

Town of Milton  
115 Federal Street  
Milton, DE 19968



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## Milton Town Council Meeting June 5<sup>th</sup> 2017

### Summary Minutes

#### **Call to Order**

The meeting was called to order at approximately 6:30 PM on June 5<sup>th</sup> 2017 by Mayor Kanakos. A moment of silence was then observed, followed by the pledge of allegiance to the flag.

#### **Roll Call**

Charles Fleetwood, present  
Emory West, absent  
Richard Baty, present  
Michael Cote, present  
Kevin Kelly, present  
Sam Garde, present  
Theodore Kanakos, present

#### **Also present were:**

Mrs. Rogers –Town Manager  
John Collier – Project Coordinator  
Greg Wingo – Public Works Manager  
Robert Longo – Police Chief  
Seth Thompson – Solicitor

#### **These Preliminary Minutes:**

These minutes cover only the high points of the meeting. The discussions were recorded, and may be transcribed at a later date. The recording is available in Town Hall. Documents included in the Council Package are not included as attachments to these summary minutes.

## **Presentation of 2017 Citizen of the Year Certificate and 2017 Lifetime Volunteer Certificate**

2017 Citizen of the year to John Potocki and the 2017 Lifetime Volunteer to Dennis Hughes

## **Public Hearing: 2017 Comprehensive Plan**

Written comments were submitted to the Council by David Carey, Richard Trask, Donald Mazzeo, Lee Revis-Plank, Ginny Weeks and Steve Crawford submitted their written comments after the meeting. Mayor and Council will review and evaluate all written comments submitted for possible inclusion in the Comprehensive Plan at our next Town Council Meeting.

## **Public Participation**

Lee Revis-Plank expressed concern with vehicles speeding through town creating dangerous situations. She thought many of the speeders were members of the Fire department.

Steve Crawford was concerned about the parking on Chandler Street and the possible need for additional signage.

Jeff Evans suggested that the Sidewalk (none there now) on Walnut Street could be funded by Delaware at an 80% (Delaware) 20% sharing for doing the entire length from front street to the next intersection.

## **Requests for Removal of Items from the Consent Agenda**

Remove two items Executive Session Minutes from April 3<sup>rd</sup> and May 1<sup>st</sup>, 2017

## **Approval of the Consent Agenda on the following items:**

Written Committee Reports: Department Reports: Administrative, Code Enforcement, Project Coordinator, Police, and Public Works

Finance Report, and Statement of Revenues and Expenditures

Minutes: May 16, 2016, December 5, 2016, April 3, 2017, April 4, 2017, April 19, 2017, May 1, 2017, May 17, 2017, October 3, 2016

~~Executive Session Minutes: April 3, 2017, May 1, 2017~~

Motion was made by Councilman Garde to approve and seconded by Vice Mayor Kelly and unanimously approved.

## **Discussion and possible vote on items removed from the Consent Agenda**

No Discussion

## **Additions or Corrections to the below listed Agenda Items**

No suggestions.

### **Agenda Approval**

Motion to approve the Agenda was made by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved.

### **Old Business – Discussion and possible vote on the following item:**

#### **Ordinance 2017-003 amending Town Code Chapter 220-21 Historic Preservation Overlay District**

Motion was made to approve as amended 2017 -003 by Councilman Fleetwood and seconded by Councilman Garde and unanimously approved.

### **2017 Comprehensive Plan update**

Motion to table for review of members of the public written notes for the Council to consider changes to the Plan prior to finalization was made by Councilman Cote and seconded by Councilman Garde and unanimously approved.

### **Ordinance 2016-005 to create a New Chapter in the Town Code entitled “Community Events”**

Motion to table for further discussion was made by Councilman Cote and seconded by Councilman Fleetwood and unanimously approved.

### **New Business – Discussion and possible vote on the following items:**

#### **Sidewalk waiver request from Raymond and Jennifer Williams, 606 Bennett Street**

Motion was made to grant a Waiver by Councilman Garde, seconded by Councilman Cote and unanimously approved.

#### **Request from Sustainability Committee to support South East Rural Community Assistance Project, Inc. (SERCAP) in applying for the Delaware Sustainable Communities Grant**

Motion was made to accept and support (SERCAP) by Councilman Fleetwood and seconded by Councilman Garde and unanimously approved.

### **Appointment to the Finance Committee**

Motion was made to accept the appointment of Steve Crawford by Councilman Cote and seconded by Councilman Garde and unanimously approved.

### **Zombie Walk Festival Community Event, sponsored by the Milton Theatre and Po Boys, October 20 and 21, 2017**

Presentation was given and to include a Discussion and a Resolution for the July 3<sup>rd</sup> Town Council Meeting.

**Request from 108 Federal St. Assoc LLC for a partition of 108 Federal Street**

Motion to grant the partition was made by Councilman Fleetwood, seconded by Vice Mayor Kelly and unanimously approved.

**Apply to the Office of Community Oriented Policing Services (COPS) hiring grant**

Motion to strike this request was made by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved.

**Ordinance 2017-007 to create a New Chapter in the Town Code entitles “Farmers Market”**

Motion was made to approve by Councilman Cote, seconded by Vice Mayor Kelly. A roll call vote was taken and all of the Councilman voted No - Item was dropped.

**State of Delaware Highway Right of Way Use Agreement – Blue line painting at the intersection of Federal, Union, and Front Streets**

Motion to approve was made by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved

**Resolution 2017-009 to adopt the Sussex County Multi-Jurisdictional Hazard Mitigation Plan**

Motion to adopt was made by Councilman Cote and seconded by Vice Mayor Kelly and unanimously approved.

**Executive Session:**

Motion to go into Executive Session was made by Councilman Cote and seconded by Vice Mayor Kelly and unanimously approved.

**Adjournment**

Motion to Adjourn was made by Councilman Cote, seconded by Vice Mayor Kelly and unanimously approved.

Very respectfully submitted,  
Richard H Baty  
Secretary of the Town Council