

Town of Milton
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Milton, DE 19968



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Meeting Minutes
Milton Town Council Meeting
Milton Library, 121 Union Street
Monday, April 2, 2018

5:30pm Executive Session; 6:30pm Regular Meeting (Annual Meeting)

Call to Order

Roll Call

Charles Fleetwood, present
Emory West, present
Richard Baty, present
Michael Cote, present
Sam Garde, present
Kevin Kelly, present
Theodore Kanakos, present

Also present were:

Mrs. Rogers –Town Manager –
John Collier – Project Coordinator
Robert Longo – Chief of Police
Seth Thompson – Solicitor
Greg Wingo – Public Works Supervisor

These Preliminary Minutes:

These minutes cover only the high points of the meeting. The discussions were recorded, and may be transcribed at a later date. The recording is available in Town Hall. Documents included in the Council Package are not included as attachments to these summary minutes.

Additions or Corrections to the Agenda -- none

Agenda Approval

Motion was made to approve the Agenda by Councilman West, seconded by Councilman Garde and unanimously approved.

Executive Session:

Motion was made to go into Executive Session by Councilman West, seconded by Councilman Garde and unanimously approved.

Strategy sessions, involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, when an open meeting would have an adverse effect on the bargaining or litigation position of the public body

Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents

Personnel matters in which the names and abilities of an individual employees are discussed

Discussion and possible vote on Executive Session items -- None

Moment of Silence

Pledge of Allegiance to the Flag

Swearing-in of Councilmembers

The Honorable Judge Hudson swore in Councilman Fleetwood and Vice Mayor Kelly as reelected Councilmembers.

Nomination and confirmation of Vice-Mayor, Secretary, and Treasurer

. Motion to nominate and confirm Vice Mayor Kelly was made by Councilman Cote, seconded by Councilman Garde and unanimously approved.

. Motion to nominate and confirm Councilman Baty as Secretary was made by Councilman West, seconded by Vice Mayor Kelly and unanimously approved.

. Motion to nominate and confirm Councilman Cote as Treasurer was made by Councilman Garde, seconded by Councilman West and unanimously approved.

Certificates for Years of Service

. Mayor Kanakos awarded Certificates for years of Service to Captain John Cornwell (Police), Michael Trotta (Code Officer) and Gregory Wingo (Public Works Supervisor)

Lifetime Volunteer and Citizen of the Year Awards

. Mayor Kanakos awarded the Lifetime Volunteer Award to Mary Ann Warrington and Citizen of the Year Award (Two awarded) Barbara Wright and Paula Constanzo.

Presentation of the 2017 Financial Audit

. Leslie Michalik of PKS presented the 2017 Audited Financial Statements for Milton with a glowing report and noted that Milton was in good financial shape!

Public Participation

Kathryn Greig from the Garden Club noted their 20th Year anniversary this year.

The Club will be having a silent auction on April 22nd to raise money for the completion of the "Gate for the Park" project (2 gates to be placed in the Milton Park when ready).

Keith Steck recommended that a Dog Park should be built at a location to be identified -- Said there was a possibility of Dog Fish Head support and that some help would be needed for money to build and maintain the Park.

Charlie Fleetwood – mentioned the Concert In the Park series starting in May on the 1st Wednesday of each month.

Requests for Removal of Items from the Consent Agenda

. A motion was made to approve the consent agenda without the items noted for removal by Councilman Fleetwood, seconded by Councilman West and unanimously approved.

Approval of the Consent Agenda on the following items:

Written Committee Reports

Written Department Reports: Administrative, Code Enforcement, Project Coordinator, and Police

Finance Report, and Statement of Revenues and Expenditures

a. Minutes: January 8, 2018, ~~and March 5, 2018~~

b. Executive Session Minutes: January 8, 2018, ~~and March 5, 2018~~

Discussion and possible vote on items removed from the Consent Agenda -- none

Old Business – Discussion and possible vote on the following items:

. Jeffery C. and Patricia L. Wells have petitioned for withdrawal/de-annexation of the properties identified by Sussex County Tax Map and Parcel ID #s 235-14.00-132.00, -132.01, -132.02, -132.03, and -132.04.

The Wells family requested that this item be removed from the agenda.

Councilman Garde made a motion to remove the item, seconded by Councilman Cote and unanimously approved.

. Revisions to the Employee Handbook

A motion was made to Accept the Employee Handbook with the noted amendments by Councilman West, seconded by Councilman Fleetwood and unanimously approved.

Note: Amendments were supplied by Councilmen Cote and Garde.

New Business – Discussion and possible vote on the following items:

Appointments/Re-appointments of members to Committees, Commissions, and Boards

Board of Adjustment:

Keith Steck – Secretary

Janet Turner - Member

Planning and Zoning:

George Cardwell – Member

Maurice McGrath – Member

Historic Preservation Commission:

Diane Hake – Member

Lee Revis- Plank – Member

Water Committee:

David Johnson – Member

Water Infrastructure and Land Acquisition Committee:

David Johnson - Member

Resolution 2018-004 to thank the Milton Garden Club and accept the gift of park gates
Motion to accept the Gate for the park as well thanking the Garden Club for their outstanding work on this project was made by Councilman Garde, seconded by Councilman Cote and unanimously approved.

Resolution 2018-005 to approve the application and appropriate funds for a DNREC Surface Water Grant. Motion to table this item for now was made by Councilman Garde, seconded by Vice Mayor Kelly and unanimously approved. Mrs. Rogers informed the council that Milton's engineers (Pennoni) were working on a task order for the Magnolia Street drainage project.

Councilman Garde made a motion to go back into Executive Session, seconded by Councilman West and unanimously approved.

Vote on Items discussed in Executive Session

Motion was made to approve employee evaluation as discussed by Councilman Fleetwood, seconded by Vice Mayor Kelly and unanimously approved.

Motion was made to approve the dollar amount as discussed by Councilman Garde, seconded by Councilman West and unanimously approved.

Adjournment

Motion made to Adjourn by Councilman Fleetwood, seconded by Councilman West and unanimously approved.