

Town of Milton

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July 20, 2018

Dear Mayor Kanakos and Town Council members:

Within sections of the "Fiscal Year 2019 Annual Budget" binder, there are many documents for your review. At the beginning is a spreadsheet titled "Town of Milton, Fiscal Year 2019 Budget, Town Managers Proposed Revenues and Expenditures", which details anticipated revenues and budgeted expenditures. The additional documents are the FY19 Fee Schedule, Pay Scale, department supervisors' detail, debt summary of the Drinking Water State Revolving Fund (SRF) loan, Capital Improvements Program, and Statement of Revenues and Expenditures as of June 30, 2018.

I am presenting an annual budget with no tax increase. There are two proposed fee increases, which are the hourly police fee, which is billed for events in which police staff is needed, and the quarterly trash/recycle/yard waste fee, which is based on the second year of the in-effect contract with Charlie's Waste Services.

An overview of the Fiscal Year 2019 budget is as follows:

- General Fund Revenues total \$2,092,182 while expenditures total \$2,089,789. The result is a surplus of \$2,393.
- Proprietary Fund Revenues total \$933,325, while expenditures total \$926,558. A surplus of \$6,767 remains.

Notable items:

- Unlike years past, 100% of the anticipated Realty Transfer Tax in FY19 is allocated towards public safety, ADA sidewalk/crosswalk improvements, and street paving.
- Trash, Recycle, and Yard Waste quarterly fee increases from \$54 to \$56 per quarter.
- The hourly police fee is proposed to increase from \$40 to \$50 per hour.
- There has been a slight decrease in the number of new home permits issued in FY2018; the FY2019 budget is based on 25 new homes.
- Town insurance is calculated at a 5% increase. The renewal period will begin in August; definitive renewal rates will not be received until October.
- Each department supervisors' budget requests are attached; however, through review reductions have been made and some requests items are not funded.
- Grants and other sources of funding for the Rails to Trails, Phase II project are being pursued; however, Senator Lopez has funded \$100,000 of the Town's 20% funding match. The project match is \$240,000, leaving \$140,000 needed to move forward with the Rails to Trails project. I recommend utilizing Realty Transfer Tax reserves for the match, should grants and funding aid requests not be successful.

I look forward to discussing the draft annual budget. As you review the documents, please feel free to let me know of any questions.

Respectfully Submitted,

Kristy L. Rogers, Town Manager