

*Town of Milton*  
*115 Federal Street*  
*Milton, DE 19968*



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**Milton Town Council Meeting Minutes**  
**Milton Library, 121 Union Street**  
**Monday, December 4, 2017, 6:30pm**

**Call to Order**

**Moment of Silence**

**Pledge of Allegiance to the Flag**

**Roll Call**

Charles Fleetwood, present

Emory West, absent

Richard Baty, present

Michael Cote, present

Sam Garde, present

Kevin Kelly, absent

Theodore Kanakos, present

**Also present were:**

Mrs. Rogers –Town Manager

John Collier – Project Coordinator

Robert Longo – Chief of Police

Greg Wingo – Public Works Supervisor

Seth Thompson – Solicitor

**These Preliminary Minutes:**

These minutes cover only the high points of the meeting. The discussions were recorded, and may be transcribed at a later date. The recording is available in Town Hall. Documents included in the Council Package are not included as attachments to these summary minutes.

**Public Participation**

. Jeff Daily – Expressed pleasure at the on-going work on the Water Projects and a welcome to a lot of new people in the town and the Council and Town manager.

. Gayle Hoffman – Sustainability Committee working with DNREC on a number of items including working with the Re-cycle council on a possible composting project. Frank Capparell noted ongoing training for funding opportunities and possible property in town that all could be used for composting. They expressed that perhaps the January meeting would have an agenda item for funding support.

. Joe Johnson – would be in favor of De-annexing of the Wells property.

. Bob Howard – would be in favor of De-annexing of the Wells property.

. Citizen Fleetwood complimented Greg Wingo and Department for the Decorating and Tree Lighting in the Milton Park. He reminded all of the Christmas Parade, the Holiday House Tour and the Church Concert.

**Approval of the Consent Agenda on the following items:** Agenda Approval less the November 6<sup>th</sup> Minutes motion was made by Councilman Garde, seconded by Councilman Fleetwood and unanimously approved.

Written Committee Reports

Written Department Reports: Administrative, Code Enforcement, Project Coordinator, Police, and Public Works

Finance Report, and Statement of Revenues and Expenditures

Minutes: November 6, 2017: **remove the minutes**

Executive Session Minutes: November 6, 2017

Discussion and possible vote on items removed from the Consent Agenda

Additions or Corrections to the below listed Agenda Items **No discussion**

**Old Business – Discussion and possible vote on the following items:**

Cannery Village lots 207 – 216, minor lot line adjustment request from Capstone Homes

Mark Davidson represented Pennoni explaining the error in the software used in the original survey.

In addition the change fits in with all required specifications and all property owners that were affected by the change were notified and had signed off on the changes.

Motion was made to accept the changes by Councilman Fleetwood, seconded by Councilman Garde and unanimously approved.

**New Business – Discussion and possible vote on the following items:**

Purple Heart parking sign (John Jackson spoke to the issue last month).

. Motion to approve was made by Councilman Garde, seconded by Councilman Cote and unanimously approved.

Gary D. Hughes and Kathryn M. Harrington-Hughes have requested conditional use review for the property located at 306 Atlantic Avenue further identified by Sussex County Tax Map and Parcel ID # 235-14.19-200.00.

. Motion to approve the request was made by Councilman Garde, seconded by Councilman Fleetwood and unanimously approved.

Jeffery C. and Patricia L. Wells have petitioned for withdrawal/de-annexation of the properties identified by Sussex County Tax Map and Parcel ID #s 235-14.00-132.00, -132.01, -132.02, -132.03, and -132.04

. Motion was made to table this issue and place on the agenda of the January 2018 Town Council Meeting.

Delaware Drinking Water State Revolving Loan Fund applications for Wagamon's Water Main Extension and Shipbuilders Well/Treatment Facility

. Motion to approve Mrs. Rogers submitting Revolving Loan Fund Application was made by Councilman Fleetwood, seconded by Councilman Garde and unanimously approved.

Closing of Town offices on December 26, 2017

. Motion was made to close the office on December 26<sup>th</sup> 2017 by Councilman Garde, seconded by Councilman Fleetwood and unanimously approved.

**Executive Session:** Motion was made to go into Executive session by Councilman Garde, seconded by Councilman Cote and unanimously approved.

#### **Discussion and possible vote on Executive Session items**

. Motion was made by Councilman Garde that Solicitor Thompson would prepare the agreement as discussed, seconded by Councilman Fleetwood, and was unanimously approved.

#### **Adjournment**

. Motion to Adjourn was made by Councilman Cote, seconded by Councilman Fleetwood and unanimously approved.