

MILTONPLANS

CREATING A FUTURE FOR OUR HISTORIC TOWN

MEMORANDUM

TO: Mayor and Town Council
Town of Milton

FR: Barry Goodinson, Chair
Planning and Zoning Commission

RE: Activities of the Planning and Zoning Commission, July 2014

DT: July 29, 2014

During the month of July, the Milton Planning and Zoning Commission did the following:

- *July 15, 2014:* Held a **regularly-scheduled monthly meeting of the Commission**. No applications were considered, however, the because of Donald Mazzeo's resignation from the position of Chair (he remains a member), the Commission elected new officers. Barry Goodinson was named Chair to replace Mazzeo; Mark Quigley succeeded Lynn Ekelund as Secretary.

The Commission also discussed the Town Council's proposed changes to code 220-99. These proposed changes would eliminate the requirement that zoning changes be referred to the Planning and Zoning Commission and would change the currently-requires 4/5 vote to overturn the Planning and Zoning Commission's recommendations to a simple majority. By a roll call vote, the Commission unanimously voted to oppose these changes. A formal Advisory Report to the Council will follow.

The Commission also adopted a proposed Comprehensive Plan budget for the expenditure of \$9,000. This budget was forwarded to the Council through Mrs. Rogers on July 21.

Finally, at the July 15 meeting, the Planning and Zoning Commission approved the dates for the remaining Comprehensive Plan community meetings. In addition to the previous-scheduled meetings, meetings will be held as follows:

Catch-Up Meeting
Cultural Resources
Community Development Plan
Economic Development Plan
Community Facilities Plan
Front Street
Presentation of Draft Plan

Wednesday, Sept. 10
Week of September 22
Thursday, October 9
Thursday, October 23
Tuesday, November 4
Thursday, November 20
Tuesday, December 9

- **July 19, 2014:** Hosted the **fourth in a series of community meetings as part of the town's Comprehensive Plan process**. This meeting considered the Town Center.
- **July 22, 2014:** Barry Goodinson met with Hal Godwin to discuss the Comprehensive Plan. In particular, we discussed the July 28 community meeting and made assignments for the completion of first drafts of the sections of the Comprehensive Plan. Hal Godwin will complete a first draft of the growth/population section of the plan. Barry Goodinson will complete the Core Values, Town Center and Historic District sections. It was decided that the Transportation community meeting did not achieve the outcomes necessary for a meaningful Comprehensive Plan, therefore Hal will reach out to DeIDOT for more help on that section. Hal will also speak to Ed Lewandowski to request his support with the open space/environment community meeting (Mr. Lewandowski facilitated the Core Values community meeting).
- **July 25, 2014:** Barry Goodinson met with staff of the State Historic Preservation Office in Dover to discuss the August 13 community meeting to discuss historic preservation. Allison Schell, Executive Director of the Milton Historic Society, also participated in the meeting.
- **July 28, 2014:** Hosted the **fifth in a series of community meetings as part of the town's Comprehensive Plan process**. This meeting considered the Broadkill River.