

**Town of Milton  
Town Council Meeting  
Milton Library, 121 Union Street  
Monday, May 7, 2012  
6:30 p.m.**

**Transcriptionist: Helene Rodgville  
[Minutes are Not Verbatim]**

**1. Public Participation**

- a) Georgia Dalzell, Chamber of Commerce: Good evening. I'm here for one thing tonight and that is to remind everyone about the Horseshoe Crab Festival coming up later this month. One of the things the Chamber does, along with supporting businesses here in town, is to promote festivals that get people to come into town during the summer, so this is the kick-off of our summer season, the Horseshoe Crab Festival. It's the last Saturday this month, May the 26<sup>th</sup> that takes place in Memorial Park here and Prime Hook. Prime Hook is our partner with this and we shuttle people back and forth. It's really interesting. If you haven't come, try to come, because you learn all about the nature that we have in our area, which is really special: the horseshoe crabs, the shore bird migration and that sort of thing. Prime Hook is very involved with this and with this festival, so we're kicking off the summer, Horseshoe Crab Festival, May 26<sup>th</sup>. These flyers will be on the back table if anybody would like to pick up one and put them in their business. Thank you. That would be great.

Mayor Newlands: Thank you.

- b) Gwendolyn Jones, 204 Atlantic Avenue: My question would be addressing Council, in general, for who would be best to answer it. 70% of Milton town budget goes to the support of the Police Department. Is this proportional with other towns, focusing on the demographics; and why doesn't the focus on this rise above the effect of that; having 2% income from additional revenue from selling water to others outside of Milton?

Mayor Newlands: I don't know about the percentage vs. other towns and I don't understand the second half of your question.

Gwendolyn Jones: Okay, well the second half of the question is, the effect of such a heavy burden on the budget of Milton is requiring Milton to struggle to have to support that and so we're having to push the borders to try to bring in the issue of revenue by selling water and mainly this project down Cave Neck Road, etc.

Mayor Newlands: The project on Cave Neck Road was annexed in in 2008; we're not pushing any borders or doing anything new in town.

Gwendolyn Jones: Well that's not my point. My point was that we're having to push the borders in trying to do the water tower and all these things. That's where Milton has to... From what I understand, the majority of Milton's income comes from selling water and 70% of that, of Milton's budget, goes to the Police Department and I was wondering if that was proportionate?

Mayor Newlands: None of the water money goes to the Police Department. The water money stays within the Water Department. That's the way it's designed and that's the way it's run by government code.

Gwendolyn Jones: Okay, well where does the budget come from to support the Police Department?

Mayor Newlands: The General Fund.

Gwendolyn Jones: Okay and 70% of that goes to the Milton...

Mayor Newlands: I don't know what the proportion is. You're throwing numbers out and I haven't had the opportunity to look at the budget and see what the proportions are, so I really can't comment on that.

Gwendolyn Jones: Is it then generally assumed that a large, overly large portion of that goes to the Police Department?

Mayor Newlands: Yes.

Gwendolyn Jones: Okay. Is it reasonable? Is it in proportion with other towns?

Mayor Newlands: I haven't looked at other towns' budgets, so you're asking questions I can't answer right now.

Gwendolyn Jones: Okay. I'm just curious. Thank you.

Mayor Newlands: Okay, thank you.

- c) Jeff Dailey, 211 Gristmill Drive: The survey that went out to those that voted strikes me with my limited experience with surveys, as a not value added survey; meaning I don't know what purpose it was designed to serve. I would like to see some value added to that survey and the surveys brought to, preferably, a citizens committee, a Mayor's Task Force, to make sure that the public is fully aware of every aspect of our current water system, how we want to improve it, augment it, for how many years into the future and at what cost and if, in fact, the Mayor continues to refuse, as you have Mr. Mayor, to appoint such a committee, then perhaps the Water Committee, which is chaired by Councilman West, could, in fact, be that interface for the public and host workshops. One thing I would like to see, however, if that's the case, would be meetings that were planned not in the afternoon, not in Town Hall; but at times that would be accommodating to townspeople, certainly in a venue such as this, so if people wanted to attend to get information, they would be welcomed at an appropriate time and also in an appropriate space. Thank you.  
Mayor Newlands: Thank you.
- d) Ed Harris, 305 Behringer Avenue, 310 Behringer Avenue, 103 Milton-Ellendale Highway, 616 Union Street: I took notes this time, because I get very enthusiastic and I'm very emotional when it comes to the town, because I love the town. I've been here for 20 years and I really want to spend the rest of my life here and I'm concerned. First of all, I want to bring to your attention an ongoing problem that's been going on for years, since I've lived here and it's the existing water tower. Twice now, not only myself, other neighbors have had damage from maintenance in the water tower. Not only the brown water coming off the water tower, over spray on property, damaging vehicles, and the last time it was power washed I had approximately two trash bags, Glad bags, that Wright's Landscaping Company picked up off my property – the town or the insurance company paid for. Every other town that I know of, as a matter of fact I just saw them take down the water tower... Tidewater's the one by Home Depot, tents their water towers. If that water tower, I'll give you an example, if that water tower was by one of your homes in Cannery Village or in Wagamon's West Shores and you were getting paint chips, and I'm not exaggerating, large paint chips or over spray on your vehicles, would

you have a problem with it? Okay. My neighbors and myself and I haven't gone door to door. I've spoke to several of my neighbors who have had the damage in the past that were reimbursed by the town, we feel, especially now that we are in keeping with the rest of the town as far as paying equitable taxes; I think our property should be protected and the water tower needs to be sprayed, and tented.

Mayor Newlands: Can I ask you a questions?

Ed Harris: Yes.

Mayor Newlands: The paint chips. Wasn't that the last time it was painted a few years ago?

Ed Harris: It was the last time it was painted.

Mayor Newlands: But it's not an ongoing problem, where it happens every day?

Ed Harris: To be honest with you...

Mayor Newlands: It was only during the maintenance period. The maintenance took a week or two.

Ed Harris: No, there have been several times, as a matter of fact. As a matter of fact, I'll tell you how bad it was. I got a brand new roof, I got a brand new integrated guttering system; all my gutters were clogged, every one of them and this was after the fact, after they came out because there were so many paint chips. My pool filter, that I just change the sand on in my backyard, there are paint chips in my pool filter.

Mayor Newlands: This happened a few years ago, though. It's not happening today.

Ed Harris: This happened approximately... Robin would know. I think he was here. A couple of years ago.

Mayor Newlands: So it's not ongoing, is my concern.

Ed Harris: It's ongoing in the sense that every couple of years when they power wash that...

Mayor Newlands: Okay, it's happening only when they power wash?

Ed Harris: Absolutely. It only happens when they power wash.

Mayor Newlands: Okay, thank you.

Ed Harris: So my neighbors and I think if you go back in the town's records, the town, or I think the insurance company had to reimburse people, I mean like \$2,000, \$3,000, \$4,000 a pop; every time this has happened. I think this is a little much. My second thing is, on the corner of 16 and 5 you've recently put up a sign and I know the town has been addressing the through truck traffic. I spoke to a young lady, a very nice young lady, at DelDOT, Denise Coulbourne and I also spoke to Chris Silvestri. From what I understand, the town, not DelDOT, requested signs be put up. Actually, my partner was told that DelDOT put them up; but it's actually the town. The town wanted seven signs put up, okay, and you all paid for seven signs. I don't know whether there were extra signs, but what you've done is, you're put a sign on a telephone pole and then from here to where the gentleman is over there, you put another sign. Maybe even closer. Which is redundant, first of all; second of all, you placed that sign right in front of the Milton Historic Sign, so the first thing you see, which makes no sense at all. So I called to find out what's going on. Denise Coulbourne told me she thought the sign placement was stupid.

Mayor Newlands: We did not place the signs, DelDOT came in and placed all the signs.

Ed Harris: You didn't place them, but you requested...

Mayor Newlands: We... Okay.

Ed Harris: You pay, the town pays, and I can stand corrected, the town paid for the signs;

the town pays to have the signs installed. DeIDOT does what you request. Is that correct?

Mayor Newlands: DeIDOT also dictates where the signs go. We passed an Ordinance in town, no trucks over two axles. Okay, DeIDOT went and did the same thing. Alright and DeIDOT also went out and said that these signs will be placed in this exact location and then after they placed them in there, we told them they looked terrible and they were in the wrong spot and they don't give people the proper warning. DeIDOT came out, looked, and agreed with us to a point. So they're going to reevaluate everything.

Ed Harris: I already talked to her about that today.

Mayor Newlands: Okay, so they're reevaluating everything that they did with the placement of signs, because there is not enough warning to give truck traffic...

Ed Harris: Absolutely.

Mayor Newlands: We know all of that stuff, okay?

Ed Harris: I'm just letting you know, public participation. I think the solution is, and this also, Ms. Coulbourne and I, she thought the solution; and I agree with her 100%; rather than having one sign after you come into town, which means... Which I saw it happen, just the other day, the truck gets into town, and it says where am I going to turn around? It has to go through town. The signs need to go further up on 16 and further up on 5, to give people prior warning before they get into town. What you have now, basically, is a traffic problem. Traffic is going to stop. Okay that's number two. Number three, I know you are all in the process of hiring a Code Enforcer, if you haven't. I would just like to make a suggestion to you to the Personnel Committee. It is imperative that whoever you hire as a Code Enforcer, has some sense of aesthetics, as far as the appearance of this town; because if you don't have a Code Enforcer and all he's doing is measuring footings and checking construction issues and not taking a look at the height of the grass, or abandoned vehicles, or neglecting all this, what purpose is the Code Enforcer? For all of us who live here, whether we live in the town or outside the town or in Cannery Village or in Wagamon's West Shores, the appearance of this town is so imperative, that whoever comes here, if one of you is selling a piece of property or any of us is, the first thing people see is they come to this downtown area, who wants to live here. They're not mowing their grass, we've got huge signs, the appearance is imperative. I don't care how pretty all the new developments are looking, if the historic part of this town looks shabby, it's going to affect us all in our pocketbooks, okay, when it comes to selling these property. My last thing is to say, I also got this, this questionnaire and I really am perplexed. I keep on seeing this issue brought up again and again and again. Any other town, if you had a Referendum, when you had 260 that voted no and 124 said yes, it would be dead in the water. Why and I would like to get an answer from maybe all of you; how many of you are actually pushing for this and why are you steamrolling this new water tower to the town? I don't quite understand it. Then also, I'm looking at this survey and I have to be honest with you, some of the questions on this survey, I wouldn't ask a fifth grader. I think they are insulting to be honest with you. That's it, thank you. I would appreciate an answer. Rather than just walking away and not getting an answer, can you please give us an answer why you feel, individually, this is such a pressing issue that you have to take the time, the money to spend, to push this through. Furthermore, with the rates and the water increases and the rates of the sewer increases, I know personally, my gardens will dry up this summer. My pool will stay half empty. I can't afford to pay \$1,000 a quarter to fill my pool or to keep my gardens watered. I have 300

roses back there, guess what, they're all pulled out because I can't irrigate my gardens. I think there's going to be a lot less water usage in this town than you're anticipating, because people can't afford the sewer rates, especially those of us who don't newer meters. So thank you.

- e) Don Molina, 330 Behringer Avenue: Good evening Council and good evening resident's of Milton. This is about the third time we've come before city council and starting as early as March where I petitioned the Council, praying for relief from the activities of Dry Zone, adjacent to my property at 330 Behringer Avenue. Pursuant to a FOIA request, I understand now that your Town Solicitor has had an opportunity to review the material. He should be well learned in the subject matter, in terms of what is being asked and, again, there has been a change of use. The town may wish to decide how they want to address that change of use. I'm only requesting relief from the parking of the vehicles adjacent to my property. When I bought my property it is zoned R-1; we enjoy the property; we want to stay there; we don't like the activity that is taking place adjacent to us and that's basically in non-compliance with the zoning code, but it's also not consistent with your Comprehensive Plan, to continue that use. It's going to continue to a devaluation of properties in the area and it's going to cost us investment and, again, the town may wish to address how you want to work with the change of use; whether you want to phase them out; or give them amortization to move to some other location; but what is prescient to me is the activity taking place next to me. So I leave that to you. What I would appreciate from Council, depending on your disposition, is a written response because I am tired of coming here.

Mayor Newlands: We've sent you a written response on the Dry Zone building itself, haven't we?

Don Molina: No.

Seth Thompson: No, he received a response to his FOIA request.

Mayor Newlands: Okay.

Don Molina: What I want is a response, because I'm going to pursue other avenues.

Mayor Newlands: That's fine, we'll get something to you.

Don Molina: Thank you.

- f) Lorraine Wassermann, 244 Westward Drive: Good evening everyone. I just have a comment and I just wrote a couple of notes about the Water Committee. I would like Mr. Mayor to know that I think the Water Committee sounds like a pretty good plan; however, I hope that the Water Committee will publish the minutes; that hasn't been done; and also have an agenda and I certainly hope that they schedule a meeting at a different hour, instead of 4:00, maybe make it around 5:30 in the Library and not in Town Hall where people are standing around and it's not really meant for a lot of people, because I know it's an issue that a lot of people are interested in and I am too. Also, the other thing is I would like, as I said, to be in the library and I hope you consider that and I'm also giving you a copy of my letter to Editor, which was published in the Cape Gazette, for the record. Thank you very much.

Mayor Newlands: Thank you.

- g) John Collier, 301 Coulter Street: Good evening Mayor and Council. Thank you for the opportunity to speak. I guess most of you know that I work with the Lion's Club and I

operate the Train in the Park for little children and stuff like that. The reason I'm coming is I came to the Council some time back about putting up signage prohibiting the use of alcohol in the park and Saturday I witnessed something that makes me think that it's urgent that the town address this. I had a party for four year old, Saturday afternoon, and fortunately this didn't occur until this was over and most people had left, but I noticed that during the time of the party there were two gentlemen sitting under the tree by the boat dock and I assume that's a portion of the park. It may not be and they were certainly imbibing in something that was a clear liquid coming out of clear bottles, that looked a lot like a pint size bottle to me; although I think they're 500 ml now; so you can see how long since I bought one. They stayed around for a while, so after awhile, one of them left and the other one stretched out on the bench and went to sleep. As I had finished up and was getting ready to leave, he decided that he was going to get up, as well, and had a little trouble getting up and when he finally did he urinated on the bench. I think it's time that that be addressed. You need to post it and then enforce it and if there isn't something in the Code regarding that, maybe it's time that it be placed there. People have stood up tonight and talked about the image of the town; well you know, what happens the first time one of them does that when there's a whole group of little kids sitting there watching? About half of the clientele that I get for the train, comes from outside of Milton. It certainly doesn't speak well of Milton when this type of stuff occurs and I understand the police don't have time to patrol the park all the time, and if I had had a cell phone I would have happily called them, but I happened to leave mine at home. If someone wants to discuss this through, because there are some other sensitive issues that I have come across in the park here, of late, since it's the season and I'm in there a lot and I don't know that they need to be brought to a public forum. Anyhow, I would respectfully request that something be done to address this problem and post haste if possible.

Mayor Newlands: We did replace some of the signs in the park last year, the rules and stuff? We need to get more down there.

John Collier: Signage is great, but enforcement is what needs to be.

Unidentified Speakers: We've got police, why are they not policing that park?

Mayor Newlands: Please quiet.

Allen Atkins: We'll get signs for the main side, plus we'll get one for the other side

John Collier: Thank you very much.

2. Call to Order – Mayor Newlands called the meeting to order at 6:52 p.m. and closed the Public Participation
3. Moment of Silence
4. Pledge of Allegiance to the Flag
5. Roll Call – Mayor Newlands
 

Councilman Booros	Present
Councilman West	Present
Councilman Lester	Present
Councilwoman Patterson	Present
Mayor Newlands	Present

Councilwoman Jones	Absent
Vice Mayor Betts	Absent

6. Additions or Corrections to the Agenda

Mayor Newlands: Do we have any additions or corrections to the Agenda?

7. Agenda Approval

Councilman West: I'll make a motion that we accept the Agenda, as written.

Councilwoman Patterson: Second.

Mayor Newlands: We have a motion and a second to accept the agenda, as amended. All in favor say aye. Opposed. Motion carried.

8. Presentation and Approval of Minutes – April 2, 2012 and April 19, 2012

a. Water System Improvement Public Hearings of February 27<sup>th</sup> and February 29<sup>th</sup>, 2012

Mayor Newlands: I apologize for all the minutes of the meetings you had to read, but we had a back log and we had two Public Hearings and two council meetings to go over. I don't know if anybody has any questions or comments. Two council members weren't here during the February meetings. You may have been present, but you weren't on the council. Does anyone have any issues with the minutes?

Councilman West: Mr. Mayor, I make a motion to approve the minutes.

Mayor Newlands: Do you want to explain it first; so the public knows what we're doing?

Councilman Lester: I second that.

Mayor Newlands: We have a motion and a second to approve the minutes of April 2<sup>nd</sup>, April 19<sup>th</sup>, 2012, February 27<sup>th</sup> and February 29<sup>th</sup>, 2012. All in favor say aye. Opposed. Motion is carried.

9. Discussion on Written Committee Reports

Win Abbott: Mr. Mayor, I believe the only written committee report that you have, excepting that very brief one from the Water Committee, which was a late insert, is from the Economic Development Committee, your kiosk presentation.

Mayor Newlands: Right. I'll get to that in one second. There was a clarification from the March 5<sup>th</sup> minutes, I think Councilman West was asking a question and it was really the sentence that we had, you'll see in your examples, the sentence was really broken into two. Ms. Grieg started a sentence and then stopped and then started another sentence, so now the way it's typed, it looks correct. Win, the Water Committee report, we're going to do that during the.

Win Abbott: I'm just trying to kill a few less trees here, so there was not a lot to report, it was only a one-item agenda, so you can accept the Water Committee report which is the top half of that page, the late insert, and then the last part is provided as a convenience for all council members when Councilman West makes his motion, later in the meeting.

Mayor Newlands: Okay. Does anybody have any questions on that report?

10. Economic Development Committee Kiosk report

Mayor Newlands: Let's do the Economic Development Kiosk Report and then we've got a very thick package here. Mr. Howard is going to talk about this.

Bob Howard, Chairman of the Economic Development Committee: The Committee has decided to proceed with the kiosk that we presented to you a year ago. One of the newest members of our committee, Mr. Ed Kay, has built a fire under us and got us moving on the kiosk and he is

going to present the status report of this tonight.

Mayor Newlands: I don't want to go through all 25 pages.

Ed Kay: No, only two pages. You have these two pages?

Mayor Newlands: Yes, where are they in the document?

Ed Kay: I think they were attached to the agenda. If not, I have seven or eight copies here.

Mayor Newlands: We have your whole presentation, I just want to know where it is here.

Ed Kay: Well that presentation is a little out of date.

Mayor Newlands: Okay, then you have documents for us?

Ed Kay: Yes. Please pass this around. In a nutshell, as Bob was just saying, we decided on a location, the decision was unanimous by the Economic Development Committee and you can look at the pictures here. One is an aerial view of the location and the other is a ground view of the more suitable location that we came up with. Basically, it moves using one of the handicapped spots; we're talking about across from the library, moving the bike rack and then relocating and creating a second handicapped spot along side it. It's very straightforward. There will be enough room for an off ramp clearance, if somebody needs to come up with a, theoretically at least, with a wheelchair, that will be possible and the design is exactly what you saw here a year ago, thirteen months ago, actually and we're working on the specific details. It's going to be a sweat equity project.

Mayor Newlands: Now you're looking to take out the first handicapped spot and literally just move it down.

Ed Kay: Yes. Correct.

Mayor Newlands: Now where this ramp is here, that's going to stay open to be able to roll a wheelchair up?

Ed Kay: Yes.

Mayor Newlands: Okay. That's not changing? Okay.

Ed Kay: Yes.

Councilman Booros: I make a motion that we accept...

Mayor Newlands: Hold on. Don't jump. We didn't notice a vote on this for tonight. It was only for the report. So hold on a second. I'm trying to negotiate here.

Ed Kay: Thank you.

Mayor Newlands: As far as the location goes, we're going to have to bring that up next month. Sorry. But you guys are going to build this and make it portable, right? So you still have to build it yet and get all your materials?

Ed Kay: Yes.

Mayor Newlands: So you're going to be at least a month doing that, okay and then we can talk to Allen and make sure the location is stable and make sure that we can move the handicapped spot down.

Ed Kay: Does that mean we can get started building?

Mayor Newlands: Well you were going to build it anyway, off site? Right?

Ed Kay: We can get it on next month's agenda for the location?

Mayor Newlands: Yes. Safety-wise I'm okay with it. I always like that location. I just didn't want to move a handicapped spot down, but we have to see what it's going to take to do that. It's paint.

Councilwoman Patterson: Right and I actually worked on the Economic Development Committee and I've met with Mr. Kay on this and it just really is the best location. You need a place to, a beacon, a place for people when they get out of their cars to be able to navigate through town.

Seth Thompson: Is it on private property?

Mayor Newlands: On our parking lot.

Ed Kay: Town property which makes it ideal from that perspective.

Seth Thompson: Great.

Councilwoman Patterson: And I know the Economic Development Committee has been looking through lots of different areas for it, so please put it on the agenda for next month and vote on it.

Ed Kay: Thank you.

Mayor Newlands: Thank you.

11. Town Manager's Report

Win Abbott: Yes Mr. Mayor, I believe that you should have a copy of this before you. There were 25 copies made for the public, as well and we should have it on the town website in the next few days. I first make reference to the progress with regard to the water system improvements, the Referendum, and other things that we've learned along the way, as well as rebidding professional services, which will come later this evening. There is reference here to Cannery Village addressing issues, our Code Enforcement recruitment effort, the fact that a state record bass was caught in Wagamon's Pond this past month, our website is continuing its redevelopment and some other news, as well. One thing I wanted to share in particular is that it's a good thing for everyone involved when grass clippings are kept on your own yard and not spread into the street. That's what I have this evening, Mr. Mayor.

Mayor Newlands: Thank you.

12. Department Reports: Public Works, Project Coordinator, Code and Police

Mayor Newlands: Allen, on your report, you had mentioned that you had to replace the chlorine injector in the well house?

Allen Atkins: Yes.

Mayor Newlands: Did we have to take the treatment facility off-line to do that?

Allen Atkins: Just for a few minutes. It doesn't affect your chlorine.

Mayor Newlands: Does anybody on Council have any questions about these reports?

Councilman Booros: Believe it or not, I have a couple. On the town maintenance report, the spraying of the weeds on the rocks on the river's edge, just curious, because I'm not that nuts and berries, but, what are we spraying?

Allen Atkins: Just an aquatic weed killer. It's okay to spray in the water system.

Councilman Booros: Cool, just wondering. Second thing is, mowed Orchard Street. Is that Mr. Walu's property on the corner, or did we mow all of Orchard Street?

Allen Atkins: No, no, no, that's the little dead end piece of Orchard off Mulberry.

Mayor Newlands: If you came down Orchard Street and hit Mulberry, across there, that lot's ours and it's actually a street.

Councilman Booros: Well I knew there was an issue with Mr. Walu's being out of commission, so...

Mayor Newlands: No. He's back.

Councilman Booros: That was it on that report.

Mayor Newlands: Okay. Yes, Mr. Walu is back by the way.

Councilman Booros: Questions on other reports? On the Code report, on page two of the code report, the written report, follow up email to Ingerman Group reference status to ability to supply water letter – request forwarded to Dustan. What is an ability to supply water, letter? From who, the town to them? Can we supply water to them? What was the request and what is

the letter?

Mayor Newlands: Hang on, where are you?

Councilman Booros: The very top of Page 2 of the written report, not the draft on the front.

Win Abbott: Councilman Booros, if you recall last month when you produced an email from me that I had given to all council members that highlighted a response to the Ingerman Group, that was where this came from. They went to our Project Director, as our liaison to developers; he forwarded it to Dustan as the head of the Water Department, although Allen is the head of all public works; Dustan sent it to me and I sent it back to them saying we're not giving you any kind of letter, because I don't know how the Council will proceed with supplying infrastructure to any of our annexed sites.

Councilman Booros: Same letter. I was just wondering, but that makes perfect sense.

Win Abbott: Same one.

Mayor Newlands: Since we're talking about the Ingerman Group, just to let the public know, because I know there's rumors going around. They came in, they asked us for some concessions, they were giving nothing, they were given nothing at the last meeting, they're not coming back to ask ever again for any more concessions. They put their application in in April, they'll find out in June, sometime, what the status is of the application, but they will not be back for any concessions at all. Anything on the police report, John?

Captain Cornwell, Milton Police Department: I want to recognize a couple of officers tonight. I'm giving them a Life Saving award. On April 5<sup>th</sup>, two officers responded to an adult lady that was down over here at the Park on Chandler Street; they responded and through their training they did CPR, utilized one of the AED's and actually brought her back to life. So I want Lt. Harvey and Patrolman Maloney to come forward. I'm going to issue them a Milton Police Department Life Saving Award presented to Lt. Derrick Harvey for performing CPR and using an AED to bring back the patient to life on April 5. Here's the certificate and this is the Life Saving Award pin. Thank you for your dedicated work. [applause.] Lt. Harvey is also in the Fire Department, so he was an ambulance captain and he helps out in two different areas of public service for the town. This is your certificate and then your pin. Congratulations. [applause.]

13. Finance Report and Revenue/Expenditures Report

Mayor Newlands: Let's go on to Finance.

Councilman Lester: We have before you the Financial Statement, the budget and Revenue and Expenditure through March 31<sup>st</sup>, which is our six-month point. I think with one or two minor exceptions, we're right on target on the budget for the year. I don't know if anybody has anything special they want to ask or if they've had time to look at it yet. I know we're going to go through the six-month review tonight, right?

Mayor Newlands: Right.

Councilman Lester: A couple of things we talked about at the Finance Committee. One of them was collecting receivables and we know that both Lonnie Wynn and Kristy Rogers have performed extraordinarily well. They've captured a number of water service points that weren't being billed, some real estate taxes that weren't being billed or collected over the years and we found some other receivables that were probably a little slow in collecting, because the other young ladies are working extraordinarily hard and one thing we brought up at the committee meeting that didn't really come up as a recommendation, but we think we need at least somebody part time to help us with the collections. I think, at this point, a part time person would well pay for themselves. Another item we looked at was the collection of the engineering and legal fees for plats and site designs, etc. and the problem is getting the bills out timely and

working to collect them. We did meet the other day at Town Hall, the Mayor and myself and Mr. Abbott and Lonnie Wynn to discuss how we could move ahead on this program. One of the suggestions that came out of the Finance Committee was taking money up front and it's like getting an escrow. That can sometimes get very difficult to control, as some lawyers probably know. There is some software available from the software manufacturer that we use, Edmunds, and Georgetown actually uses that software. The software costs \$17,500 to track monies due to the town. I'm not sure we can reasonably expect that expenditure. Unless there are any questions, I think.

Mayor Newlands: We only have six or eight contractors at any one time that we're looking to track money with, so it's really not that much.

Councilman Lester: That suggestion was made and we did look at it and I thought I'd talk to Georgetown because they are using it, but that's a heck of an expenditure for probably a nominal return. You're going to go over the six-month so we'll be fine.

Mayor Newlands: I'm going to do that in a few minutes. I was asked to put the bank balances on the website, so I don't see any problem doing that, I'll just get rid of the first column. It's never been done before. The bank balances have never been published before, but I'll put this report, except for the first column, out on the website and that way we'll have a running total for the year.

Councilman Lester: That's good.

14. Old Business – Discussion and possible vote on the following items:

- a. Milton Park Center LLC's request for a third one-year extension on the final site

Mayor Newlands: They're asking for their third one-year extension on their final site plan approval issued by Planning and Zoning for Milton Park Center expansion, Parcels A and B. This is the Food Lion Shopping Center, the front piece, it's on 16 and on Route 5. This is the third time they're coming for it. We only give approvals for one year at a time. I think the county is three or five. The county does their approvals in three or five year increments, so the gentleman wants to do the project. Is he here? I don't know if you have any questions for the applicants. He would like to do the project, it's just that the economy right now, the way it is, he's having trouble getting tenants to come in there and commit to renting from him, so he would just like to keep these site plans active. I don't know if anybody has any questions. We approved it last year. This will be the second time we're doing it.

Councilman Lester: I move that we approve it for a one-year extension.

Councilman West: I second it.

Mayor Newlands: We have a motion and a second to approve the extension of the Milton Park Center LLC. All in favor say aye. Opposed. Motion is carried.

- b. Water Systems Improvements Monthly Report

Mayor Newlands: I decided that we'll do something on a monthly basis because people keep saying that they don't get enough information. I mean Win's been cutting down trees like crazy pumping out information to the public. I figure on a monthly basis, we'll at least say something about the water system, so you know where we're at. We did send out a survey to everybody who voted at the Referendum last month. We test marketed the survey with a few folks, got some suggestions back, incorporated those suggestions into the latest survey and that's just gone out last Friday to the public. So we'll be getting that information back and we'll start churning all those numbers and see what we can

come up with. The survey was designed to help us go forward to see what the deficiencies were in the information that we gave out, to see if we can get more information out to the public. Win, do you have anything else to say on that?

Allen Atkins: The update on the water usage was for the month. We attributed the unmetered water consumption was 1,099,000 gallons, which was not accounted for, which we can account for by water leaks and we also had meters we changed out which would account for a total increase of 687,980 gallon increase in each quarter.

Mayor Newlands: That's the new report that everybody got tonight. That's this report.

Allen Atkins: Also, the leak detection correlater we talked about, we've estimated that between \$4,000 and \$5,000 to do that project for the streets in town that are old, \_\_\_\_\_ the single lines, plus the older duct and cast iron lines, see if we can find any leaks that aren't surfacing.

Mayor Newlands: And that's going to go through all of the older part of town, right?

Allen Atkins: Yes, the old part of town, yes.

Mayor Newlands: Okay. Questions, comments, anybody? Okay.

c. Contractor for new engineering firm to review the Water System Plan

Mayor Newlands: The Water Committee met last week and we only had two engineering firms respond to our RFP and that was Pennoni and Associates with Steve McCabe and George, Miles and Buhr. Mr. West, do you want to go over this at all?

Councilman West: Yes, we met last week and the committee went over the proposals with a fine tooth comb and they came up with a unanimous decision to recommend Pennoni and Associates. I abstained from the vote in order to retain the privilege as voting as a council member and I would like to make a motion for the Town of Milton to contract with Pennoni and Associates for engineering service that relate to the study of the water facilities, in accordance with the Resolution 2012-02, contingent upon funding from the State of Delaware Office of Drinking Water.

Councilman Booros: I'll second that motion.

Mayor Newlands: We have a motion and a second to contract with Pennoni and Associates for engineering services for our water system improvements.

Seth Thompson: And it's contingent upon the...

Councilman West: Contingent upon the funding from the State of Delaware Office of Drinking Water.

Mayor Newlands: And also, we need to fine tune the contract with Pennoni and Associates. We'll do that between Mr. Abbott and Mr. Thompson. Let's do a roll call:

Councilman Lester	Yes
Councilwoman Patterson	Yes
Councilman West	Yes
Councilman Booros	Yes
Mayor Newlands	Yes

Mayor Newlands: Motion is carried.

d. Second reading for a Resolution authorizing the Code Enforcement Officer to write citations

Mayor Newlands: Do you want to go over this, Mr. Abbott?

Win Abbott: Mr. Mayor, the council had passed this resolution last time and just simply as a matter of Best Practices I recommended that our Resolutions, certainly our Ordinances, should be heard in two consecutive council meetings. The fact that we don't have a Code Enforcer right now, makes it so that we didn't have to hurry along with the process. What you have before you is the very same wording that we had reviewed last month. This will enable our Code Enforcement Officer to actually write citations and be authorized to use the Delaware Criminal Justice Information System (DELJIS) so that when they go out into the community to talk to people about their high grass and other issues, that they can actually write a citation, rather than just talk to them about it.

Mayor Newlands: So we need a motion and a...

Councilman West: Mr. Mayor, I make a motion that we adopt Resolution 2012-03 to allow the Code Enforcer to represent the Council for the purpose of enforcement of the building, construction, nuisance and property maintenance codes.

Councilwoman Patterson: I second.

Mayor Newlands: We have a motion and a second to approve Resolution 2012-03 to allow the Code Enforcer, as representative of the town council for the purpose of enforcement of the Town of Milton building, construction, nuisance and property maintenance codes. All in favor say aye. Opposed. Motion is carried.

16. New Business – Discussion and possible vote on the following items:

- a. Engage Baker, Ingram & Assoc. to review Shipbuilder's water tower damage, construction drawings, test borings and proposal for remediation and recommend a construction firm to perform repairs

Mayor Newlands: The next item on your agenda goes to these color photographs. We had an issue with the water tower in back of Shipbuilder's. What you see in these pictures here, the base of the water tower, the base of the foundation that the water tower sits on, it is crumbling in a lot of areas. This is around 50% of this foundation is crumbling and all we see right now is what's on top. We haven't gone down below the surface yet. This is crumbling on the wooded side of the property, not the side facing the homes or facing Shipbuilder's; and the concrete is also crumbling on the inside of the tower; if you look at the bottom right photograph, that's a picture of the inside of the tower, of the foundation. We had an engineer come out from Baker, Ingram & Associates, I think they're from Georgetown. They came out and spent about an hour with us looking at the tower and looking at the foundation. They said it was fine to leave the tower filled. There's no danger of anything happening with the tower. They said it looks pretty good right now. The problem is that they need to get the drawings for the tower, the drawings for the foundation, to find out how it was constructed and then they're going to do some test borings to see if the materials that were used when the tower was constructed, 30 years ago, if that material was correct and they're also trying to determine why we're having this deterioration. They have to do some excavation around the base of the foundation here also, so they're going to do some other work, and all the test bores. We need to contract with this firm. They're one of the top firms that do this. CABE Associates recommended them. We checked with Georgetown and that's the firm that they use for this kind of work. They're specialists in this field. So I don't know what the price is going to be, I have no idea what they're charging on a...

Councilman Booros: You know I'm going to ask a question here. I have a couple of questions. My first question would be, I assume we inspect this on a regular basis and

this didn't just appear last Friday.

Mayor Newlands: What happened was two years ago this area was cracked and it was fixed by the company that maintains the water tower.

Councilman Booros: That answered my second question. So we can't attribute any of this to the earthquake that we had last spring or last fall?

Mayor Newlands: No.

Councilman Booros: Okay, that was my question, because if we could, then we could maybe have gotten some federal funding to correct it.

Mayor Newlands: This area was cracked two years ago; the cracks were filled in; it was thought to be surface cracks and nothing more than that. When they did the maintenance on the tower this year, they actually didn't finish their maintenance; they got called away to an emergency, this crew, so they just painted the tower. When Dustan filled it, these cracks got severely worse; he was able to actually put his fingers in the cracks; they were that wide. Then this area here started chipping off just started flaking off and chipping off. You can literally walk around parts of this thing and just hit it and the concrete comes off.

Councilman Booros: I hadn't seen or heard enough about it to know whether or not the earthquake played a part in this, because I was looking for federal money to fix it.

Mayor Newlands: I know. It's also deteriorated on the inside, as well. There are questions as to whether the right pour was used; the right mix of concrete was used; we don't know, so that's what this engineering firm will tell us.

Councilman Booros: And CABA Associates does not do this type of work?

Mayor Newlands: No they do not. CABA Associates actually recommended that we talk to these guys. We just need a motion to... They're going to come back with a proposal. They're going to come back with costs. They're going to come back with a firm that does this kind of repairs. Depending on what the problem is, they'll identify different firms to do the repairs. Only certain firms do certain kind of repairs.

Councilman Booros: And their firm does not.

Mayor Newlands: No, they do not. They just do engineering and that's it, so they'll recommend construction companies to do the repairs, depending on what the problem is. He said, the gentleman's name was Frank Young, he said that depending on the problem you get a very, very small number of firms that can fix it, so he may only give you one or two when it comes down to it, because of the type of repair that needs to be done. But until he sees what's wrong and does his testing, he can't tell you which firms he's going to give you and what the problems are. He needs to get in there and do a lot of work in order to determine what's the matter. What the problem is.

Councilman West: Mr. Mayor, I'll make the motion to engage Baker, Ingram & Associates to review Shipbuilder's water tower damage, as per drawings, test borings and proposals for the remediation and recommendation of a construction firm to perform the repairs.

Councilman Booros: I'll second that motion.

Mayor Newlands: We have a motion and a second to engage Baker, Ingram & Associates to review Shipbuilder's water tower damage. All in favor say aye. Opposed. Motion is carried.

b. Six-month budget vs. actual report and revisions

Mayor Newlands: We have two things and we're going to do them in order. One is the

six-month budget review vs. the actuals and after that we have the adopted revision to the budget, which incorporates some of the changes that we need to make in the budget. Everything is fairly minor. There are very few exceptions. We gave out a 10 page budget with six-months actuals on it and the percentage that has been spent and before I go over the few things that I have, because I don't have many, I'll ask for questions from Council.

Councilman Booros: I've only got a couple.

Mayor Newlands: Okay.

Councilman Booros: The boat dock rentals, they've really gone down. Are there boats out?

Mayor Newlands: There are now. There are four boats out there right now.

Councilman Booros: There are boats out there right now.

Mayor Newlands: But they just started last month. We had very few over the wintertime.

Councilman Booros: That was my one question, because that didn't come in the way we thought it might come in.

Mayor Newlands: That's true and we fought that, to not do it that way, but somebody insisted on doing it that way.

Councilman Booros: Does that need to be fixed?

Mayor Newlands: It will be fixed. Well we're fixing it in the proposed, in the next step, when we adopt the new one, we're fixing it there and we need to fix it going forward with the next budget.

Councilman Booros: The only other question I had and this is on the police expenditures for the Repair and Maintenance of automobiles; they're at 82% half-way through the year and didn't we just get three new cop cars.

Mayor Newlands: They were not new, they were 2007's.

Councilman Booros: So they had to be...

Mayor Newlands: Those particular cars didn't, but I got the list of things that we have.

Councilman Booros: I thought we had three or four new cars.

Mayor Newlands: They're not new, no.

Councilman Booros: Not new cars, but...

Mayor Newlands: No, we had an alternator on one, ABS system on another one that had to get done. I'm trying to find my list.

Councilman Booros: I'm just wondering, because 82% seemed high considering they're not those 11 year old vehicles.

Mayor Newlands: Right.

Councilman Booros: But what did you say, 2007? That's not a new vehicle either.

Mayor Newlands: That's the newest we have.

Councilman Booros: Works for me. Thank you.

Councilman West: Five years.

Councilman Booros: That was my only question.

Mayor Newlands: Okay. Does anybody else have questions? I'm just going to point out some highlights for you. What I'll do is go by department and then the account number and then I'll tell you the item.

Win Abbott: Mr. Mayor, just to help the other council people out, now you're moving from the six-month review document, over to the proposed budget document?

Mayor Newlands: No.

Win Abbott: Okay.

Mayor Newlands: I'm going to go over the six-month review document to show why

we're going to be adopting some of the things in the other document; that way it will make the next one go faster. Just as a highlight, for information, if you look at Admin 5250 Temporary Labor. That's at 78%. We've been having a lot of meetings and they've been going on for a long time, so that budget gets a little long. If you look down at 5470 Repair and Maintenance Equipment, that's up a little high. We have a contract we pay out, it's actually a lease on the security system. We're paying around \$900 a month for that lease and we thought it was going to end last November. It really ended in April. So that gave us an extra few months of that lease unfortunately. On Page 2, Code Book. This was set up to pay the base maintenance fee, \$1,195. When we set this up last year, I didn't realize that they hadn't put anything before the General Code, in the past two years, so when we set the General Code new Ordinances to get booked in, it cost us a few dollars to do that. Go on to Page 4, the consulting fees, it's under code 5215, that \$5,000. We won't need that anymore. We don't engage that firm anymore. So we don't need that. Under Water, 5430, Printing and Postage, that's up a little high because of the Referendum that we've been going back and forth sending information out to residents. I guess that's about it. On the revenue side, we got in money from paving, we got some money in from DEMA, we got some insurance money, we sold the old Town Manager's car, we sold some stock that we had; we had Prudential Securities, we had 100 shares of Prudential stock, we sold that and we got \$6,000 for that, so we did fairly well on the revenue side. I'll go over the revenue more when we do the adopted budget. So that's it for the review. Does anybody have any other questions. We're really on target with the review. We're doing quite well and revenue-wise, when we get into the next section, there's some nice things happening on the revenue side. Any other questions? Moving along.

c. Adopt revised budget

Mayor Newlands: We're adopting the revised budget. I'll go through the items that changed and if I don't give you a good enough explanation, Mr. Abbott, if you don't mind. On Admin you have 5150, that was the Employee Insurance Benefits. In October we went through and changed the medical plans for the employees and it saved town quite a bit of money doing that; so we adopted that back in October, but we hadn't revised our budget. Going down on Admin 5410 the mileage expense, we had that too low. We made it \$200 to \$1,000. We're going back and forth to Dover quite a few times and other places for meetings. If you go to 5470, this is the lease that we had that we thought was expiring. So we're increasing from \$17,400 to \$24,000. But next year that will get reduced by \$11,000, so this is an interim thing. Page 2, Code Book, it's the fourth one down, 5806. This is a more realistic number for us using General Code at \$5,500. Go down to Streets 5809, this is the \$5,850, this is for the three streetlights at Shipbuilder's. Council already approved this, we're just adopting it in the budget. And go down a little further, 5150 for the police, that's just their health insurance, that went down. Training for the police, a couple of lines down. We had increased this last month, so the total is going to be \$12,000. We increased it to \$10,500 last month. This really needs to be around \$12,000 for police training. A couple of items down below that, 5280 Supplies – this got cut from \$6,000 and change down to \$3,000. They really need a little bit extra so we're going to put that down to \$5,000. Next page, Page 3, Police Telephone. We had that at \$10,000 and that was my mistake last year on the budget. It should be \$12,500. The last item on Police 5817, we had \$3,300 for a new copier. We got copiers

from the Federal Government so that expense goes away. In General 5810 Economic Development had a bake sale and they made \$570, so that's now incorporated in the budget. The last item on that page under Code, we reduced the salaries for Code down to \$77,400; that's an interim reduction while we don't have a Code Enforcer, just to make the budget more realistic. And if you look at the next page, Code 5145, those items there Medicare and Social Security, they go hand in hand with the reduction in salary and the Employee Insurance is down a little bit also because of the savings we had. If you slide down to Water 5150, that's the same thing as the Insurance. And the last item is on Page 5, we had voted on a month or two ago new meters and water system improvement equipment, which is the last item under water, that's \$49,000. Any questions so far? Good. Page 6.

Win Abbott: Mr. Mayor, you and I have gone over these revisions a number of times. The Council is looking at a document that the lower left hand corner says 5/4/2012, correct?

Councilman West: Mine says 4/30.

Councilwoman Patterson: Mine says 5/7.

Seth Thompson: 5/7.

Win Abbott: 5/7? Okay. That was printed out today.

Mayor Newlands: Right.

Win Abbott: If anyone in the public got a version of this, this says in the lower left hand corner 4/30/2012 – there are a couple of differences. I just wanted to be sure.

Councilman Booros: That's what I'm looking at.

Win Abbott: Yours says 4/30, Councilman Booros?

Councilman Booros: Yes it does.

Councilman West: Mine does too.

Councilman Booros: And the one I have dated 5/4, I had two pages ones and two page twos and nothing else.

Win Abbott: Do you have one that says 5/4? There were very few differences, but they were notable. I didn't want anyone to be lost here.

Councilman West: I'm fine.

Win Abbott: Would you two share?

Councilman West: Yes, we're fine.

Win Abbott: Sorry for the interruption.

Mayor Newlands: That's okay. Is everybody back on track. Okay. Page 6, let's go over the Revenue section. The first item, Luther Towers, we didn't collect the \$2,500 last year, but we're collecting the \$2,500 this year, so that item will go for \$5,000. And Mr. Abbott, next year when we do property tax, we book \$804,000 this year; we need to reduce that by about \$25,000, for the few people who don't pay us.

Win Abbott: Yes, Sir.

Mayor Newlands: I want that to be realistic because we're going to be shy \$25,000 on this, this year.

Win Abbott: Understood.

Mayor Newlands: Lien Certificates. Up tremendously. We had booked in \$4,000, we're adjusting it to \$10,000, because of all the properties that are selling in town and the developments that are selling, we have a decent amount of money for that. We have Miscellaneous Revenue. Some of it is payback for DEMA money and things; I forget offhand what this is, but we're bringing it up to \$7,500. Our Transfer Tax, we're leaving

alone. I'm sorry, that's under Police 4960, right in about the middle of the page. It's \$155,000. We're already at that, by the way today with April's figures, so we're not increasing it because these are the figures we had at the time; but we just got in \$45,000 this past month, so we'll exceed that tremendously this fiscal year. Going down to Parks 4965, Boat Dock Rentals. We're going to have to revisit how we charge for that, because it got projected at \$9,000 and a bunch of us argued that it shouldn't have been projected that high. Councilman Lester is laughing.

Councilman Booros: Can I ask a question. You've probably just skipped over it. The Tidewater Sewer Account, the Sewer Impact Fees and the Sewer Permit Fees \$1,500 for 20 homes.

Mayor Newlands: Yes.

Councilman Booros: When they run that sewer out of town and add 100 homes outside of town, down the road there, do we get any impact fees on that, since... It's the same plant, they're just...

Mayor Newlands: Not our plant.

Councilman Booros: I understand that, so why... Because I don't understand the process. Why do we get sewer impact fees at all if it's not our plant?

Mayor Newlands: Okay, the \$1,500 per home, this is the \$3.9 million contract that town signed with Tidewater. We get paid in increments of \$1,500...

Councilman Booros: Every time a house is built? Or every time a house is hooked to the sewerage treatment plant?

Mayor Newlands: Same thing.

Councilman Booros: No it's not, because they're about to hook up 100 homes up to...

Mayor Newlands: This is only within the town limits.

Councilman Booros: That was my question.

Mayor Newlands: Anything within the town limits.

Councilman Booros: So they can hook as many houses outside of the town limits that they want and we get squat.

Mayor Newlands: We get nothing. Right. And if you do the math properly, divide \$1,500 into, it's 2,600 homes.

Councilman Booros: It will be 30 years.

Mayor Newlands: We only have 1,000 vacant lots. You can't achieve this.

Councilman Booros: I understand. Gotcha.

Mayor Newlands: Code, just under Business Licenses – that's just increasing by \$1,000. The Rental Licenses, we're bringing that down right now because we thought it would be at \$40,000, it's \$36,000. Building Permits, we're bringing that up from \$75,000 to \$94,000 and Dogfish is probably going to give us another \$80,000 on top of that. That will just go into the bank. Consulting Fees on the expense side, we got rid of that \$5,000 so this actually should come out, at some point, this \$5,000. If you look at Page 7, towards the bottom, the budget is balanced; we're doing quite well; we have money in the bank; we actually moved money from the checking account to the savings account. We put \$300,000 in the savings account about a month ago. That will give us float through October, the end of the fiscal year and through January when we start collecting tax money, so that gives us enough float. The \$300,000 that we just moved into the savings account, we have \$300,000 in the checking account, right now, as well; so we're doing quite well this year. That's all I have on the adopted budget. We need to get a vote to adopt the budget itself; adopt the revised budget.

Councilman West: Mr. Mayor, I make a motion that we adopt the revised budget.

Councilman Lester: I second.

Mayor Newlands: We have a motion and a second to adopt the revised budget. We'll do a roll call:

Councilman Booros	Yes
Councilman West	Yes
Councilman Lester	Yes
Councilwoman Patterson	Yes
Mayor Newlands	Yes

Mayor Newlands: Motion is carried.

d. Bid process for professional services

Mayor Newlands: Councilman Booros you were the one that wanted to bring this up.

Councilman Booros: Absolutely.

Mayor Newlands: Mr. Abbott had put in some information about professional services. Basically the Codes from Delaware, what the state requires...

Councilman Booros: The state requires \$50,000 for professional services.

Mayor Newlands: Right.

Councilman Booros: We're not the State. We don't have that kind of budget. I think that's an awful lot of money, just to give it to whoever you want to give it to. Currently, we don't have to do any competition at all, according to the Charter, but quite honestly, I would like to ask that you table it until next month and let me check with the other municipalities around to see what their limits are. You can't get ridiculous when you need to hire a lawyer, in a hurry, to go out and put out a bid every time you need a lawyer and that could cost you an arm and a leg, quick like, with this engineering firm with just a willy nilly throw \$50,000 of taxpayer's money out. I think since we don't have a state budget, that's a little high and as I said, when they were paying me, what they were paying me to do this, they weren't going to let me get close to \$50,000, \$75,000. You said during the last budget hearing at Town Hall, you come in there any day of the week, they don't need overtime, it's not exactly like they're that busy that they need overtime. I think that there can be a dollar amount somewhere, whether it's \$1,000 or \$2,000, that they can go on the computer and check a few prices, before they just give it to the state. I was talking with Councilwoman Patterson this morning about Xerox paper. Xerox paper is on sale at Happy Harry's this week. I don't know how much you need and when you need it, but it's really a good price up there at Walgreen's. Staples isn't always the best price on Xerox paper and I just think that these people are taxed enough and that we need to be a little more careful, but I would like the opportunity to check with some of the other municipalities that are in the same budget range as we are to see what they're using as their... I mean, you don't want to be ridiculous about it; but \$50,000 I think is too high, for us to just throw the money out without competition.

Mayor Newlands: On certain things they do shop. Seriously, about the paper, we get about ten cases a year, we do that all at one time in the year and that's either Office Depot or Staples, depending on where they're getting their best price. But we don't buy that much in that kind of a bulk normally.

Councilman Booros: Okay.

Mayor Newlands: Actually, I don't have a copy of one of them now, but the envelopes we use today, they cost us 5¢, we get them from the post office. They come pre-printed, with a stamp already printed on them, a return address printed on them, we used to pay 22¢ apiece to have somebody else, Print Track doing that and the staff is the one going around, hunting for all these little things.

Councilman Booros: Good. That's what I like to see.

Mayor Newlands: Any time they can find a savings, we must be on our third iteration of our Verizon phone bill modification from just Kristy Rogers doing the modifications and constantly going out and asking them what's going on and what's happening and what can we do better.

Councilman Booros: I would like if you would table it until next month and I will go to the other municipalities and find out what their limits are that they're using, because like I said our budget isn't the State's budget.

Mayor Newlands: Do you want to make the motion to table this?

Councilman Booros: I would make a motion to table this until next month.

Councilman West: I'll second that.

Mayor Newlands: We have a motion and a second to table the bid process for professional services until next month. Any further discussion, comments, questions?

Seth Thompson: The one comment I would make, when it comes to bidding, it's a floor. If you're going to be above it, then you have to... You can always use the competitive bidding process, if you want to below that number. It's just that when you're above that number, you have to.

Councilman Booros: I do understand that. That's what I did for 37 years.

Mayor Newlands: All in favor say aye. Opposed. Motion carried.

f. Addition to Parks and Recreation Committee

Mayor Newlands: We have committee appointments coming up next. Parks and Recreation Committee, there's a proposal to put John Collier on that Committee.

Councilman West: Mr. Mayor, I'll make the motion to recommend John Collier to be put on the Parks and Recreation Committee.

Councilwoman Patterson: I'll second that motion.

Mayor Newlands: We have a motion and a second to put John Collier on the Parks and Recreation Committee. All in favor say aye. Opposed. Motion is carried.

g. Addition to Water Committee

Mayor Newlands: The addition to this Committee would be Dennis Hughes, Sr. and John Bushey.

Councilman West: Mr. Mayor, I make a recommendation that we put Dennis Hughes, Sr. and John Bushey on the Water Committee.

Councilman Lester: Second.

Mayor Newlands: We have a motion and a second to put Dennis Hughes, Sr. and John Bushey on the Water Committee. All in favor say aye. Opposed. Motion is carried.

h. Cannery Village Ad-Hoc Signage Committee

Mayor Newlands: This is the Committee that is going to look at the street signs in Cannery Village to determine if they have to be moved; if they have to be renamed. I shouldn't use the word "renamed", we're not going to rename streets. They will

determine the problem and give us a resolution, so we have Mike Cote, Bob Weston, Bob Fraser, Roger Thompson and Robin Davis.

Councilman West: Mr. Mayor, I make the motion that you put Mike Cote, Bob Weston, Bob Fraser, Roger Thompson and Robin Davis onto the Cannery Village Ad-Hoc Signage Committee

Mayor Newlands: Pending receipt of ethics forms.

Councilman West: Pending receipt of ethics forms.

Councilman Booros: I second that motion.

Mayor Newlands: We have a motion and a second to approve Mike Cote, Bob Weston, Bob Fraser, Roger Thompson and Robin Davis to the Cannery Village Ad-Hoc Signage Committee, pending receipt of ethics forms. All in favor say aye. Opposed. Motion is carried.

- i. Waive Building Permit Fee for Lion's Club train station project

Councilman West: Mr. Mayor, I would like to make a motion to waive the building permit fee for the Lion's Club train station project.

Councilwoman Patterson: I second that motion.

Mayor Newlands: We have a motion and a second to waive the building permit fee for the Lion's Club train station project. All in favor say aye. Opposed. Motion is carried.

16. Executive Session: Discuss Personnel Issues, Litigation and Land Acquisition

Mayor Newlands: I have nothing for Executive Session?

17. Adjournment

Councilman West: I make a motion to adjourn at 7:48 p.m.

Councilwoman Patterson: Second.

Mayor Newlands: We have a motion and a second to adjourn. All in favor say aye. Opposed. Motion carried. Thank you all.