

Town of Milton  
115 Federal Street  
Milton, DE 19968



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**Milton Town Council Meeting Minutes**  
**Milton Library, 121 Union Street**  
**Monday, August 21, 2017, 6:30pm**

**Call to Order**

**Moment of Silence**

**Pledge of Allegiance to the Flag**

**Roll Call**

Charles Fleetwood, absent  
Emory West, present  
Richard Baty, present  
Michael Cote, present  
Sam Garde, absent  
Kevin Kelly, present  
Theodore Kanakos, present

**Also present were:**

Mrs. Rogers –Town Manager  
John Collier – Project Coordinator  
Robert Longo – Chief of Police  
Greg Wingo – Public Works Supervisor  
Seth Thompson – Solicitor

**These Preliminary Minutes:**

These minutes cover only the high points of the meeting. The discussions were recorded, and may be transcribed at a later date. The recording is available in Town Hall. Documents included in the Council Package are not included as attachments to these summary minutes.

**Public Hearing:**

Fiscal Year 2018 Annual Budget and Fee Schedule (If unable to attend, written comments will be received at Town Hall until 5pm on August 21, 2017)

. Michela Coffaro requested \$1,000.00 be provided for the Sustainability Committees use. She also suggested that the Town Of Milton should consider utilizing renewable energy where possible.

. Steve Crawford presented a written request regarding the Annual Budget items from the Finance Committee (Attach "A")

**There were no written comments presented to Council**

Approved

### **Public Participation**

. Johnny Hopkins representing the Fire Department thanked the mayor and council for considering a donation to the Department for the Christmas Parade. He also noted that the Fire Department would fix the sidewalks as required and was not committed to any effort to utilize the TAP process for sidewalk funding.

### **Approval of Minutes: January 23, 2017**

. Motion was made by Vice Mayor Kelly, seconded by Councilman West to approve the minutes and was unanimously approved.

**Additions or Corrections to the below listed Agenda Items -- none**

### **Agenda Approval**

. Motion was made by Councilman Cote, seconded by Councilman West to approve the agenda and it was unanimously approved

### **Old Business – Discussion and possible vote on the following items:**

. Zombie Walk Festival Community Event, sponsored by the Milton Theatre and Po Boys, October 20 and 21, 2017

Fred Munzert provided answers to written questions submitted to him by Town Manager Rogers.

Motion was made by Councilman West, seconded by Vice Mayor Kelly to approve the Event and it was unanimously approved.

### **New Business – Discussion and possible vote on the following items:**

. Appointment to the Water Committee and Water Infrastructure Land Acquisition Committee.

Motion was made by Councilman West, seconded by Vice Mayor Kelly to approve the appointment of Michael Isabell and was unanimously approved.

. Appointment to the Sustainability Committee.

Motion was made by Councilman West, seconded by Councilman Cote to approve the appointment of Ellen Lytton and was unanimously approved.

. Resolution to support the Outdoor Recreation, Parks and Trails Grant Application.

Motion was made by Councilman West to support the Grant Application, seconded by Vice Mayor Kelly and was unanimously approved.

. 2017 Residential Waste Contract.

Motion was made to approve the Waste Recommendation and Contract as submitted by Mrs. Rogers by Councilman West, seconded by Vice Mayor Kelly and was unanimously approved.

### **Note: Councilman Fleetwood is now present**

. Fiscal Year 2018 Annual Budget and Fee Schedule

. Vote was taken to rescind the vote taken at our last meeting which said we would combine four budget line items amounting to \$18,000.00 in a Parks Capital

Improvements fund, the four line items would be deleted and any money to be spent

from the Capital Improvements fund would have to be approved by the Mayor and Council.

A motion to rescind was made by Mayor Kanakos, seconded by Councilman Cote. Mayor Kanakos voted yes, Councilmen Fleetwood, West, Baty, Cote, and Vice Mayor Kelly voted no – issue was dropped.

. A motion was made by Councilman West and seconded by Vice Mayor Kelly that the Sustainability Committee would have \$1,000.00 included in the budget for their use and was unanimously approved.

**Executive Session:** Motion was made by Councilman West, seconded by Vice Mayor Kelly to go into Executive session and was unanimously approved.

**Regular Session:** Motion was made by Vice Mayor Kelly and seconded by Councilman West to return to regular session to vote on items discussed at the Executive Session and was unanimously approved.

**Discussion and possible vote on Executive Session items**

. No items needed to be voted upon

**Adjournment**

Motion to adjourn was made by Vice Mayor Kelly, seconded by Councilman West and was unanimously approved.

Very Respectfully Submitted  
Richard H. Baty  
Secretary of the Town Council

Approved



ATTACH "A"

TO: Mayor and Town Council  
FROM: Finance Committee

Subject: Proposed FY 2018 Budget

The Finance Committee met Aug 15, 2017; an agenda item was discussion of the 2018 proposed Town Budget. The budget as presented and the proposed changes by Mayor and Council were discussed. Individual questions were answered by the Town Manager, Mrs Rogers, who attended the meeting.

The committee offers the following recommendations:

1. The Parks Dept. budget lines which were suggested to be combined into one line called "Park Improvements"(\$18000) be returned to the original 4 lines .
2. Further consideration be given to restoring the leaf vac equipment in the Streets Dept budget.(\$3800).
3. The Committee supports the increase in the PD budget for Night Out by \$1000
4. The Committee supports the addition of a Public works employee based on the recent Dedication of Cannery Village streets and past dedication of Heritage Creek streets.

The Committee wishes to commend the Town Manager for the work done by her and the Department heads in compiling the and explaining the proposed 2018 Town Budget, including the development of the town "Pay Scale"

