Town of Milton
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RESOLUTION 2019-015

TO RATIFY ADOPTION OF THE FISCAL YEAR 2020 FEE SCHEDULE

WHEREAS, the Town Charter of the Town of Milton, Delaware ("Town") provides in Section 29, that, "the Town Council is vested by this Charter with the following powers, to be exercised by the Town Council in the interest of good government, and the safety, health and public welfare of the Town, its inhabitants and affairs"; and

WHEREAS, Section 29 authorizes the Town Council to license, tax, and collect fees for any and all municipal purposes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Milton that a public hearing for the fiscal year 2020 budget and fee schedule was duly noticed and held at the Milton Library, on Tuesday, August 20, 2019 at 6:30 p.m.; and during the duly noticed and held Town Council meeting on September 9, 2019, the fiscal year 2020 fee schedule was adopted by Town Council, and the fee schedule is hereby ratified and made effective on October 1, 2019.

I, Richard Baty, Secretary of the Town Council of the Town of Milton, do hereby certify that the above resolution was passed at the meeting of the Town Council, duly called and convened, held on the 7th day of October, 2019, at which a quorum was present and voting throughout and that same is still in full force and effect.

TOWN OF MILTON

BY: Richard H Baty
SECRETARY OF TOWN COUNCIL

DATE: 10/15/2019

TOWN OF MILTON FEE SCHEDULE - FISCAL YEAR 2020

Effective October 1, 2019

Announcement Sign Fee		$ 150.00		
Application for Historic Preservation		$ 50.00		
Application for Subdivision** ($25.00 per lot and application)		$ 100.00	*Plus initial Escrow of $2,500.00, see policy	
Application for Conditional Use		$ 400.00	*Plus initial Escrow of $1,000.00, see policy	
Application for Site Plan Review/Special Permitted Use		$ 100.00	*Plus initial Escrow of $1,000.00, see policy	
Application for Variance		$ 400.00	*Plus initial Escrow of $1,000.00, see policy	
Application for Zoning Change		$ 400.00	*Plus initial Escrow of $3,000.00, see policy	
Application for Annexation/Withdrawal		$ 3,900.00	*Plus initial Escrow of $5,000.00, see policy	
Boat Dock Rental (per month - minimum)	Summer Months	$ 120.00	April to September	
	Winter Months	$ 80.00	October to March	
Paid in advance	Full Year	$ 960.00	January to December	
Building Permit - based on cost of job	$0 - $300	$0.00		
Building Permit - based on cost of job	$301-$3,000	$30.00		
Inspection fees will be added if applicable	$3,000 +	1.25%		
Alterations and additions of existing buildings will be 1.25% of construction costs as calculated by the Town of Milton				
New Construction Building permit fee will be 2.25% of the signed contract price (construction only, not including land value)				
Code - Non Cancellation Fee		$ 100.00	PER OCCURRENCE	
Demolition Permit		$ 50.00		
Engineering, Legal and Consulting Services Administrative		Actual cost plus 10% Administrative Fee		
Faxes per page		$ 1.00		
Freedom of Information Request: Standard copy fees apply; also refer to Town of Milton FOIA				
Removal/Abatement of Unregulated Growth/Nuisance		$ 200.00	PER HOUR	
Inspection Fee - Water & Code		$ 50.00	PER INSPECTION	
Installation of Meter Connection Fee		$50.00	PER METER, PER INSPECTION	
Lien Certificate		$35.00		
Lien Certificate (add'l charge for expedited)		$50.00		
Mercantile License (Restricted to Municipal Parking Lot)		$ 50.00		
NSF Check - 1st time returned		$ 35.00		
NSF Check - 2nd time returned		$ 45.00		
Park Security Deposit - Group of 100 or more attendees		$ 100.00		
Park Security Deposit - Group of 50 to 99		$ 50.00		
Park Security Deposit - Group of less than 50 attendees		$ 35.00		
Park Usage Fee - Group of 100 or more		$ 150.00		
Park Usage Fee - Group of 50 to 99 attendees		$ 75.00		
Park Usage Fee - Group of less than 50		$ 25.00		
Park Usage Fee - Residents of the Town of Milton and IRS 501(c) non-profit		$ -		
Photocopies per page		$ 0.50	For the first 20 pages	
		$ 0.35	$0.35 for every page after the first 20 pages	
Police Staff Fee, per hour		$ 50.00		
Police Report		$ 35.00		
Street Excavation/Replacement		Actual Cost to Repair plus 10% Administrative Fee		
Street Permit		$ 200.00		
Structural Engineer Report		Cost of Report plus 10% Administrative Fee		
Sewer Permit and Inspection Fee		$ 450.00		
Water Impact Fee		$ 2,000.00		
Water Meter and/or Water Pit, Lid, and Frame		Actual cost plus 10% Administrative Fee		
Water Discrepancy Request		$ 35.00	Per occurrence	
Water Disconnect		$ 50.00	Per occurrence	
Water Reconnect		$ 50.00	Per occurrence	
Water Tapping Labor Fee		$500.00 or Actual cost plus 10% Administrative Fee		
Licenses below are required yearly, Issued January 1st - December 31st				
Business and Rental Licenses		See Separate Fee Schedule		
Quarterly Utility Billing				
Utility Rates	$40.00	Availability Fee	$3.50	per 1,000 gals
Trash	$56.00			

Debt Service Fee	$8.50			2016 - Water System Referendum
Out of Town Water	$80.00	Availability Fee	$3.50	per 1,000 gals
Annual Property Taxes Quarterly Utility Billing				

Rate: $.24 per $100.00 of assessed fair market value (2009). Taxes are billed in January and due March 31st.

Application fees are not refundable

*-Escrow funds are required by the applicant to cover Professional Fees, including but not limited to Engineering and Legal. Escrow funds shall be placed in an escrow account. A monthly statement will be given to the applicant detailing how the funds have been charged. The applicant will have 30 days to dispute any charges. At the completion of the said project/application process, any remaining balance will be refunded to the applicant. The Town may, at its own discretion, increase the initial required escrow funds upon review of the application and determining that the particular application is likely to substantially exceed the standard initial escrow amount. If the escrow funds are depleted below $250.00 and the project is ongoing, the Town shall receive in writing, additional escrow funds of an amount reasonably calculated as needed to complete the application process, and the Applicant shall remit the required escrow funds within 15 days of receipt of the Town's writing. If the required funds are not remitted within said time, any further review, work, meetings, or approvals will be delayed until the Town has received the funds requested.

** - includes minor and major subdivisions, partitions, and lot line adjustments. Any application for a revision or amendment of an approved application shall bear the same fees as an original application of that type.