



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM





Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM





Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM





Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM





Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM





Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM



Meeting Minutes - Tuesday, November 27, 2018

**Milton Sustainability Committee**

2<sup>nd</sup> Floor – Milton Public Library - 5:30 PM

Milton, DE 19968

- Meeting called to order: 5:35 pm
- Roll call of members: Louis Colon (Chair), Ellen Lytton (Vice Chair). Frank Capparell (Treasurer), Michela Coffaro.
- Citizen Guests: Jean Holloway (SERCAP), David LaFazia (DelTech)
- Agenda for November 27, 2018 approved
- Approval/correction of minutes: October 23, 2018 Minutes approved
- **Ongoing Business**
  - Committee voted unanimously to accept the proposal submitted by Brandy Espinola, Environmental Finance Center (EFC), University of Maryland. The EFC will partner with SERCAP as the grant holder and by extension the Town of Milton and Milton's Sustainability Committee to 1) conduct a desk-top review of sustainability best practices; 2) assess the Town of Milton's current sustainability practices and community interest surveys; 3) convene a stake holder partnership meeting to explore potential sustainability practices; and 4) develop a sustainability plan.
- **New Business**
  - Committee unanimously passed the FY18-FY19 \$500 budget under the stipulation that during the course of the budget year monies could be shifted between line items on an as-needed basis.
  - A motion to discontinue accepting monetary donations was made by E. Lytton. After discussion the committee in a 3-1 vote determined that the committee would continue to accept monetary donations. Dissenting vote: E. Lytton
  - Committee consensus is not to move the January meeting scheduled for the 22<sup>nd</sup>. If necessary, the committee will schedule an additional meeting earlier in the month to address items related to our work with the EFC.
  - F. Capparell made a motion to invite the WMDT Channel 47 news team to a future committee meeting. After discussion the motion passed by 3-1 vote. An exact date for the invitation was not discussed. Dissenting vote: E. Lytton
- **Agenda items for January 22, 2019:**
  - Presentation of the Milton Sustainability Committee's certificate of appreciation to the Backyard Restaurant.
  - Review of the Committee members' ideas for the sustainability plan.
- Meeting adjourned: 6:55PM