

Town of Milton

115 Federal St
Milton, DE 19968



www.milton.delaware.gov

Phone: 302-684-4110

Fax: 302-684-8999

RESOLUTION 2015 – 016

TO ADOPT A REVISED FEE SCHEDULE

WHEREAS, the Town Charter of the Town of Milton, Delaware (“Town”) provides in Section 29, that, “the Town Council is vested by this Charter with the following powers, to be exercised by the Town Council in the interest of good government, and the safety, health and public welfare of the Town, its inhabitants and affairs”; and

WHEREAS, Section 29 authorizes the Town Council to license, tax, and collect fees for any and all municipal purposes of such various amounts as the Town Council from time to time shall fix from any individual, firm, association, or corporation carrying on or practicing any business, profession, or occupation within the limits of the Town; and

WHEREAS, Milton Town Code Chapters 152 “Nuisances”, 158 “Property Maintenance”, and 164 “Rental Properties” authorizes certain fees for removal and abatement of unregulated growth and nuisances, inspection fees, and non-cancellation fees;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Milton that the attached fee schedule is adopted, and hereby ratified and made effective immediately.

I, THE UNDERSIGNED, Secretary of the Town Council of the Town of Milton, do hereby certify that the above resolution was passed at the meeting of the Town Council, duly called and convened, held on the _____ day of _____, 2015, at which a quorum was present and voting throughout and that same is still in full force and effect.

TOWN OF MILTON

BY: _____
SECRETARY OF TOWN COUNCIL

DATE: _____

TOWN OF MILTON FEE SCHEDULE

Adopted September 25, 2014; Effective October 1, 2014

Annexation Fee			\$ 8,000.00	per acre
Announcement Sign Fee			\$ 150.00	
Application for Subdivision** (\$25.00 per lot and application fee)			\$ 100.00	*Plus initial Escrow of \$2,500.00
Application for Conditional Use			\$ 400.00	*Plus initial Escrow of \$1,000.00
Application for Site Plan Review/Special Permitted Use			\$ 100.00	*Plus initial Escrow of \$1,000.00
Application for Variance			\$ 400.00	*Plus initial Escrow of \$1,000.00
Application for Zoning Change			\$ 400.00	*Plus initial Escrow of \$3,000.00
Application for Annexation			\$ 400.00	*Plus initial Escrow of \$5,000.00
Boat Dock Rental (per month - minimum)		Summer Months	\$ 120.00	April to September
		Winter Months	\$ 80.00	October to March
	Paid in advance	Full Year	\$ 960.00	January to December
Building Permit- is based on cost of job		\$0 - \$300	\$0.00	
inspection fees will be added		\$300 - \$3,000	\$ 30.00	
if applicable		\$3,000 +	1%	
Alterations and additions of existing buildings will be 1% of construction costs as calculated by the Town of Milton				
New Construction Building permit fee will be 2% of the signed contract price (construction only; not including land value)				
Code - Non-Cancellation Fee			\$ 100.00	PER OCCURANCE
CD copies			\$ 10.00	unless otherwise noted
Copy of Charter, Comprehensive Plan, Zoning Regs (ea)			\$ 50.00	PAPER OR CD COPY
Copy of Subdivision Ordinance			\$ 50.00	PAPER OR CD COPY
Copy of Zoning Sections, Map, Ordinance Sections (ea)			\$ 10.00	PAPER OR CD COPY
Demolition Permit			\$ 50.00	
Engineering, Legal and Consulting Services Administrative Fee			Actual cost plus 10%	
Faxes per page			\$ 1.00	
Freedom of Information Request- Standard copy fees apply- also refer to Town of Milton FOIA policy				
Grass Cutting per hour-Removal/Abatement of Unregulated Growth/Nuisance			\$ 200.00	
Inspection Fee -Water & Code			\$ 50.00	PER INSPECTION
Installation of Meter/Connection Fee			\$50.00	PER METER
Lien Certificate			\$35.00	
Lien Certificate (add'l charge for expedited delivery)			\$50.00	
Mercantile License (Restricted to Municipal Parking Lot)			\$ 50.00	
NSF Check - 1st time returned			\$ 35.00	
NSF Check - 2nd time returned			\$ 45.00	
Park Security Deposit - Group of 100 or more attendees			\$ 100.00	
Park Security Deposit - Group of 50 to 99 attendees			\$ 50.00	
Park Security Deposit - Group of less than 50 attendees			\$ 35.00	
Park Usage Fee - Group of 100 or more attendees			\$ 150.00	
Park Usage Fee - Group of 50 to 99 attendees			\$ 75.00	
Park Usage Fee - Group of less than 50 attendees			\$ 25.00	
Park Usage Fee - Residents of the Town of Milton and IRS 501 non-profit			\$ -	
Police Staff Fee, per hour			\$ 40.00	
Photocopies per page			\$ 0.50	For the first 20 pages
				\$0.35 for every page after the first 20 pages
Police Report			\$ 35.00	
Street Excavation/Replacement			Actual Cost to Repair	
Street Permit			\$ 200.00	
Structural Engineer Report			Cost of Report plus 2% Administrative Fee	
Sewer Permit and Inspection Fee			\$ 650.00	
Utility Discontinuance Fee			Actual Cost to Repair	
Water Impact Fee			\$ 1,450.00	
Water Meter and/or Water Pit,Lid, and Frame			Actual cost plus 10% Administrative Fee	
Water Shut Off/Turn On Fee			\$ 50.00	
Water Tap Labor/Equipment (1 1/2")			\$ 750.00	
Water Tap Labor/Equipment (1")			\$ 600.00	
Water Tap Labor/Equipment (2")			\$ 800.00	
Water Tapping Fee			\$500.00 or cost of tap	
Licenses below are required yearly. Issued January 1st - December 31st				
Amusement License (each machine)			\$ 25.00	
Business License			See Separate Fee Schedule	
Rental License - Residential (per unit)			\$ 150.00	
Rental License - Commercial (per unit)			\$ 150.00	

Quarterly Utility Billing

Utility Rates:	Water	\$ 35.00	Availability Fee	\$ 3.00	per 1000 gals
	Trash	\$57.00			
	Out of Town Water	\$ 70.00	Availability Fee	\$ 3.00	per 1000 gals

Annual Property Taxes Quarterly Utility Billing

Rate: \$.24 per \$100.00 of assessed fair market value (2009). Taxes are billed in January and due March 31st.

*=Escrow funds are required by the applicant to cover Professional Fees, including but not limited to Engineering and Legal. Escrow funds shall be placed in an escrow account. A monthly statement will be given to the applicant detailing how the funds have been charged. The applicant will have 30 days to dispute any charges. At the completion of the said project/application process, any remaining balance will be refunded to the applicant. The Town may, at its own discretion, increase the initial required escrow funds upon review of the application and determining that the particular application is likely to substantially exceed the standard initial escrow amount. If the escrow funds are depleted below \$250.00 and the project is ongoing, the Town shall require in writing, additional escrow funds of an amount reasonably calculated as needed to complete the application's process, and the Applicant shall remit the required escrow funds within 15 days of receipt of the Town's writing. If the required funds are not remitted within said time, any further review, work, meetings, or approvals will be delayed until the Town has received the funds requested. **= includes minor and major subdivisions, partitions, and lot line adjustments. Any application for a revision or amendment of an approved application shall bear the same fees as an original application of that type.