs does not obtain any required permits. This is customer responsibility. Prices good for 30 days

By my signature below, I authorize work to begin and agree to pay above amount in full according to the terms on this agreement.

SIGNED: _____ DATE: _____ AMT. PAID TODAY: _____