

Historic Preservation Commission Minutes 4/14/15

1. Call meeting to order. Chairman Hughes called the meeting of the HPC to at 7:00PM 4/14/15, in the Milton Library at 121 Union Street

2. Roll call of members.

Chairman Hughes requested a roll call vote of the members:

Michael Filicko Present

Diane Hake Present

Amy Kratz Present

Denny Hughes Present

Barbara Wagner Present

Rich Miller Present

Chairman Hughes noted PD Camenisch absent

3. Corrections/approval of the agenda.

Chairman Hughes asked for correction to the agenda and there being none requested approval

Commissioner Wagner moved to approve the agenda as written, Commissioner Kratz 2nd'd the motion
Chairman Hughes called for a voice vote which was unanimous.

4. Approval of minutes

Chairman Hughes noted there were no minutes to approve

5. New Business – Discussion and possible vote on the following:

- A. The application from Richard and Deborah Sulkovsky for the request for approval of proposed signage (wall, perpendicular sign and bracket/lighting) and replace roofing material of the Lintel at the property located at 106 Union Street and further identified by Sussex County Tax Map and Parcel # 235-20.07-75.00

Project Coordinator Collier provided the Commissioners with documentation the signage proposed by the applicants meet all of town code requirements.

Richard and Deborah Sulkovsky came to the microphone. Mr. Sulkovsky noted the pictures are self explanatory.

Chairman Hughes asked the Commissioners for questions.

Commissioner Hake asked where are the polyurethane Bachus signs approved at the last meeting of the

APPROVED

HPC to go above each window.

The Sulkovsky's stated the perpendicular sign would be the same on each side and there would be nothing above the window.

The street number will be place on clear glass above the door. Nothing else will be on the glass.

The rectangular sign "Bacchus Wine Bar of Milton" will be placed above the arched window

Clarifications were requested about the polyurethane Bachus figures by Commissioners Kratz and Wagner. The Sulkovskys noted they were using the polyurethan Bachus figures approved at the last meeting.

Commissioner Hake asked for clarification on the door pictured in the application.

The Sulkovskys stated the door to be used will be the one approved at the last HPC meeting. No picture was available and the door in the picture is to display the color.

Commissioner Kratz had another question. Would the bracket be raised up higher and will the light project down. The Sulkovskys replied the bracket will be the appropriate height using the bracket on the building. The light will project down on the sign.

Commissioner Filicko questioned replacing the cedar shake with asphalt architectural grade. He asked to be shown where the roofing material will be placed. The Sulkovskys noted the asphalt roof will be placed just above the white fascia board and will not be very visible. Its the roof on the ledge above the door.

Commissioner Miller questioned whether or not the light to be installed will is be on all night?

The Sulkovskys stated it would be nice to have the light projecting down all night to illuminate the sign. The noted it won't shine into any homes.

Chairman Hughes asked if there were any more questions.

Commissioner Hake asked if the lights at either wide of the door will be functional.

Commissioner Filicko read the Secretary of the Interior Standards and asked if replacing cedar shakes is an exterior alteration.

Mr. Sulkovsky stated they would use architectural grade asphalt shingles

Commissioner Kratz asked if the shingles will be visible.

Mr. Sulkovsky noted they would be visible from Irish Eyes

Project Coordinator Collier noted he couldn't identify the cedar shakes from a distance that the lenticle is almost flat.

Commissioner Kratz made a motion to approve the application as written and read the application. Commissioner Wagner seconded the motion

Chairman Hughes asked if there were additional questions on the motion

There being none Chairman Hughes requested a roll call vote:

Commissioner Filicko Approve
Commissioner Hake Approve
Commissioner Kratz Approve
Chairman Hughes Approve
Commissioner Wagner Approve
Commissioner Miller Approve

B. Update and feedback on project to create Design Guidelines and Rehabilitation Standards and proposed Town Code for the implementation of said Guidelines.

Project Coordinator John Collier requested feedback on Jesse Zavanich's presentation and requested board consider endorsing this project. Create a letter to Town Council and Mayor. Try for funding in May budget review.

Project Coordinator Collier stated he just submitted the grant for the final phase of the review of the historic district. The grant money from the Certified Local Government program is thus committed through 2016.

Project Coordinator Collier told the Commission he had been in communication with Allison Schell from the Milton Historical Society and she has joined a working group or historical societies. Project Coordinator Collier said he mentioned we're looking at design guideline and Allison Schell may have people to provide education to the Commission. Commissioner Wagner questioned their credentials and Mr. Collier stated some members of the group are architectural historians and he will screen their credentials.

Commissioner Wagner asked if we can get this information from Jesse Zavanich, Architectural Historian of the Delaware State Office of Historic Preservation

Commissioner Miller reviewed the matrix and suggested assigning responsibilities and due dates for accountability. Will need to identify a qualified consultant.

Commissioner Wagner requested the Commission first work on the necessary changes to the Milton Code.

Commissioner Kratz suggested we do that and get educated simultaneously. Review the code make suggestion and start the process.

Commissioner Miller stated the need for ordinances to be in place

Commissioner Kratz stated she heard Project Coordinator Collier say we need to bring people in to educate us on design guidelines. Project Coordinator Collier said yes we need education.

The comment was made that we're one year away from completing the evaluation of the historic district.

Commissioner Filicko said he agrees with doing the code first.

Project Coordinator Collier stated he was asking for funds and wants our support

The comment was made we should work through the code

Chairman Hughes asked what the University of Delaware is doing now

Project Coordinator Collier state the University of Delaware is reviewing the last third of the National Register Historic District.

Commissioner Hake said she agrees we must do the code first.

A letter -- would take us one step further and make a project plan

Commissioner Hake suggests create a project map

Commissioner Wagner suggests letter

Chairman Hughes ????

The Certified Local Government grant is obligated for 2015

In April 2016 the next money will be available from CLG

Commissioner Hake asked for the amount of funding we'll require.

Project Coordinator stated the Town of Georgetown just completed design guidelines and he'll ask them for data

Discussion turned to the Assessment of the National Register Historic District by University of Delaware Center for Historic Architecture and Design.

It was noted we have the phase one report (May 2014) and the second phase report is due soon

Commissioner Miller question -- In our binder, section in architectural information

Commissioner Filicko stated there's information on line and we won't need an outside expert.

Consensus to start by ourselves

Commissioner Miller: Federal Government provides and asked is we could we get a list of websites

Project Coordinator Collier noted everyone is committed to this concept

Chairman Hughes noted we should get started on this and the Commission may need more than one meeting a month. General discussion regarding workshops and noticing the meetings. Commissioner Filicko stated if more than two Commissioners meet, it's a meeting and must be noticed.

Commissioner Hake asked can we get dates? When can we get together again?

Chairman Hughes stated once we have a couple of meetings, then write to Council

Project Coordinator stated there probably won't be any money from Town Council mid year

Commissioner Hake - first round

Noted Jesse Zonavich willing to assist us

Commissioner Filicko suggested we get started on our own

Someone asked about the new town clock

Project Coordinator Collier stated the clock has an analog face.

Commissioner Wagner said she wished Town Council would have come to HPC with the plans. It would have set an example to the owners in the Historic District.

6. Chairman Hughes asked for motion to adjourn

Commissioner Kratz made a motion to adjourn and Commissioner Wagner 2nd'd.
Chairman Hughes asked for discussion; there being none called for voice vote Passed
unanimously and adjourned at 7:45

