



FISCAL YEAR 2018 BUDGET PRESENTATION

OCTOBER 1, 2017 – SEPTEMBER 30, 2018



TOWN CHARTER AND CODE:

- Prepare a budget for presentation in July
- Include the amount of debt with payment schedule
- Estimate expenses for the ensuing fiscal year
- Estimate anticipated revenues
- Prepare capital improvement program
- Recommend an annual pay schedule

ADMINISTRATIVE/GENERAL DEPARTMENT

Revenues:

- Property tax revenue
- Interest income
- Realty transfer tax

Expenditures:

- Hire a Town Clerk; portion offset by no temporary labor
- Replace computer server
- Increase of dedicated areas – street lights

CODE DEPARTMENT

Revenues:

- Neutral

Expenditures:

- Replace 20yr code enforcement vehicle

POLICE DEPARTMENT

Revenues:

- Neutral

Expenditures:

- Replace patrol vehicle, Sussex County grant


PUBLIC WORKS DEPARTMENT

STREETS, PARKS, AND WATER

Revenues:

- Municipal Street Aid (MSA)
- Park - Neutral
- Water Impact, Availability, and Usage fees

Expenditures:

- Leaf loader
 - Generator at Well #5
 - Light tower
 - Playground equipment
 - Full-time employee
 - Robo-Call service
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CAPITAL IMPROVEMENTS PROGRAM

Streets:


- ADA Transition Plan
- Paving
- Storm Water

Water:

- Well, treatment facility, and generator
- Wagamon's Water loop
- Water main and valve replacement
- Lead corporation replacement
- Land, well, treatment facility, generator, and tower
- Water main valve installation or replacement
- Water meter relocation

Replacement of Town vehicles, as needed

ANNUAL PAY SCHEDULE

- Reviewed compensation survey. Participants:
 - City of Lewes
 - City of Milford
 - City of Rehoboth
 - Town of Bethany Beach
 - Town of Georgetown
 - Town of Millsboro
 - Town of Millville
 - Town of Selbyville
 - Town of South Bethany
 - Assigned each position an equitable pay grade and level for responsibilities of the job description
 - Established a mid-point based upon Town Manager, Police Chief, and police retention wages determined in FY16
 - Implement a pay schedule vs. pool of 3% = \$19,000
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RESULTS

General Fund:

- Revenues \$1,879,150
- Expenditures \$1,868,806
 - **Surplus \$10,344**

Proprietary Fund:

- Revenues \$1,025,115
- Expenditures \$976,008
 - **Surplus \$49,107**

No tax or fee increases, other than recommended water fees
Trash, Recycle, and Yard Waste fee: to be determined