

Town of Milton

115 Federal Street
Milton, DE 19968



www.milton.delaware.gov

Phone: 302-684-4110

Fax: 302-684-8999

2017 PUBLIC WORKS DEPARTMENT BUDGET

PARKS

REVENUE:

600-4965: Boat Dock Rental - \$2,500
Revenue to remain the same as in FY16.

600-4940: Park Gazebo Usage Fee- \$1,000
Anticipated revenue for FY17 is \$1,000. Currently, \$890 in revenue has been received, this also includes security deposits that have not been refunded yet. Also, with changing the park policy to exclude Milton Residents from paying a usage fee, I anticipate revenue for FY17 to be \$1,000.

EXPENSES:

600-5180: Training - \$500
Requested funds will cover training for trimming trees, bushes, application of fertilizer and plant maintenance and care.

600-5190: Temp Labor - \$0
No funds are requested for Temporary labor.

600-5220: Engineering Fees - \$0
No funds are requested for engineering fees.

600-5280: Supplies P & R - \$17,200
Funds will cover the cost of shovels, rakes, paint, blades for equipment, portable toilet rentals, mulch, and safety chips for playground area, wood waste disposal and chemicals.

600-5300: Park Plantings - \$1,500
Planting trees, bushes, flowers etc.

600-5350: Advertising - \$0
No funds are requested for advertising.

600-5370: Day Labor Meals - \$1,750
This line item is for providing lunch to work release crew. They help cut grass, weed flower beds, and pick up trash in the parks.

600-5390: Gasoline - \$2,800
This line item is for gas in mowers, weed trimmers, hedge trimmers, chain saws and trucks for parks use.

600-5420: Misc Operating Exp - \$0
No funds are requested for miscellaneous operating expenses.

600-5470: Repairs & Maint - Equip - \$2,600
FY17 budgeted amount to maintain lawnmowers, weed whackers, chain saws etc., and purchase a new blower.

600-5500: Utilities - \$2,000
FY17 budgeted amount \$2,000. Currently, \$1,287.59 has been expended and June through September electric expenses are remaining.

600- New line: Pet Waste Station Kit - \$1,200
New FY17 budget line item for six Pet Waste Station kits. The pet waste stations will be installed in the town owned parks.

STREETS

EXPENSES:

250-5190: Temp Labor - \$0

No funds are requested for Temporary labor.

250-5220: Engineering - \$1,000

FY17 budgeted amount for \$1,000. Engineering services for future road construction, paving projects and bids.

250-5240: Legal Fees - \$500

FY17 budgeted amount for \$1,000. Legal fees for reviewing documents for bid packages and other legal advice as needed.

250-5280: Supplies - \$4,500

FY17 budgeted amount to increase from \$3,800 to \$4,500. Supply expenses are for curb paint, brooms, shovels, cold patching, signs, exposing excavated road materials, dirt, stone, striping paint etc.

250-5300: Snow Removal - \$7,500

FY17 budgeted amount for \$7,500. Cannot predict the weather. At this time we have taken on new roads in Heritage Creek and I anticipate the town taking over Cannery Village before the winter. With this I will need more materials for snow removal.

250-5350: Advertising - \$500

Budgeted amount for \$500. This line item will be for any advertising of future road construction projects.

250-5360: Yard Waste Disposal - \$600

FY17 budgeted amount for \$600. Yard waste disposal is for disposing of tree limbs, shrubbery etc.

250-5370: Safety Signage and Supplies - \$2,500

Budgeted amount for \$2,500. This line will be to fund safety flags and supplies for road work such as, flags, signs, barrels, and cones. Signs that we are in need of: no parking, water on road, road closed, children at play, etc.

250-5390: Gasoline - \$2,100

FY17 budget line amount is for \$2,100. This line item is used for equipment and trucks.

250-5420: Misc Operating - \$0

No funds requested for miscellaneous expenses.

250-5450: Equip Rental - \$400

To fund equipment rental for sealing patching. The majority of streets that the Town own need crack sealing. Also, this expense will allow for the rental of a core drill to install sign posts in sidewalks.

250-5470: Repair and Main Equip: \$1,000

To fund repairs and maintenance of equipment such as bobcat, Kubota, and back hoe.

250-5801: Cap Exp -Street Repairs - \$20,000

FY16 budgeted amount is for \$20,000. This line item will fund street patching and paving Town wide.

250-5805: Cap Exp - Street Signs - \$2,500

This expense line is for \$2,500. This will fund upgrades for stop signs, speed limit signs, and other street signs.

250-5808: Cap Exp - Street Paving - \$?

Atlantic Ave, Chestnut Street, Orchard Street, Parker Street etc.

250-5809: Cap Exp - Sidewalk Repairs - \$2,000

FY17 budgeted amount to be \$2,000. To repair brick walkways downtown.

250- New Line: Cap Exp – Street Sweeper - Various

To purchase a new street sweeper. This will keep dirt and debris off of the streets, reduce the amount of weeds grown on the streets, and help drainage issues regarding storm drains. Currently, the streets are being sweep by hand.

Equipment Cost: \$190,570

Opt #1 – 5 annual payments of \$40,392.22

Opt #2 – 7 annual payments of \$29,771.60

Cost allocation: 15% Water, 10% Parks, 75% Streets

250- New Line: Cap Exp – Wood Chipper - \$14,725

To purchase a new wood chipper. This will allow public works to chip excess limbs on trees hanging in or on the streets, reduce hauling costs, and the ability to offer residents' wood chippings. Currently we haul trees and limbs to Blessing's Greenhouse to dump the waste; this costs between \$20-\$90 each load, this does not count for fuel, man hours and vehicle use. To date we have spent \$1,000 in just waste drop off and I will project that we will spend another \$ 1,000 before the fiscal year end date. This Chipper would reduce miles on vehicles, man hours and fuel cost.

250- New Line: Day Labor Meals - \$1,750

FY17 anticipated budget is for \$1,750. This line item is for helping PW staff paint curbs, sweep streets and trim limbs off roadway.

WATER

REVENUE:

450-4600: Rents – Water - \$500,000

450-4610: Water Tapping - \$17,500

Tapping fee for each anticipated new homes, \$500 x 35 homes.

450-4620: Sale of Meters - \$28,000

This revenue line item is for the sale of meter pits and meters; 40 of each is anticipated at a cost of \$696.80 each. It is anticipated that 40 meter pits and meter will be purchased for new homes, irrigations, and repairs.

450-4630: Impact Fees - \$50,750

This revenue line item is for water impact fees expected for 35 new homes at \$1450 each home.

450-4640: Reconnect/Disconnect Fees: - \$5,000

This revenue line is expected to remain the same. We average around 30 - 45 water disconnects each quarter.

450-4650: Inspection Fees – \$4,500

This is expected income from inspection fees for pits and installing the meter. Each new home built will pay \$100 for inspections and also residents who purchase meter pits for repairs and irrigations. FY17 anticipated budgeted amount to be 35 new homes are expected.

450-4930: Misc Revenue- \$500

Revenue for scrap metals from meters, pipes, etc.

EXPENSES:

450-5180: Training and Seminars - \$1,500

Current public works employees need training in the following areas; sample tester, backflow preventing, inspection, etc.

450-5190: Temp Labor - \$0
No requested funds for temporary labor.

450-5220: Water Engineering - \$20,000
Engineering services for future projects such as: repairs and maintenance to mains, towers, and wells. Projected expense amount to remain the same.

450-5240: Legal Fees - \$1,000
Legal fees for review of bids, and other projects.

450-5275: Chlorine/Fluoride Supplies - \$12,000
This line is expected to stay the same as FY16.

450-5280: Supplies - \$17,000
This line funds paint, dirt, cutting equipment, cooler services, first aid safety supplies, office supplies, utility billing paper, curb boxes, stone, tools, etc.

450-5285: Supplies: Pits/meters/lids - \$35,000
To purchase water meter pits, meters and lids. The funds will be used for new construction, irrigations, and repairs.

450-5290: Water tests - \$1,500
This expense will increase from \$1,250 to \$1,500. Additional tests for copper and lead are now required, along with monthly water samples and any special samples.

450-5300: Advertisement Expense - \$1,500
This expense is expected to remain the same. This is needed for job postings, bid advertisements and any projects that are needed for advertisement.

450-5350: License and Permit fees - \$200
Water operator license for John Koerkel.

450-5360: Equipment rental - \$0
This line item is expected to remain the same.

450-5380: Gas & Oil - \$9,000

The water department has a current fleet that uses gas and oil, of 3 pickup trucks, 1 large dump truck, 1 small dump truck, 1 work van, a Kubota, backhoe, bobcat. The overall budgeted amount for gasoline, in all departments (water, parks, streets), has not changed.

450-5420: Misc. Operating - \$200

CCR preparation and other expenses used for operating.

450-5430: Printing and Postage - \$6,000

The cost of postage has increased for stamps and certified mail for disconnects. Also, billings are expected to increase for new residents.

450-5440: Propane - \$3,000

Line expense is expected to be \$3,000.

450-5450: Repairs and Maintenance – Water Tower - \$32,600

Agreement with Tank Management to inspect all the water towers and repair and maintain as needed.

450-5455: Repair and Maintenance – Auto - \$8,000

This expense is expected to increase from \$6,000 to \$8,000. Maintenance on Town vehicles are needed such as, seat repairs, new tires, front end alignments, etc.

450-5460: Repair and Maintenance – Building - \$3,000

FY17 budgeted amount to stay the same. The maintenance shop and well house need shelving, more organization, new roof and painting.

450-5465: Repair and Maintenance – Hydrants - \$1,000

Budgeted amount will decrease from 3,800 to 1,000.

450-5470: Repair and Maintenance – Equipment - \$5,000

Budgeted amount to remain the same.

450-5475: Repair and Maintenance – Water Mains- \$20,000

This budget line will remain the same. These funds will be used to install new water mains and street valves.

450-5476: Repair and Maintenance – Wells - \$11,200

This line item will remain the same. This will be used for a maintenance contract and for repairs needed on the town wells.

450-5477: Repair and Maintenance – Meters - \$12,000

This budget line item is for pit setters, lids and any upgrades needed for the meters.

450-5480: Telephone - \$4,000

The line is expected to remain the same. Currently, the budgeted amount is \$4,000 with \$2,125.49 expended. This line item is used to fund cell phones, and miss utility tickets. This budget line item is used for the emergency land lines in the well house.

450-5490: Uniform Expense - \$6,500

FY17 budgeted amount projected to be \$6,500. This line item has increased for the purchase of new safety harnesses to climb the water towers. The old harnesses are out of date and in bad condition.

450-5500: Utilities - \$25,000

This line is projected to be \$25,000. The utilities line is for electric for the well house, maintenance shop, etc. Currently, \$14,078.25 has been expended with June, July, August and September bills remaining.

450-5520: SRF Loan Expenses: \$48,615

Expense amount to remain the same for semi-annual loan payment.

450- New Line Item – Upright Tamper \$ 2,600.00

This equipment is used to pack the materials (dirt, stone) after repairing water mains or services.