

# Town of Milton

115 Federal St  
Milton, DE 19968



[www.milton.delaware.gov](http://www.milton.delaware.gov)

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June 25, 2019

To: Mayor & Council

From: Mike Trotta *MT*

Re: Monthly Report

Attached you will find the reports submitted by the Code Enforcement Officer for June, 2019. These reports summarize the majority of the activities handled by the Code Department.

Please feel free to contact me if there are any questions or comments.

**C.E. MONTHLY REPORT – JUN. 2019**

**Sent 2 cert letters for tall grass**

|                          |                       |                                   |
|--------------------------|-----------------------|-----------------------------------|
| <b>Permit issued to:</b> | <b>515 Federal</b>    | <b>siding, windows</b>            |
|                          | <b>411 Spruce</b>     | <b>windows</b>                    |
|                          | <b>308 Grist Mill</b> | <b>replace HVAC</b>               |
|                          | <b>117 Morris</b>     | <b>repair sidewalk</b>            |
|                          | <b>310 Union</b>      | <b>repairs</b>                    |
|                          | <b>118 Oysterman</b>  | <b>window</b>                     |
|                          | <b>322 Mariners</b>   | <b>deck</b>                       |
|                          | <b>313 Mariners</b>   | <b>SFD</b>                        |
|                          | <b>407 Boxwood</b>    | <b>shed</b>                       |
|                          | <b>352 Bay Ct.</b>    | <b>alterations</b>                |
|                          | <b>106 Arch St.</b>   | <b>generator</b>                  |
|                          | <b>116 Front St.</b>  | <b>addition/renovation</b>        |
|                          | <b>512 Federal</b>    | <b>demo</b>                       |
|                          | <b>312 Mariners</b>   | <b>deck &amp; porch</b>           |
|                          | <b>330 Behringer</b>  | <b>walkway</b>                    |
|                          | <b>603 Mulberry</b>   | <b>siding, windows</b>            |
|                          | <b>125 Broad</b>      | <b>recover porch roof</b>         |
|                          | <b>208 Federal</b>    | <b>u-haul container placement</b> |
|                          | <b>112 Broad</b>      | <b>outside bathroom</b>           |
|                          | <b>112 Broad</b>      | <b>deck</b>                       |
|                          | <b>202 Chestnut</b>   | <b>alterations</b>                |
|                          | <b>321 Carlton</b>    | <b>finish basement</b>            |
|                          | <b>446 Ocean Ct.</b>  | <b>fence</b>                      |
|                          | <b>415 Boxwood</b>    | <b>roof replacement</b>           |
|                          | <b>116 Ellison</b>    | <b>fence, patio</b>               |
|                          | <b>302 Union</b>      | <b>stone patio</b>                |
|                          | <b>329 Mariners</b>   | <b>SFD</b>                        |
|                          | <b>156 West Shore</b> | <b>alterations</b>                |
|                          | <b>406 Hemlock</b>    | <b>replace windows</b>            |
|                          | <b>412 Pine</b>       | <b>enclose carport</b>            |
|                          | <b>111 Federal</b>    | <b>repairs, alterations</b>       |

**Closed out 32 old permits**

**Sent 9 cert letters for tall grass**

**Sent cert letter for ivy growing on sidewalk**

**Sent 4 cert letters for overhanging branches**

**Sent cert letter for zoning violation & blocking sidewalk**

**C.E. MONTHLY REPORT – JUN. 2019**

**Sent cert letter for trash in yard**

**Mailed letters to owners with grass growing on sidewalks**

**5/24/19 = new homeowner had questions about what projects needed permits**

**5/29/19 = contractor needed setbacks**

**6/5/19 = homeowner had questions about zoning**

**6/10/19 = realtor needed requirements for a home permit**

**6/18/19 = homeowner needed to know permitting requirements**

**6/24/19 = homeowner had questions about the code for barking dogs**

**C.E. VIOLATIONS JUNE. 2019**

unfinished violations from May. 2019

| <u>DATE</u> | <u>ADDRESS</u>   | <u>VIOLATION</u>                 | <u>ACTION TAKEN</u>           | <u>FINAL DISPOSITION</u> | <u>DONE</u> |
|-------------|------------------|----------------------------------|-------------------------------|--------------------------|-------------|
| 2/8/2019    | 116 Collins      | vehicles in disrepair & untagged | left notice, sent cert letter | both vehicles tagged     | Y           |
| 5/7/2019    | 129 Oysterman    | tall grass                       | sent cert letter, given to PW | grass has been cut       | Y           |
| 5/9/2019    | 210 Mulberry     | tall grass                       | sent cert letter              | grass has been cut       | Y           |
| 5/16/2019   | 114 Union        | tall grass                       | sent cert letter, given to PW | grass has been cut       | Y           |
| 5/21/2019   | 306 Frederick    | tall grass                       | sent cert letter              | grass has been cut       | Y           |
| 5/21/2019   | 308 Frederick    | tall grass                       | sent cert letter              | grass has been cut       | Y           |
| 5/22/2019   | 110 Broad        | tall grass                       | left notice                   | grass has been cut       | Y           |
| 5/22/2019   | 334 Union        | sofa in yard                     | left notice                   | sofa has been removed    | Y           |
| 5/23/2019   | 102 S. Spinnaker | tall grass                       | sent cert letter              | grass has been cut       | Y           |
| 5/23/2019   | 504 S. Spinnaker | tall grass                       | sent cert letter, given to PW | grass has been cut       | Y           |

| <u>DATE</u> | <u>ADDRESS</u>      | <u>VIOLATION</u>               | <u>ACTION TAKEN</u> | <u>FINAL DISPOSITION</u>  | <u>DONE</u> |
|-------------|---------------------|--------------------------------|---------------------|---------------------------|-------------|
| 5/24/2019   | 412 Spruce          | grass, debris                  | sent cert letter    | grass cut, debris removed | Y           |
| 5/24/2019   | 106 Mermaid         | grass                          | left notice         | grass has been cut        | Y           |
| 5/24/2019   | 109 Mermaid         | grass                          | left notice         | grass has been cut        | Y           |
| 5/24/2019   | 406 Mainsail Ln.    | grass                          | left notice         | grass has been cut        | Y           |
| 5/24/2019   | 418 Mainsail Ln.    | grass                          | left notice         | grass has been cut        | Y           |
| 5/24/2019   | 420 Mainsail Ln.    | grass                          | left notice         | grass has been cut        | Y           |
| 5/24/2019   | 306,308,310 Holland | tall grass                     | sent cert letter    | grass has been cut        | Y           |
| 5/24/2019   | 117 Morris          | work being done w/o a permit   | talked w/contractor | permit obtained           | Y           |
| 5/28/2019   | 403 Rudder          | tall grass                     | left notice         | grass has been cut        | Y           |
| 5/28/2019   | 403 Main Sail       | tall grass                     | left notice         | grass has been cut        | Y           |
| 5/28/2019   | 304 S. Spinnaker    | tall grass                     | left notice         | grass has been cut        | Y           |
| 5/28/2019   | 302 Union           | tall grass                     | left notice         | grass has been cut        | Y           |
| 5/29/2019   | 110 S.Spinnaker     | tall grass                     | left notice         | grass has been cut        | Y           |
| 5/29/2019   | 331 S. Spinnaker    | couch on porch, washer in rear | left notice         | items have been removed   | Y           |
| 5/30/2019   | 216 Union           | ivy growing on sidewalk        | sent cert letter    | ivy has been cut          | Y           |
| 5/30/2019   | Chestnut crossing   | overhanging branches           | sent cert letter    | branches have been cut    | Y           |
| 5/30/2019   | 334 Union           | hedge overgrowing sidewalk     | left notice         | hedge has been cut        | Y           |
| 5/31/2019   | 105 S. Spinnaker    | tall grass                     | left notice         | grass has been cut        | Y           |
| 6/3/2019    | 803 S. Spinnaker    | tall grass                     | given to PW         | grass has been cut        | Y           |
| 6/3/2019    | 121 Tilney          | tall grass                     | given to PW         | grass has been cut        | Y           |

## C.E. VIOLATIONS JUNE. 2019

|           |                    |                                    |  |                        |  |                             |   |
|-----------|--------------------|------------------------------------|--|------------------------|--|-----------------------------|---|
| 6/3/2019  | 319 Union          | tall grass                         |  | given to PW            |  |                             | Y |
| 6/4/2019  | 106 Atlantic Ave.  | tall grass, washer in yard         |  | left notice, sent cert |  | grass has been cut          | Y |
| 6/6/2019  | 313 Mill Pond      | contractor working w/o a license   |  | talked w/contractor    |  | contractor obtained license | Y |
| 6/8/2019  | 1000 Palmer St.    | contractor working w/o a license   |  | talked w/contractor    |  | contractor obtained license | Y |
| 6/10/2019 | 208 Mulberry       | untagged vehicle                   |  | left notice            |  | vehicle has been removed    | Y |
| 6/10/2019 | 108 Sand           | tall grass                         |  | sent cert letter       |  | grass has been cut          | Y |
| 6/11/2019 | 321 Mariners       | contractor starting work too early |  | talked w/contractor    |  | contractor stopped work     | Y |
| 6/12/2019 | 511 Palmer         | chair in rear yard                 |  | left notice            |  | item has been removed       | Y |
| 6/13/2019 | 106 Wagarmons Blvd | contractor working w/o a license   |  | talked w/contractor    |  | contractor obtained license | Y |
| 6/14/2019 | 447 S. Spinnaker   | mattress, debris in yard           |  | sent cert letter       |  |                             |   |
| 6/14/2019 | 307 Mulberry       | limbs overhanging sidewalk         |  | left notice, sent cert |  | limbs have been cut         | Y |
| 6/14/2019 | 202 S. Spinnaker   | tall grass                         |  | sent cert letter       |  | grass has been cut          | Y |
| 6/18/2019 | 103 Walnut         | limbs overhanging sidewalk         |  | left notice            |  |                             |   |
| 6/18/2019 | 116 Ellison        | work being done w/o a permit       |  | talked w/contractor    |  | contractor obtained permit  | Y |
| 6/18/2019 | 116 Ellison        | contractor working w/o a license   |  | talked w/contractor    |  | contractor obtained license | Y |
| 6/18/2019 | 302 Union          | work being done w/o a permit       |  | talked w/contractor    |  |                             |   |
| 6/18/2019 | 302 Union          | contractor working w/o a license   |  | talked w/contractor    |  | contractor obtained license | Y |
| 6/19/2019 | 105 Atl. Ave.      | tall grass                         |  | left notice            |  | grass has been cut          | Y |