

Milton Town Council Meeting September 1, 2015 Preliminary / Summary Minutes

Call to Order

The meeting was called to order in the Milton Fire Dep't Hall at 6:32 PM on September 1, 2015 by Mayor Jones. A moment of silence was then observed. Since no flag was present in the Hall, there was no Pledge of Allegiance.

Roll Call:

Theodore Kanakos, present

Emory West, absent

Esthelda Parker-Selby, absent

Michael Cote, present

Sam Garde, present

Marion Jones, present

Department heads, including Captain Cornwell, John Collier, Greg Wingo, and Mrs Rogers were also present.

These Preliminary Minutes:

These preliminary minutes cover only the high points of the meeting. The discussions were recorded, and will be transcribed. The transcription will serve as the final minutes of the meeting. Documents included in the Council Package are not included as attachments to these preliminary minutes.

Public Participation:

Cliff Newlands, Oysterman Drive questioned how many Police officers were included in the budget. The response by Mrs. Rogers was: nine (9).

Additions or Corrections to the Agenda:

There were no additions or corrections to the Agenda brought forward.

Agenda Approval:

A motion was made, seconded and unanimously approved to approve the Agenda as submitted.

Old Business: Discussion and Possible Vote on the Following Items:

a. Fiscal year 2016 Budget and Fee Schedule

A detailed line-by-line discussion of the budget was restarted commencing with expenditure items for the Code Department. (The meeting on August 17 discussed revenue items in the General Fund, and the meeting on August 25 discussed primarily expenditures in the Admin, Streets and Parks departments.) The discussions included:

- Decrease Code Dep't training & seminars (line 01-650-5180) from \$3,000 to \$2,850
- Decrease Code Dep't code violation expenses (line 01-650-5200) from \$2,000 to \$1,900.

- Decrease Code Dep't Engineering fees (line 01-650-5220) from \$21,000 to \$19,950.
- Decrease Code Dep't dues & subscriptions (line 01-650-5340) from \$200 to \$190.

The Water Department revenues were the next items for discussion. Two items were left open for future discussions:

- Interest penalty (line 20-03-000-4950) pending the outcome of the Amnesty program.
- Water rents (line 20-03-450-4600) pending development of the 4th quarter water bills.
- Other revenue items were unchanged during this meeting.

The Water Department expenses were the next items for discussion, and included:

- Decrease Water Dep't Water Engineering (line 20-450-5220) from \$20,000 to \$19,000.
- Decrease Water Dep't Supplies (line 20-450-5280) from \$16,000 to \$15,200.
- Decrease Water Dep't Equipment Rental (line 20-450-5360) from \$200 to \$190.
- Decrease Water Dep't Gas & Oil - Water (line 20-450-5380) from \$9,100 to \$8,645.
- Increase Water Dep't Advertising Expense (line 20-450-5300) from \$1,400 to \$1,500.
- Several expense items were left open due to the way costs have been allocated among similar items, including:
 - Supplies - Pits/Meters/Lid (line 20-450-5285),
 - Repairs & Maint - Meters (line 20-450-5477),
 - Cap Exp - Radio Read Meters (line 20-450-5807).
- Two other items were left open:
 - Repair & Maint - Water Tower (line 20-450-5450), since the draft budget did not contain funds to "tent" the tower, and it is due to be re-painted in 2016 under the contract with Corrosion Engineering.
 - Cap Exp - Trailer (no line number in the draft budget) pending investigation of possible use of one that may belong to the Police Dep't. The Public Works Supervisor emphasized that his request called this a safety item as he currently has to move the backhoe and small bulldozer on their wheels in the streets. He opined that there have been many "close calls" because of the slow speed of the vehicles on Town streets.

A motion was made, seconded and unanimously approved to table discussions of the Police Dep't draft budget until the Mayor, Police Captain and Town Clerk could meet in private to discuss specifics.

Other discussions went back to the Salary lines for several departments, including:

- Remove 6 months' worth of salary & salary related costs from the Administrative and Water Departments for the Accounting Clerk.
- Add four months' worth of costs to temporary labor lines in both the Admin & Water Departments to provide for accounting & administrative support services for those departments while the new Town Manager assesses his/her staffing needs.
- Decrease Streets Dep't salaries (line 01-250-5100) from \$42,500 to \$36,000.
- Decrease Streets Dep't salary related costs (lines 01-250-5140, 5145, 5150 & 5160) commensurate with the salary line.
- Decrease Parks Dep't salaries (line 01-600-5100) from \$42,450 to \$28,000.

- Decrease Parks Dep't salary related costs (lines 01-600-5140, 5145, 5150 & 5160) commensurate with the salary line.
- Increase Water Dep't salaries (line 20-450-5100) from \$121,000 to \$135,000.
- Increase Water Dep't salary related costs (lines 20-450-5140, 5145, 5150 & 5160) commensurate with the salary line.

New Business - Discussion and Possible Vote on the Following

No items.

Adjournment

A motion was made, seconded and unanimously approved to adjourn.

Approval

These minutes were approved at the Town Council meeting held on October 5, 2015.

Very Respectfully submitted,
James C. ("Sam") Garde,
Secretary of the Town Council

