

Town of Milton
115 Federal Street
Milton, DE 19968



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Meeting Minutes
Milton Town Council
Milton Library, 121 Union Street
Monday, January 8, 2018; 6:30 PM

Call to Order

Roll Call

Charles Fleetwood, present
Emory West, absent
Richard Baty, present
Michael Cote, present
Sam Garde, present
Kevin Kelly, absent
Theodore Kanakos, present

Also present were:

Mrs. Rogers –Town Manager
John Collier – Project Coordinator
Robert Longo – Chief of Police
Greg Wingo – Public Works Supervisor
Seth Thompson – Solicitor

These Preliminary Minutes:

These minutes cover only the high points of the meeting. The discussions were recorded, and may be transcribed at a later date. The recording is available in Town Hall. Documents included in the Council Package are not included as attachments to these summary minutes.

Additions or Corrections to the below listed Agenda Items

Agenda Approval – **Motion made by Councilman Garde to approve the agenda items, seconded by Vice Mayor Kelly and unanimously approved.**

Motion made to go into Executive Session by Councilman Garde seconded by Vice Mayor Kelly and unanimously approved.

Executive Session.

Regular Session

Discussion and possible vote on Executive Session items

Motion to approve the agreement discussed in Executive session by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved.

Meeting reconvened at 6:30 PM by Mayor Kanakos

Moment of Silence

Pledge of Allegiance to the Flag

Public Hearing by Sussex County Community Development, regarding the Community Development Block Grant – Presented by Brad Whaley

The features available to the Town Of Milton regarding Low to moderate income families was discussed. The number of Milton homes in the program was highlighted as well as funding protection and the current waiting list was noted – Public Hearing Notice attached.

Public Participation

John Collier commented on the fine work done by the Public Works Department in the removal of snow dropped on Milton.

Steve Crawford complimented the work done on the Milton's new web site.

He noticed the property on Federal Street was for sale.

He also asked if there would be a Public Hearing on the Wells De-annexation issue at the next meeting.

Michela Coffaro – Hoped that the Council would support the Composting Project when their committee presents their report to Council.

Requests for Removal of Items from the Consent Agenda

Request to remove resolution 2018-001 and 2018-002 was made By Councilman Garde for additional discussion

Approval of the Consent Agenda on the following items:

Written Committee Reports

Written Department Reports: Administrative, Code Enforcement, Project Coordinator, Police, and Public Works

Finance Report, and Statement of Revenues and Expenditures

Minutes: November 6 and December 4, 2017

Executive Session Minutes: November 6 and December 4, 2017

Resolution 2018-001 Community Development Block Grant Program

Resolution 2018-002 Citizen Participation Certificate of Assurance (Attachment E)

Endorsing Project to be submitted to the Delaware State Housing Authority for Funding from the U.S. Department of Housing and Urban Development

Resolution 2018-003 to submit the 2017 update of the Town of Milton's Comprehensive Plan

Discussion and possible vote on items removed from the Consent Agenda

The two Resolutions mentioned were discussed and a motion was made by Councilman Garde, seconded by Vice Mayor Kelly to accept all items on the agenda and a Roll Call vote was taken on all items and approved unanimously.

Old Business – Discussion and possible vote on the following items:

Jeffery C. and Patricia L. Wells have petitioned for withdrawal/de-annexation of the properties identified by Sussex County Tax Map and Parcel ID #s 235-14.00-132.00, -132.01, -132.02, -132.03, and -132.04

Motion to Table this item was made by Councilman Garde, seconded by Vice Mayor Kelly based on the request from the Wells family and was unanimously approved.

New Business – Discussion and possible vote on the following items:

Request from Michael Wheatley and Stephen Roff to partition parcel 235-20.11-42.00, further identified as 504 Chestnut Street

Motion to approve the Partition was made by Vice Mayor Kelly, seconded by Councilman Garde and unanimously approved.

Request from Kevin and Lori Morrow to combine parcels 235-14.15-43.00 and 235-14.15-43.01, further identified as 604 Union Street and 106 Orchard Street

Motion to approve combining parcels was made by Vice Mayor Kelly, seconded by Councilman Garde and unanimously approved.

Request from Charles Gale Jr to partition parcel 235-14.19-97.00, further identified as 220 Union Street

Motion was made to approve the partition of the parcels was made by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved.

Community Composting Project

There was no discussion and based on Michela Coffaro public participation a

Motion to Table was made by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved.

Recommendation relating to Memorial Park capital improvements

Motion to Table was made by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved.

Appointment to Board of Adjustment

Motion was made to accept George Cardwell appointment to the Board of Adjustment by Mayor Kanakos, seconded by Vice Mayor Kelly and unanimously approved.

Shipbuilders Test Well

Motion was made to dig the new test well deeper to reduce, if possible, the level of Nitrates by Councilman Cote, seconded by Councilman Garde and unanimously approved.

Adjournment

Motion was made to adjourn by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved.

Very respectfully submitted,
Richard H Baty
Secretary of the Town Council

PUBLIC HEARING

The **Town of Milton**, Delaware, in cooperation with the Sussex County Council (SCC), and the Delaware State Housing Authority (DSHA), will hold a public hearing so that all citizens can have an opportunity to participate in the development of an application to the State of Delaware Community Development Block Grant Program for a grant under the provisions of the Community Development Act of 1977. The primary objective of the Community Development Program is the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. It is also a primary objective to alleviate physical and economic distress through the stimulation of private investment and community revitalization in areas of population out-migration or a stagnating or declining tax base.

In accordance with the Section 106 Review Process established by the National Historic Preservation Act of 1966, as amended, comments are especially encouraged from interested agencies and individuals with respect to undertakings that may affect historic properties of significance to such agencies and individuals.

The hearing will be held in the **Milton Library, 121 Union St. 2nd floor, Milton, Delaware on Monday, January 8, 2018 at 6:30 p.m.** A status report for FY-17 will also be included. For more information contact **Brad D. Whaley**, Director of Community Development and Housing at **855-7777**.

Sussex County promotes equal housing opportunity.



