

# Town of Milton

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**To: Mayor and Council**

**From: Greg Wingo, P.W.S.** *Greg Wingo*

**Re: November Monthly Report**

**Date: November 26, 2019**

## Water Department

Daily tasks are as follows: well checks and lab work, meter readings for settlements, maintenance on water meters, locates for water mains and service lines for Miss Utility of Delmarva (locate tickets), inspections of all water equipment in Treatment Plants, Pump Houses and Water Towers. Weekly tasks are as follows: chlorine testing town wide, well depths, flushing program for all dead end water mains and blow offs, valve exercise program on water main street valves, inspection on all water department tools and equipment. Monthly tasks include water sampling town wide, along with special water sampling town wide, ordering of supplies and cleaning buildings. Other tasks are installing new water meters and performing inspections on new meter pits and service lines, fire hydrants, curb valves, curb boxes and water mains. I have been reviewing plans, helping with the development and design of future water infrastructure, working with the town engineers on projects, working with the water committee, meeting with residents, Council members, engineers, developers, Town Manager and staff regarding projects for the water system.

- Hydrant Flushing Program: We've been flushing hydrants as needed to move water around and exercise the fire hydrants.
- Heritage Creek Phase #5 – The base coat of asphalt on the road has been completed. This phase is now ready for home construction.

- Wagamon's Water Main Ext. Project – The Town Solicitor is preparing a letter to send to the contractor regarding issues that need to be resolved.
- New Shipbuilders Water Well – The Well has been completed and we are waiting on the completion of the Treatment Plant to start operations.
- Shipbuilders Treatment Facility – I am 98% completed with the plan review. After all comments have been addressed the Engineer will generate the bid packet so this project can be put out to bid. I am thinking of a timeline in February of 2020.
- Hydrant Color Coding – This project is coming along very good. We will complete this by the end of November. This project is completed for this year and we will pick back up in spring of 2020.
- Replacing out Water Meters – We've been replacing and repairing meters as they go bad. This month I have been able to rebuild 22 water meters. This is an ongoing project that will continue.
- Water Leaks – Milton Landing Building #5 had leak in crawl space, Shermans Plumbing came to make repairs, all good, 112 Betts St. had a leak in crawl space, waiting on plumber, water turned off, 503 Mulberry St. had a leak in crawl space, plumber repaired, all good, 400 Building at Park Royal had a leak in crawl space, Shermans Plumbing made repairs, all good.
- Repairs for fire hydrants – There are three fire hydrants (Federal St., Chestnut St. and Atlantic Ave.) that need to be changed out. Public Works along with a contractor will do the change out.
- Atlantic Ave and Chestnut St. Water Main Replacement Project: Plans are starting to be submitted to other agency's for approval and working on an estimate.
- Sam Lucas Water Main Project – Preliminary cost estimates and plans are completed.

- Atlantic Street Water Main Upgrade – Public Works Staff are marking out services and future services on lots. When this is completed the info will be added to the plans then we can do a cost estimate.
- Milton Fire Company – Building construction has been approved. Construction is going good.
- Cannery Village Phase #4 – I have reviewed plans and made first set of comments.
- Water Towers Yearly Inspections – Corrosion Control along with Public Works Staff performed the yearly inspections on both of the Towns Water Towers. The inspection went great and found a few minor issues that need to be repaired. I am waiting for the final report of the inspections and a schedule on when the repairs will be made.

### **Street Department**

Street daily, weekly and monthly tasks include cleaning storm drain grates, picking up trash, sweeping the curb line, replacing and repairing signs and post, emptying trash receptacles, cold patching, submitting street light repairs to Delmarva Power and repairing street lights owned by the Town. Below are a few projects being worked on.

- New Sign's Town Wide – Public Works is currently working on upgrading signs. This project is moving along ok and will be a continuing project.
- Storm Drain Repairs – This past month we've had to clean out seven boxes (Chestnut St, Union St., Federal St., Atlantic Ave, S. Spinnaker Ln.). We are currently having to remove leaves, dirt and trash in gutter pans and in the storm drain pipes and boxes. We have a storm drain box on Federal Ext. that we will be rebuilding, this box is a

triple pan and I have ordered some materials so we can finish the repair. Materials are in and I have scheduled repairs.

- Nellie Ln/West Shore Dr. – Storm Drain Pipe is spread apart from the Box. I have called in locates to excavate and make repairs. Locates have cleared and repairs are scheduled.
- Curb Line Clean up – Public Works Staff is currently cleaning up the curb line that consist of trimming back limbs and bushes and also sweeping the curb line picking up dirt. We are trying to focus on the gutter pans to keep them clean, because we do not have a sweeper it's very difficult to keep up with.
- Chestnut Crossing – I have not heard anything back from the Developer on moving forward. I have talked with the Town Manager and I am going to check with the Towns Solicitor to see what the best options in moving forward.
- Merriweather Sub-Division – Concrete contractor has started the repairs on the curbing. (Curbing has been completed and inspected) I am setting up a meeting with SCD to see what else is needed on the storm pond punch list. The Owner needs to make repairs to five water service lines then paving contractor will start. I am waiting to hear back from the Developer on schedules for the remainder items.
- Sidewalks Town Owned – Public Works staff have been making repairs on all sidewalks.
- Sidewalks town wide – The first list of 25 have been reviewed and turned over to the Town Manager. I'm preparing another list as directed. Sent another list of 25 to Town Manger. Town Manager said we will wait until Spring of 2020 to send out letters.
- Magnolia St. Parking Lot – The design has been completed and waiting on Town Manager and Council for further action.

- Cannery Village Phase #4 – I have reviewed the plans and have made comments.
- Front Street Road, Curbing, Drainage & ADA Ramps Project – We've been working with the Engineers from the Fire Company Project to design and put on plans for upgrading Front Street. This project is being reviewed by the Town Engineer so we can finalize the design and set up a meeting with Representatives to discuss the funding. I am waiting for a final plan set from the town's engineer.
- Curb and Road Repair 122 Wagamons BLVD – Talked to a contractor to make repairs. Repairs are scheduled.
- Village Center BLVD – I have talked with contractor to get repairs done on curbing. Repairs are scheduled.

### **Parks Department**

Public Works has been very busy cleaning up all the parks. Daily, weekly and monthly task include picking up trash, checking all electric outlets, breaker boxes, performing playground and equipment inspections, trimming limbs, pulling weeds in flower beds, planting, inspecting plaques and checking pots out. Public Works has been very busy hanging Christmas decorations in the Parks and on the Streets.

- Rails to Trails – DelDot has accepted a bid.

Other Jobs; safety meeting, set up and take down meeting, performing maintenance on all town owned buildings, cleaning shop area up, hauling brush, concrete and asphalt out of shop, inspections on sidewalks, working with contractor for the repair of town hall steps, etc..