

Town of Milton

115 Federal St
Milton, DE 19968



www.milton.delaware.gov

Phone: 302-684-4110

Fax: 302-684-8999

August 28, 2015

To: Mayor and Council
From: Kristy Rogers, Town Clerk
Re: Fiscal Year 2016 Budget revisions

The following is a summary of revisions made to the fiscal year 2016 budget, as discussed by Town Council August 25, 2015:

Revenue -

- Transfer tax revenue – increased from \$200,000 to \$225,000
Total net increase \$25,000

Expenditures -

➤ Administrative Department:

- Town Manager Salary, and corresponding payroll taxes, pension, and benefits – decreased based on a Town Manger being employed 10 months of the fiscal year
- Legal Fees – decreased from \$60,000 to \$50,000
- Supplies – decreased from \$4,500 to \$4,275
- Advertising – increased from \$1,000 to \$1,500
- Training and Seminars – decreased from \$2,000 to \$1,900
- Meetings – decreased from \$1,200 to \$1,140
- Election Expense – increased from \$2,500 to \$2,600
- Mileage Expense – decreased from \$500 to \$475
- Town Manager Expense – decreased from \$500 to \$475
- Scanning, Printing, and Postage – increased from \$5,000 to \$5,700
- Telephone – increased from \$4,500 to \$4,800

First draft expenditure total was \$525,800.66; Revised total \$500,032.08
Total net decrease \$25,768.58

➤ Street Department:

- Engineering Fees – decreased from \$1,000 to \$950
- Legal Fees – decreased from \$1,000 to \$950
- Supplies – decreased from \$4,000 to \$3,800
- Yard Waste Disposal – decreased from \$600 to \$570

- Gasoline – decreased from \$2,100 to \$1,995
- Equipment Rental – decreased from \$1,000 to \$950
- Repairs & Maint – Equip – decreased from \$1,000 to \$950
- Cap Exp – Street Sweeper – removed
- Cap Exp – Wood Chipper – removed

First draft expenditure total was \$223,185; Revised total \$186,565
Total net decrease \$36,620

➤ General Department:

- Council approved donation – decreased from \$7,500 to \$6,500

First draft expenditure total was \$42,200; Revised total \$41,200
Total net decrease \$1,000

➤ Parks Department:

- Gasoline – decreased from \$2,800 to \$2,660
- Repairs & Maint – Equip – decreased from \$1,000 to \$950
- Utilities – decreased from \$2,000 to \$1,900
- Cap Exp – Park Benches – removed
- Cap Exp – Street Sweeper – removed

First draft expenditure total was \$90,850; Revised total \$81,460
Total net decrease \$9,390

Captain Cornwell brought to my attention an error in the police budget; police overtime should have been budgeted at \$29,000 not \$42,000, resulting in a decrease of \$13,550, which includes a decrease in payroll taxes.

Together, the above budget revisions have a net decrease of approximately \$111,000. This net decrease reduces the potential property tax increase from 26% to 14%. Property tax revenue has been revised to reflect the decreased percentage.