

Town of Milton

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Milton, DE 19968



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REQUEST FOR PROPOSAL 2013-04 SECURITY FENCE INSTALLATION

The Town of Milton is accepting proposals from experienced **Fence Installation Contractors** for the purpose of establishing a secure perimeter around selected public works facilities.

Project Description

The project consists of three sites: 1) The Water Facility Complex at Chandler & Behringer Streets, 2) The Shipbuilders' Tower and 3) The Maintenance Yard. Maps and drawings are provided for each location.

The Water Facility Complex and Shipbuilders Tower sites have existing fence that must be connected to the sections to be installed. Fence styles to be installed will be chain link or ornamental, as detailed in the attached drawings. Proposals shall include manufacturers' certification of the materials of construction and drawings indicating the dimensions of each component.

Access and egress to facilities shall be through gates, as detailed in the attached drawings and described in the Project Scope.

Proposals shall be inclusive of all components in the Scope of Work. Proposals that exclude any component of the described work shall be excluded from the evaluation process. Proposals that include components exceeding the minimum standard and the Scope of Work *will* be considered. Qualifications of the Contractor are an essential aspect of the proposal.

Proposals shall include pricing for each aspect of the project as described under the Scope of Work. The Town of Milton may diminish the Scope of Work at its sole discretion. The Town of Milton reserves the right to reject any and all bids. Prices shall remain in effect for a period of 120 days from the bid due date.

Materials of Construction/Component Dimensions

Design standards are per "Guidelines for the Physical Security of Water Utilities" by the American Society of Civil Engineers and the American Waterworks Association.

Chain link fencing – Fence shall be galvanized steel coated with zinc or poly vinyl chloride (PVC) with a six foot minimum fabric height. Gauge shall be No. 9 or heavier, with a mesh pattern of less than two inches across. Posts strength and thickness should meet ASTM F1043 "Standard Specification for Strength and Protective Coatings on Steel Industrial Chain Link Fence Framework". The average dimension between line posts shall not be more than ten feet (ref. ASTM F567 "Standard Practice for Installation of Chain Link Fence". Post holes shall be 4x the post width, a minimum of 36" deep and backfilled with concrete. Concrete shall be 2500 psi and extending 2" above grade, with a crown to shed water.

Materials of Construction/Component Dimensions (cont'd)

Ornamental fencing – Ornamental fencing shall be a minimum of 6' high, picket-style and constructed of aluminum alloy (HS35) with powder coated or other appropriate protective finish. Pickets shall be 1" (25mm) square x .062" (1.6mm) thick, at minimum. Picket spacing shall be 5" or less, from center to center. Fence rails shall be a minimum of 1.65" (41mm) x .070" (1.8mm) thick. Line posts shall be constructed of HS-35 aluminum alloy with 2.5" (64mm) x .075 (1.9mm) thickness minimum. Gate posts shall be HS-35 aluminum alloy with minimum dimensions of 6" (150mm) square x .125" (3.2mm) thick. Post holes shall be 4x the post width, a minimum of 36" deep and backfilled with concrete. Concrete shall be 2500 psi and extending 2" above grade, with a crown to shed water.

Gates – Gates shall be constructed in a manner that provides for the convenient installation of standard padlocks. All gates are manual – no electrical or electronic devices are to be installed.

Project Scope

Water Facility Complex – From a point approximately 50' from the northeast corner of the lot identified as "178" on the attached map, continuing along the north property line to the corner and then to an existing fence on the western property line, a chain link fence (as described above) shall be installed.

From the same point (50' from the northeast corner of lot "178") an ornamental fence shall extend approximately 80' to the north edge of a gravel driveway. A 20' retracting-style gate of the same style fence shall extend across the road. From the gate post on the southern side of the road, the ornamental fence shall extend approximately 131' in a diagonal direction to the point where a section of chain link fence currently stands. This existing fence shall be removed and replaced with the ornamental fence. The southern terminus of this line shall be a gate post for a 12' swing style gate (swings into property). A section of ornamental fence shall then extend approximately 48' to the existing chain link fence in the southwest corner of the property (and be connected).

An ornamental fence of the dimensions 24' x 30' shall be installed around the structure identified as Well house #2. The perimeter fencing shall be equidistant from the front and rear, and side to side, walls of the structure. A 4' swing-style gate shall be installed at the position opposite the building entrance.

Shipbuilders Tower – On the northwest corner of the parcel identified as "88" on the enclosed map, a chain link fence shall be installed from the northern point where the existing fence terminates, along the north property line, approximately 150' to the corner of the lot, then approximately 150' along the west property line to the terminus of the existing fence on the southern side of the water tower enclosure.

Maintenance Yard – From the northwest corner of the lot identified as "32" on the enclosed map and extending 100' along the west property line, to a point opposite a large wood post, a decorative fence shall be installed. This line shall be extended by another 80', in the same direction, by a chain link fence.

A 20' retracting gate (ornamental) shall be installed from the northwest corner of the lot, across the driveway. From the gate post on the opposite side of the drive, and extending approximately 158' parallel to Front Street, an ornamental fence shall be installed. At the terminus of the section, the ornamental fence shall continue, perpendicular to the road, 100' to a point approximately equal to the building line. A 80' section of chain link fence shall then continue to the rear of the site.

Terms and Conditions

- A. Proposals shall include a schedule of work, starting with a dated "Notice to Proceed" from the Town of Milton. The schedule shall include delivery time for materials, staging materials and equipment, installation and final inspection.
- B. Any disruption to the normal flow of traffic during construction must be detailed. The duration of such disruptions and requirements for flagging and/or traffic control devices shall be in accordance with specification of the Delaware Department of Transportation and at the expense of the contractor.
- C. Prior to any construction activities, the Contractor shall contact utility companies and the Town of Milton Public Works Department in order to ascertain the location of utility services.
- D. The Contractor shall provide Certificates of required insurance prior to the commencement of any work. Certificates shall bear a certification that the coverage specified will not be amended or cancelled without at least ten (10) days' written notice. The Town of Milton shall be specified as additional insured. Policy coverage shall be as follows:
 - General Liability – Bodily Injury \$500,000/\$1,000,000
 - General Liability – Property Damage - \$300,000/\$500,000
 - General Liability – Personal injury - \$500,000
 - Automobile Liability – Bodily Injury - \$300,000
 - Automobile Liability – Property damage - \$300,000
 - Workers Compensation and Employers' Liability – Statutory/\$100,000
- E. The Contractor agrees to indemnify the Town of Milton and its agents and to hold it harmless against all loss, damages, claims, demands and suits for personal injury or death, or loss or damage to property incurred as a result of the work pursuant to the completion of this project.
- F. Bidders will be required to submit a fully executed Non-Collusion Certification with the proposal.
- G. Contractors and subcontractors will be required to comply with the Prevailing Wage Rate provisions of the Delaware Department of Labor for each labor classification (see attached). Certified weekly payrolls must be submitted no later than three business days after the close of a payroll period.
- H. Work areas shall include a bulletin board with posters detailing the Equal Employment Opportunity law, Whistleblowers Protection Act and the applicable wage rates for each labor classification.

Qualifications

- 1) Proposals shall be accompanied with three (3) project descriptions and references that are similar in scope, are located on the Delmarva Peninsula and have been completed in the last five years.
- 2) Proposals shall be accompanied with three (3) years of audited financial statements and a current credit report from Dunn & Bradstreet, or a similar commercial credit rating agency.
- 3) Proposals shall include a 120 day price guarantee, from the date August 23, 2013.

Form

All proposals shall be provided in triplicate, on hard copy (no electronic submissions) and delivered to 115 Federal Street, Milton, DE 19968 before 4:30 pm on Friday, August 23, 2013.

The Town of Milton will review all proposals that meet the criteria detailed in this and the accompanying RFP 2013-04 documents. The vendor selection process will include rating for fidelity to the specified standards, qualifications and pricing. Vendors may, additionally, be interviewed by the Town Council, or an appointed committee. A Notice to Proceed will not be issued until a contract is executed by both parties. A Performance Bond or other security instrument may be required. The Town of Milton reserves the right to reject any and all proposals.