

Approved on October 23, 2018



Meeting Minutes - Tuesday, September 25, 2018

Milton Sustainability Committee

2nd Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

1. Call Meeting to order: 5:45 PM
2. Roll call of members: Michela Coffaro, Louis Colon, Frank Capparell, Anita Capparell, Ellen Lytton
3. Citizen Guests: Jean Holloway (SERCAP)
4. Corrections/Approval of August 2018 Agenda: Agenda approved
5. Corrections/Approval of July and August minutes: July approved; August corrected and approved.
6. Administrative Reports:
 - Chair:
 - Michela Coffaro submitted her resignation as Chair which the Committee accepted.
 - Sustainability Committee will share an information table with SERCAP at the upcoming Water Warriors Expo sponsored by the League of Women voters on October 6, 2018. Event will be held at the Milton Firehall.
 - Vice Chair: Expressed the Committee's thanks and appreciation to Michela Coffaro for her work as Chair over the past years.
 - Treasurer: Budget balance remaining in current budget \$163.43
7. **New Business**
 - Motion made and passed to elect Lou Colon as Chair of the Milton Sustainability Committee.
 - Motion made and passed to elect Ellen Lytton as Vice Chair of the Milton Sustainability Committee.
8. **Continuing Business**
 - Committee voted to spend remaining current fiscal year budget funds on event booth giveaways.

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- Committee voted to accept the proposed format of the Green Business Star award certificate created by Frank Capparell. The certificate will be awarded to businesses and organization in Milton who adopt or introduce environmentally friendly practices.
- Committee voted to setup a video conference meeting with Brandy Espinola, Environmental Finance Center, University of Maryland to discuss the Committee's need for a planning grant consultant and to request that Ms. Espinola submit a proposal. Lou Colon and Ellen Lytton will represent the Committee at this exploratory meeting which will be held at SERCAP's office in early October.
- Committee began its review of the draft outline of the proposed sustainability plan for the town of Milton.

Adjournment: 7:30 PM