

Town of Milton

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2019 PWD BUDGET

PARKS

REVENUE

600-4965: Boat Dock Rental - \$2,500

Revenue to remain the same as in FY19. As of today, revenue is \$ 2,120.00.
We currently have all boat slips filled.

600-4940: Park Gazebo Usage Fee- \$1,000

Anticipated revenue for FY19 is \$1,000.00. Currently, \$835.00 in revenue has been received, this also includes security deposits that have not been refunded yet.

TOTAL: \$3,500.00

EXPENSES

600-5180: Training - \$250

No change in this line item, as it will remain the same for FY19. Requested funds will cover training for trimming trees, bushes, fertilizing, and plant maintenance and care.

600-5190: Temp Labor - \$0

No funds are requested for Temporary labor.

600-5220: Engineering Fees - \$0

No funds are requested for engineering fees.

600-5280: Supplies - \$18,000

Funds will cover the cost of shovels, rakes, paint, and blades for equipment, portable toilet rentals, mulch, safety chips, and chemicals.

600-5300: Park Plantings - \$1,500

Planting trees, bushes, flowers etc.

600-5370: Day Labor Meals - \$2,400

To fund work release meals.

600-5350: Advertising - \$0

No funds are requested for advertising.

600-5390: Gasoline - \$2,800

This gasoline is used for all of the equipment used for all three parks.

600-5420: Misc. Operating Exp - \$0

No funds are requested for miscellaneous operating expenses.

600-5470: Repairs & Maint - Equip - \$4,000

FY19 budgeted amount to maintain lawnmowers, weed whackers, chain saws etc.

600-5500: Utilities - \$2,300

Currently, \$1,580.92 has been expended and June through September electric expenses are remaining.

600- New line: Ten Bollards – \$4,462.00

The Bollards will connect to the last set of Bollards that we installed at Memorial Park. The Bollards per pass is to give a barrier in between the parking lot and the sidewalk for safety of the pedestrians walking on the sidewalk and also keeping vehicles off the sidewalks at all times.

600- New Line: Two Trash Receptacle – \$1,600.50

Need more trash receptacles in the parks, more people are visiting the parks daily and it would help to have more receptacles throughout the parks to keep ground trash to a minimal.

600- New Line: Irrigation and Sod – \$45,336.26

When the park was redone about ten eight years ago it was in the plans to install irrigation and sod, as the cost at the time for other items had jumped up the administration had to cut the installation of the two above projects. As we have a wonderful park that gets used a lot I feel if we add this to Memorial Park it would give it the finished look that it deserves. It is very hard to keep any kind of grass growing in the park with not being able to irrigate.

TOTAL: \$82,648.76

STREETS

EXPENSES

250-5190: Temp Labor - \$0

No funds are requested for Temporary labor.

250-5220: Engineering - \$2,000

FY19 budgeted amount to remain the same. Engineering services for future road construction, paving projects and bids.

250-5240: Legal Fees - \$2,500

FY19 budgeted amount to remain the same. Legal fees for reviewing documents for bid packages and other legal advice as needed.

250-5280: Supplies - \$8,500

FY19 budgeted amount to remain the same. Supply expenses are for curb paint, brooms, shovels, signs, stone, top soil, crush stone, cold patching etc. We anticipate more roads turned over to the Town in FY19 and the expense for materials are going up in cost every day.

250-5300: Snow Removal - \$6,500

This expense line to remain the same as in FY18. Cannot predict the weather. We had a mild winter in 2018 which we still have salt left over so at this time I do not see any reason to increase this line at this time. The salt stock is good even knowing we anticipate more roads turned over to the Town in FY19. This budget line covers the cost of road salt, sidewalk salt, equipment for snow removal, etc.

250-5350: Advertising - \$500

Budgeted amount to stay the same as FY18. This will cover future road projects in the Town.

250-5360: Yard Waste Disposal - \$1,200

FY19 budgeted amount to stay the same. Yard waste disposal is for disposing of tree limbs, shrubbery etc.

250-5370: Safety Signage and Supplies - \$2,500

Budgeted amount will stay the same as in FY18. This line will be to fund safety flags and supplies for road work such as, flags, signs, barrels, and cones.

250-5390: Gasoline - \$2,100

Budgeted amount from FY19 has remained the same.

250-5410: Day Labor Meals - \$1,750

Budgeted amount for FY19 has remained the same. This line item covers the cost for work release workers.

250-5420: Misc Operating - \$0

No funds requested for miscellaneous expenses.

250-5450: Equip Rental - \$1,000

To fund equipment rental for sealing patching. The majority of streets that the Town own need crack sealing. Also, this expense will allow for the rental of a core drill to install sign posts in sidewalks.

250-5470: Repair and Main Equip: \$1,200

To fund repairs and maintenance of equipment such as bobcat, Kubota, and back hoe. Budgeted amount for FY19 will stay the same.

250-5801: Cap Exp -Street Repairs - \$20,000

FY19 budgeted amount will stay the same. This line item will fund street patching, Town wide.

250-5805: Cap Exp - Street Signs - \$2,500

This expense line to remain the same as in FY18. This will fund upgrades for stop signs, speed limit signs, and other street signs.

250-5808: Cap Exp - Street Paving - \$?

This budget line for FY19 will cover the cost for paving Town owned streets. Streets that are in need of paving are as follows: Atlantic Ave, Chestnut St., New St., Shipbuilders Blvd, South Spinnaker Ln., Rudder Ln, Bay Court and Orchard St.

250-5809: Cap Exp - Sidewalk Repairs - \$2,000

FY19 budgeted amount to remain the same. To repair Town owned sidewalks.

250- New Line: Cap Exp – Street Sweeper - Various

To purchase a new street sweeper. This will keep dirt and debris off of the roadway, reduce the amount of weeds grown on the streets, and help drainage issues regarding storm drains. Currently, the streets are being sweep by hand.

Equipment Cost: \$190,570.00

Opt #1 – 5 annual payments with 1 advance payment of \$41,730.90.

Opt #2 – 7 annual payments with 1 advance payment of \$31,190.07.

Cost allocation: 20% Water, 10% Parks, 70% Streets

250- New Line: Cap Exp – Wood Chipper - \$15,400.00

To purchase a new wood chipper. This will allow public works to chip excess limbs on trees hanging in or on the streets and in parks to reduce hauling costs, and the ability to offer residents wood chippings for their convenience. It would cost less for the Town to purchase a chipper than it would to continue to pay to get rid of the brush. Currently, Blessing's Greenhouse does not take these items any longer and now we have to take them to another composting company in Farmington DE. With the higher dumping fee and the extra travel time we will be ahead if we purchase this equipment. Also, when I say we can offer the wood chips to residents I want to also say that Heritage Creek now has a walking trail that is made out of wood chips.

TOTAL: \$290,220.00

WATER

REVENUE

450-4600: Rents – Water - \$540,000

Currently, we are at 369,451.77 in Rents. I project revenues to be \$540,000 in FY19.

450-4610: Water Tapping - \$12,500

Tapping fee for each anticipated new homes, \$500 x 25 homes. Currently budget amount is \$17,500, and \$14,000 has been received. It's anticipated that 5 less new home permits will be received before the fiscal year is complete. FY18 budgeted revenue amount has decreased from \$17,500 to \$12,500.

450-4620: Sale of Meters - \$25,437.65

This revenue line item is for the sale of meter pits and meters; 35 of each is anticipated at a cost of \$726.79 each. It is anticipated that 35 meter pits and meters will be purchased for new homes, irrigations, and repairs.

450-4630: Impact Fees - \$36,250

This revenue line item is for water impact fees expected for 25 new homes at \$2000.00 each home. This is an anticipated decrease, in the amount of \$14,500, from FY18.

450-4640: Reconnect/Disconnect Fees: - \$8,000

This revenue line isn't expected to change in FY18. We average around 20-30 water disconnects each quarter.

450-4650: Inspection Fees – \$3,500

This is expected income from inspection fees for pits and installing the meter. Each new home built will pay \$100 for inspections and also residents who purchase meter pits for repairs and irrigations. FY19 anticipated budgeted amount is based on 35 new homes and irrigation pits installed.

450-4930: Misc Revenue- \$500

Revenue for scrap metals from meters, pipes, etc.

TOTAL: \$626,187.65

EXPENSES

450-5180: Training and Seminars - \$2,500

Currently, public works employees need training in the following areas; backflow preventing, inspection, system operations etc.

450-5190: Temp Labor - \$0

No requested funds for temporary labor.

450-5220: Water Engineering - \$20,000

Engineering services for future projects such as; repairs and maintenance to mains, towers, and wells.

450-5240: Legal Fees - \$3,000

Legal fees for review of bids, and other projects.

450-5275: Chlorine/Fluoride Supplies - \$12,000

This line is expected to remain the same as FY18.

450-5280: Supplies - \$17,000

This line funds cooler services, first aid safety supplies, office supplies, utility billing paper, curb boxes, stone, etc.

450-5285: Supplies: Pits/meters/lids - \$35,000

To purchase water meter pits, meters and lids. The parts will be used for new construction, irrigations, and repairs.

450-5290: Water tests - \$1,500

This expense is expected to stay the same as FY18. This cost will cover testing for copper and lead, bacteriological, monthly water samples and any special samples.

450-5300: Advertisement Expense - \$1,000

This expense will remain the same as FY18. This is needed for job postings, publishing of the CCR, bid advertisements and any projects that are needed for advertisement.

450-5350: License and Permit fees - \$300

Water operator license for Greg Wingo, Robbie Wilson and John Koerkel.

450-5360: Equipment rental - \$0

This line item is expected to remain the same.

450-5380: Gas & Oil - \$8,000

This expense is expected to remain the same as FY18. The water department has a current fleet that uses gas and oil, of 3 pickup trucks, 1 large dump truck, 1 small dump truck, 1 work van, a Kubota, backhoe, bobcat, air compressor and pumps.

450-5420: Misc. Operating - \$200

Expenses for background searches, CCR preparation and other expenses used for operating.

450-5430: Printing and Postage - \$7,000

Line is expected to remain the same as FY18.

450-5440: Propane - \$2,000

This line expense is expected to decrease from FY18.

450-5450: Repairs and Maintenance – Water Tower - \$32,600

Agreement with Tank Management Company Corrosion Control to inspect all the water towers and repair and maintain as needed.

450-5455: Repair and Maintenance – Auto - \$7,000

This budget line is for Maintenance on Town trucks and Repairs.

450-5460: Repair and Maintenance – Building - \$3,000

FY19 budgeted amount will stay the same. The maintenance shop, pump houses and water treatment plant need shelving, more organization, roof repairs and painting.

450-5465: Repair and Maintenance – Hydrants - \$1,000

Budgeted amount to remain the same. This budget line helps equipped the Public Works with the parts needed to repair fire hydrants.

450-5470: Repair and Maintenance – Equipment - \$5,000

Budgeted amount to remain the same. This budget line helps to repair the Public Works Water Departments equipment such as pumps, excavation equipment, etc.

450-5475: Repair and Maintenance – Water Mains- \$20,000

FY19 budgeted amount, I am asking \$20,000 to cover the cost of valve replacing, water mains and for emergencies for main breaks.

450-5476: Repair and Maintenance – Wells - \$11,200

The budgeted amount for FY19 will stay the same. This budget line pays for repairs, service contract from A.C. Schultes and maintenance needed on the Towns four wells.

450-5477: Repair and Maintenance – Meters - \$12,000

This line item is for the purchase of pit setters, meter heads and lids.

450-5480: Telephone - \$3,500

This line is expected to decrease from \$4,000 to 3,500 in FY19. This line item is used to fund cell phones, land lines in the well house and miss utility tickets.

450-5490: Uniform Expense - \$4,500

FY19 budgeted amount will equip the Public Works Staff with the proper clothing all year long.

450-5500: Utilities - \$22,000

The utilities line is for electric for the well house, maintenance shop, etc. Currently, FY18 budgeted amount is \$25,000 and I feel comfortable to decrease this line for FY19 to \$22,000.

450-5520: SRF Loan Expenses: \$48,615

Expense amount to remain the same for semi-annual loan payment.

450-New Line: 2019 Ford F350 Utility Truck – \$44,436.00

With the fleet of Vehicles aging and hiring more staff it's time to add to the fleet of trucks. This truck will be equipped with a Utility Body for storage of tools and parts and will also be equipped with a snow plow. The truck will be a 2019 Ford F350, Regular Cab, 4WD, 8Ft Bed, Utility Body.

450- New Line: 8 Foot Western Pro Plus Plow - \$5,445.00

This line item will be for the new 2019 Ford F350 Utility Truck. This cost will cover the plow, parts and installation.

450-New Line: Water Main Replacing - ?

Atlantic Ave and Chestnut St. (Front St. / Coulter St.) are in need of main replacing. Along with replacing the mains you have several water services,

street valves, curb valves reconstruction of the roadway and fire hydrants that will need to be included.

450-New Line: Water Meter Test Bench - \$26,700.00

Water Meter Test Bench will test all of the Town of Milton's Water meters. This process at this time takes six months to get results back and the cost is from \$100.00 to \$250.00. As we are starting to have more meters that need to be tested I would like to get this bench to save time and money. This cost will give us all the equipment needed, training and certification to test meters. My goal is after we get set up we can offer this testing for the residents plus we could set up with Dealers and other Towns for a cost to test meters.

(I have added another test bench at the cost of **\$18,798.36** as an option. This test bench will not be a certified bench but it will give us accurate readings on meter functions. I can drop the cost of this bench as I will not need the options so it would bring the cost to **\$13,148.00**.

TOTAL: \$356,496.00 – \$35,000.00 (for pits, meters, lids) = \$321,496.00