



## Meeting Minutes – Tuesday, April 23, 2019

### Milton Sustainability Committee

2<sup>nd</sup> Floor – Milton Public Library – 5:30PM

Milton, DE 19968

- Meeting Called to Order: 5:34PM
- Roll Call of Members: Lou Colon (Chair), Ellen Lytton (Vice Chair), Anita Capparell, Michela Coffaro
- Citizen Guests: Charlie Garlow, Brandy Espinola (EFC) via conference call
- Public Participation:
- Agenda for April 23, 2019 approved
- Minutes of the March 26, 2019 meeting: approved
- **Ongoing Business:**
  - **SERCAP Grant –**
    - B. Espinola anticipates having a draft of the sustainability plan to committee members by May 3, 2019 for their review.
    - As of April 23, 2019, the response rate for the event has been low with only five individuals registered for the event. Discussion focused on ways to reach out and engage the community. Committee also took time to review equipment needed for the event.
      - **Action Item:** Committee members will reach out on a personal basis to encourage Miltonians to attend the workshop. L. Colon, M. Coffaro, E. Lytton
      - **Action Item:** A calendar notice and community brief will be sent to the Cape Gazette for publication. E. Lytton
      - **Action Item:** Request needed equipment from the Milton Public Library. L. Colon
- **New Business:**
  - **Solar Energy Resolution –**
    - The Committee cited the need for further guidelines from Council in order to focus the research requested in Resolution 2019-009. E. Lytton moved that the committee suspend research on the issue of solar energy until 1) after the May 18<sup>th</sup> workshop and 2) the committee had an opportunity to discuss more detailed research parameters with one or more members of the Town Council. A friendly amendment was made by M. Coffaro that a deadline of June 1, 2019 be set for this discussion with the member(s) of

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Council. The amended motion was seconded and passed by the committee.

- **Action Item:** L. Colon will arrange a meeting.

- **Sustainability Committee Items –**

- Committee reviewed items needed for the Sustainability Committee's booths at various public events. A motion was made by E. Lytton that the Committee order 100 reusable tote bags and 200 pens. Motion was seconded and passed.

- **Action Item:** M. Coffaro will order these items.

- Donation of tote bags to Food Panty - M. Coffaro suggested a coupon system be created for distribution of these bags.

- **Action Item:** L. Colon offered to design a coupon.

- **Announcements:**

- **Agenda Items for May 28, 2019**

- SERCAP Grant

- Jean Holloway - report
- Brandy Espinola/Committee – stakeholders' meeting recap
- Draft sustainability plan and public input discussion

- Update on proposed meeting with the Town Council to define parameters of the solar energy and electric charging station research.

- Certificate of appreciation follow-up.

- Meeting Adjourned: 7:30PM