



Milton Economic Development & Sustainability Committees  
Meeting Agenda –July 25, 2017 (**Tuesday**)  
2<sup>nd</sup> Floor - Milton Public Library - 5:30 PM  
Milton, DE 19968

1. Call meeting to order
2. Roll call of members
3. Corrections/Approval of Agenda
- 4 Approval of minutes from the 6/27/17 meeting
5. Guests\Speaker(s):
  - o Well Owner Workshop-working on securing a speaker on this subject
  - o Guests: - Welcomed to this meeting were 3 new attendees -Shelly Cohen and Toni & Larry Blaisse & 1 returning meeting attendee - Ellen Passman. The Blaises may write a newsletter for the committee.
  - o Mr. Wingo, Public Works Supervisor , Well Water discussion; also, ways that the Sustainability Committee can work with the Town of Milton.
6. Announcements:
7. Old Business
  - o Ambassador Program: Any opportunity to talk about\meet with persons\groups about sustainability, energy conservation and related concepts; visits to existing & new businesses.
  - o Committee talked about how to plan for excessive heat. Can\How do we “color code” homes where there might be a need-such as elderly, homes with Special Needs occupants? Whom do we coordinate with and who is responsible outreach, follow-up monitoring?
8. Ongoing\Grant Writing:  
Committee Updates
  - o Sustainability Committee Survey Forms\Database. Lou Colón-on 7/4/11, 11 surveys were completed & added to database; 21 VegFest surveys were completed & added to database
  - o Volunteer Management: Shannon Maner. Use of GOOGLE drive as means of tracking volunteer hours.
  - o Events: July 4 Fest: Lou Colón-; Sustainability Committee agreed to participate in VegFest 2018; 21
  - o Purchasing: Anita Capparell
  - o Newsletter: Michela Coffaro
  - o DNREC Sustainability Planning Grant Update: Michela Coffaro\Gayle Hoffman; Committee-needs clarification on MATCH

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- Awards: Michela
- 2018 Budget discussion
- Complete Budget, Recruitment, Purchasing, and Action Plans
- Webpage updates- meeting dates need to be corrected & \or removed for EDC

9. New Business

- Status of Town Council Resolution in support of DNREC Planning Grant
- Is there a literature rack in City Hall where Sustainability Committee handouts and fliers can be displayed and where? Allowable dimensions for a literature display?
- A workshop was suggested for SCAOR members focusing on sustainable homes; is it possible to secure a speaker from ULI-Urban Land Institute?
- Letter from Council member re: Commercial Charging Station
- Upcoming event: Bargains on the Broadkill-Shannon Maner tent hostess.

10. Open discussion

11. Next Meeting: 08/22/17

Adjournment

Agenda was prepared by the Committee, and posted by Kristy Rogers on July 17, 2017, at 9:00am