

Town of Milton

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Milton, DE 19968



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RESOLUTION 2014 - 10

TO RATIFY ADOPTION OF THE FISCAL YEAR 2015 FEE SCHEDULE

WHEREAS, the Town Charter of the Town of Milton, Delaware ("Town") provides in Section 29, that, "the Town Council is vested by this Charter with the following powers, to be exercised by the Town Council in the interest of good government, and the safety, health and public welfare of the Town, its inhabitants and affairs"; and

WHEREAS, Section 29 authorizes the Town Council to license, tax, and collect fees for any and all municipal purposes;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Milton that a public hearing for the fiscal year 2015 budget and fee schedule was duly noticed and held at the Milton Library, on Monday, August 18, 2014 at 6:30 p.m.; and during a duly noticed and held Town Council meeting at the Milton Library, on Thursday, September 25, 2014 at 6:30 p.m. the fiscal year 2015 budget and fee schedule was adopted unanimously by Town Council and is hereby ratified and made effective as of the aforementioned September 25, 2014 date.

I, THE UNDERSIGNED, Secretary of the Town Council of the Town of Milton, do hereby certify that the above resolution was passed at the meeting of the Town Council, duly called and convened, held on the 17th day of November, 2014, at which a quorum was present and voting throughout and that same is still in full force and effect.

TOWN OF MILTON

BY: *Justin Bratterson*
SECRETARY OF TOWN COUNCIL

DATE: 11/17/14

TOWN OF MILTON FEE SCHEDULE

Adopted September 25, 2014; Effective October 1, 2014

Annexation Fee	\$ 8,000.00	per acre
Announcement Sign Fee	\$ 150.00	
Application for Subdivision** (\$25.00 per lot and application fee)	\$ 100.00	*Plus initial Escrow of \$2,500.00
Application for Conditional Use	\$ 400.00	*Plus initial Escrow of \$1,000.00
Application for Site Plan Review/Special Permitted Use	\$ 100.00	*Plus initial Escrow of \$1,000.00
Application for Variance	\$ 400.00	*Plus initial Escrow of \$1,000.00
Application for Zoning Change	\$ 400.00	*Plus initial Escrow of \$3,000.00
Application for Annexation	\$ 400.00	*Plus initial Escrow of \$5,000.00
Boat Dock Rental (per month - minimum)	Summer Months	\$ 120.00 April to September
	Winter Months	\$ 80.00 October to March
	Full Year	\$ 960.00 January to December
Paid in advance		
Building Permit- is based on cost of job	\$0 - \$300	\$0.00
Inspection fees will be added	\$300 - \$3,000	\$ 30.00
if applicable	\$3,000 +	1%
Alterations and additions of existing buildings will be 1% of construction costs as calculated by the Town of Milton		
New Construction Building permit fee will be 2% of the signed contract price (construction only; not including land value)		
CD copies	\$ 10.00	unless otherwise noted
Copy of Charter, Comprehensive Plan, Zoning Regs (ea)	\$ 50.00	PAPER OR CD COPY
Copy of Subdivision Ordinance	\$ 50.00	PAPER OR CD COPY
Copy of Zoning Sections, Map, Ordinance Sections (ea)	\$ 10.00	PAPER OR CD COPY
Demolition Permit	\$ 50.00	
Engineering, Legal and Consulting Services Administrative Fee	Actual cost plus 10%	
Faxes per page	\$ 1.00	
Freedom of Information Request- Standard copy fees apply- also refer to Town of Milton FOIA policy		
Grass Cutting per hour	\$ 200.00	
Inspection Fee -Water	\$ 50.00 PER INSPECTION	
Installation of Meter/Connection Fee	\$50.00 PER METER	
Lien Certificate	\$35.00	
Lien Certificate (add'l charge for expedited delivery)	\$50.00	
Mercantile License (Restricted to Municipal Parking Lot)	\$ 50.00	
Milton Memorial Park Gazebo usage fee	As determined on park request policy	
NSF Check - 1st time returned	\$ 35.00	
NSF Check - 2nd time returned	\$ 45.00	
Photocopies per page	\$ 0.50 For the first 20 pages	
\$0.35 for every page after the first 20 pages		
Police Report	\$ 35.00	
Street Excavation/Replacement	Actual Cost to Repair	
Street Permit	\$ 200.00	
Structural Engineer Report	Cost of Report plus 2% Administrative Fee	
Sewer Permit and Inspection Fee	\$ 650.00	
Utility Discontinuance Fee	Actual Cost to Repair	
Water Impact Fee	\$ 1,450.00	
Water Meter and/or Water Pit,Lid, and Frame	Actual cost plus 10% Administrative Fee	
Water Shut Off/Turn On Fee	\$ 50.00	
Water Tap Labor/Equipment (1 1/2")	\$ 750.00	
Water Tap Labor/Equipment (1")	\$ 600.00	
Water Tap Labor/Equipment (2")	\$ 800.00	
Water Tapping Fee	\$500.00 or cost of tap	
Licenses below are required yearly, Issued January 1st - December 31st		
Amusement License (each machine)	\$ 25.00	
Business License	See Separate Fee Schedule	
Rental License - Residential (per unit)	\$ 150.00	
Rental License - Commercial (per unit)	\$ 150.00	
Quarterly Utility Billing		
Utility Rates:	\$ 35.00	Availability Fee \$ 3.00 per 1000 gals
Trash	\$57.00	
Out of Town Water	\$ 70.00	Availability Fee \$ 3.00 per 1000 gals
Annual Property Taxes Quarterly Utility Billing		

Rate: \$.24 per \$100.00 of assessed fair market value (2009). Taxes are billed in January and due March 31st.
 *Escrow funds are required by the applicant to cover Professional Fees, including but not limited to Engineering and Legal. Escrow funds shall be placed in an escrow account. A monthly statement will be given to the applicant detailing how the funds have been charged. The applicant will have 30 days to dispute any charges. At the completion of the said project/application process, any remaining balance will be refunded to the applicant. The Town may, at its own discretion, increase the initial required escrow funds upon review of the application and determining that the particular application is likely to substantially exceed the standard initial escrow amount. If the escrow funds are depleted below \$250.00 and the project is ongoing, the Town shall require in writing, additional escrow funds of an amount reasonably calculated as needed to complete the application's process, and the Applicant shall remit the required escrow funds within 15 days of receipt of the Town's writing. If the required funds are not remitted within said time, any further review, work, meetings, or approvals will be delayed until the Town has received the funds requested. **= includes minor and major subdivisions, partitions, and lot line adjustments. Any application for a revision or amendment of an approved application shall bear the same fees as an original application of that type.