

Town of Milton  
115 Federal St  
Milton, DE 19968



[www.milton.delaware.gov](http://www.milton.delaware.gov)  
Phone: 302-684-4110  
Fax: 302-684-8999

**RESOLUTION 2016-004**

**TO ESTABLISH AN EMERGENCY PREPAREDNESS COMMITTEE OF THE TOWN  
AND DESIGNATE ITS MEMBERS AND PURPOSES.**

**WHEREAS**, The Town Charter of the Town of Milton, Delaware ("Town") provides in Section 15(c), in pertinent part, that the "Mayor may, with the advice and consent of a majority of the Town Council, for the proper administration of the Town of Milton, create committees and/or appoint any and all persons to such committees"; and

**WHEREAS**, ad hoc committees, working groups, and other such entities are to serve the purpose of engaging Milton citizens in the work of administrating and serving the Town; and

**WHEREAS**, members of such ad hoc committees, working groups and other such entities are not required to have their primary residence within the town limits of the Town of Milton, but still must complete the Ethics Form appended to the Town Charter; and

**WHEREAS**, the appointed members of such committees, groups and other entities shall serve at the pleasure of Mayor and Town Council;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Milton as follows:

1. The following members are appointed to the Emergency Preparedness Committee:
  - a) Emory West, Councilman
  - b) Robert Longo, Chief of Police
  - c) Gregory Wingo, Public Works Supervisor
  - d) A member of the Milton Fire Department designated by the Department
  - e) A member of the Cape Henlopen School District designated by the District

Councilman Emory West shall serve as Committee Chairperson, and facilitate all meetings.

2. Said committee is hereby established to prepare and recommend an Emergency Preparedness Plan for Milton, for approval by Mayor and Town Council. Said committee shall remain cognizant that any meetings and discussions of the committee shall be subject to the Freedom of Information Act.

3. All Town employees shall cooperate with any document requests from said committee, with the Chairperson relaying the requests.
  4. Said committee shall automatically sunset 12 months after the date on which this Resolution is enacted, unless extended by a vote of the Mayor and Town Council.
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**I, THE UNDERSIGNED**, Secretary of the Town Council of the Town of Milton do hereby certify that the above resolution was passed at the meeting of the Town Council, duly called and convened, held on the 16 day of May, 2016, at which a quorum was present and voting throughout and that same is still in full force and effect.

**TOWN OF MILTON**

BY: James C. Larkin  
**SECRETARY OF TOWN COUNCIL**

DATE: 5/18/16