

**Town of Milton
Cannery Village Ad-Hoc Signage Committee**

**Final Report to the Town Council
April 7, 2014**

Activities since last report:

As previously reported to Milton Town Council, Quillen Signs Inc. proffered bid #6028 in response to the Town's Request for Proposal (RFP) 2013-01 delineating the required safety signage improvements for the Cannery Village Development. Subsequent to that, negotiations were conducted with three potential funding sources, i.e., the Town of Milton, the Cannery Village Homeowners Association (CV HOA) and the Cannery Village developer, Chestnut Properties. Sufficient funding was provided by those sources to allow awarding of a contract to Quillen Signs, Inc.

The Ad-Hoc Committee is now pleased to report that the following required work has been accomplished:

1. New signs were installed at the end of the sidewalks where houses face a common green space (Pocket Park) in order to clearly identify the home's street address.
2. Signs were attached to existing street name signs associated with those Pocket Park homes in order to direct personnel to the front entrances, as requested by Sussex County EMS.
3. The house number signs were replaced with street name and number signage on the garages of each Cannery Village home.

The Quillen installation crew was accompanied by a member of the Ad-Hoc Committee during each of the above tasks. We can report that the above work was completed in accordance with the contractual requirements during March 2014.

Conclusions and Recommendations:

The Ad-Hoc Committee would like to thank the Milton Town Council, CV HOA and Chestnut Properties for their support in this very important safety improvement program for the residents of Cannery Village.

The tasking of the Cannery Village Ad-hoc Signage Committee is now complete. We therefore recommend that Milton Town Council close out the authorization for this committee.

Respectfully Submitted by Committee Members:

Michael Cote
Robert Frazier
Roger Thomson
Robert Weston