



Milton Economic Development **Sustainability Subcommittee**
Meeting Minutes – Tuesday, May 22, 2018
2nd Floor – Milton Public Library – 5:30 PM
Milton, DE 19968

1. Call Meeting to order: 5:40 PM
2. Roll call of members: Michela Coffaro, Louis Colon, Frank Capparell, Anita Capparell, Chris Edgington, Ellen Lytton
3. Guests: Nancy Murphy, Elli Colón
4. Corrections/ Approval of May 2018 Agenda: Approved
5. Approval of minutes of the 4/24/18 meeting: Approved
6. Administrative Reports:
 - Chairman – The Backyard Restaurant in Milton has adopted using Paper Straws in lieu of plastic straws.
 - Vice Chairman
 - Treasurer- The Sustainability Committee has \$646 left in their budget; we can purchase a portable, see through table top version of a composting unit- which would be useful at public events where we host a table; Treasurer to obtain a Chart of Accounts from the Town Manager to ensure compliance with eligible expenses
 - Secretary-
 - MILTON WATER SYSTEM IMPROVEMENTS-Town Council Public Hearing on water system improvements to be held on Monday, June 4 at 6:30pm, Milton Library
 - The last Public Meeting will be held at 11 AM in the Milton Library on Saturday 6/2/18 Saturday; there will be a FINAL meeting at 6:30 PM in the Milton Library on Monday 6/4/18. I
 - Referendum is tentatively scheduled for Saturday, July 21, 8am-6pm, Milton Town Hall pending outcome of the June 4 council meeting
7. Announcements:
 - June 1, 2018 6 PM the South Bethany Beach Library will be hosting a meeting re: Offshore Wind activities
 - VegFest June 8, 2018 – Frank & Anita Capparell with host a Sustainability Committee table at VegFest. Other activities: Unitarian Universalists of Southern Delaware will host

a screening of "What the Health. 6 PM Appetizers & 7 PM Film in the UUSD Sanctuary
Go to <http://vegrehoboth.org> for more info.

- Resignation – Anita Capparell resigned as Committee Co-Secretary to avoid any conflict with Sustainability Committee activities and remains an active Committee member; Ellen Lytton will continue as Secretary
 - Composting Bins Composting bins are available for \$50 which is a 50% discount from the original \$100 price. You can order direct from DNREC
8. Old Business
- Milton Community Foundation – offered to coordinate a Town of Milton clean up from with the Sustainability Committee. The clean-up area is Cave Neck Road to S. Front St. The Town of Milton handles all clean-up efforts for the area proposed with DeIDOT and Delaware DOC. Lou to follow up with Steve Crawford MCF, to see if a combined composting effort would interest the Milton Community Foundation.
 - Chris E. to speak with Marie Mayor, President of the Milton Historical Society about coordinating a composting effort.
 - Seed Packets 150 to 200 packets were prepared for the Sustainability Committee's table at the Horseshoe Crab Festival event in Memorial Park
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9. New Business
- Roberts Rules of Order -the Sustainability Committee voted unanimously in favor of following the Roberts Rules of Order format for its meetings. The Secretary moved to establish a committee of 3 to create a list of Rules\Guidelines to compliment the Rules. The Chair, Treasurer & Secretary have agreed to serve on this committee. When possible, the committee will use the Parliamentary Rules. The Chair will act as the Parliamentarian.
 - Sample Sustainability Plans 3 committee will review sample sustainability planning documents from other cities and will report on them at the June meeting.
 - It was suggested that the Sustainability Committee have a copy of its Mission Statement posted on its table at all public events

Next meeting

- Horse Shoe Crab Festival report
- Discussion of the sample sustainability plans by committee members

Adjournment: 7:30 PM