

Town of Milton

115 Federal St

Milton, DE 19968



www.milton.delaware.gov

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December 23, 2014

To: Mayor & Council

From: Mike Trotta ^{MT}

Re: Monthly Report

Attached you will find the reports submitted by the Code Enforcement Officer for December, 2014. These reports summarize the majority of the activities handled by the Code Department.

Please feel free to contact me if there are any questions or comments.

C.E. MONTHLY REPORT – DEC. 2014

**PERMIT ISSUED TO: 102 HERITAGE BLVD.
110 HERITAGE BLVD.
404 ATLANTIC AVE.
424 MULBERRY ST.
119 WEST SHORE DRIVE
127 MORRIS AVENUE
303 ACRE LANE
119 ARCH ST.
105 FEDERAL ST.
313 MILL ST.
151 WEST SHORE DR.
106 NELLIE LANE
205 ARCH STREET
207 ARCH STREET**

Closed out 15 old permits

Sent out 2 trash cert letters

- 11/26 = Spoke with resident about permitting process**
- 11/26 = Schell Brothers about process for C of O**
- 12/1 = Contractor about permitting process**
- 12/2 = Spoke with citizen about zoning process**
- 12/4 = Realtor had questions about setbacks**
- 12/8 = Spoke with homeowner about process for
converting home to bed-and-breakfast**
- 12/9 = Realtor had questions about signage in Town
Center district**
- 12/9 = Potential homebuyer had questions about work
that can be done in the Historic District**
- 12/15 = Realtor had questions about the Historic
Preservation process**
- 12/16 = Spoke with realtor about Shipbuilders fees**
- 12/18 = Resident had questions concerning property line
issues**
- 12/18 = Potential homebuyer had questions about impact
Fees**
- 12/22 = Realtor had questions about setbacks**

**Continuing to gather information on noise created by generators
Research on conditional use for 517 Chestnut**

C.E. MONTHLY REPORT – DEC. 2014

Working on contractor, business, and rental licenses

Certified letter to owner of 117 Collins Street concerning the condemnation of the house.

Letter to property owner without a number on house

Letter to Chestnut Properties to clean up debris on vacant lot on Carlton Dr.

Talked w/owner of 120 Federal about fixing broken window

Contacted owner of 611 Union about old garage on property

C.E. VIOLATIONS DEC. 2014

<u>DATE</u>	<u>ADDRESS</u>	<u>VIOLATION</u>	<u>ACTION TAKEN</u>	<u>FINAL DISPOSITION</u>	<u>DONE</u>
11/24/2014	110 Sailor	damaged car in yard	left door hanger	car has been removed	Y
11/25/2014	301 Mill	work without a permit	talked w/owner	permit obtained	Y
12/03/2014	130 N. Spinnaker	trash can left out	left door hanger	can has been removed	Y
12/03/2014	441 S. Spinnaker	trash can left out	left door hanger	can has been removed	Y
12/03/2014	327 S. Spinnaker	trash can left out	left door hanger	can has been removed	Y
12/10/2014	441 Rudder	trash on porch & in yard	talked w/tenant, sent certified letter		
12/11/2014	203 Mulberry	tree limb in yard	left door hanger	tree has been removed	Y
12/11/2014	402 S. Spinnaker	2 untagged vehicles	left door hanger	vehicles have been removed	Y
12/12/2014	105 Mermaid	mattress in yard	left door hanger	mattress has been removed	Y
12/17/2014	203 Mulberry	untagged vehicle	talked w/tenant		
12/22/2014	503 Chestnut	tires, debris in backyard	left door hanger		