

# Town of Milton

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Milton, DE 19968



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TO: Mayor and Council

FROM: Personnel Committee

DATE: November 2, 2015

RE: Resolution No. 2015-017  
TOWN MANAGER HIRING PROCESS

As charged in the above-mentioned Resolution, the Personnel Committee met and made the following recommendations:

- 1) Recommends hiring an outside agency to conduct the hiring process for the position of Town Manager;
- 2) The Personnel Committee recommends a job description which conforms to Section 18 of the Town Charter, noting that both are subject to modifications via the Charter review and revision process; and
- 3) The Personnel Committee recommends the salary adopted as annualized in the 2016 budget for Town Manager.