

Town of Milton

115 Federal St

Milton, DE 19968



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December 31, 2019

To: Mayor and Town Council

From: Robert Wilson, Code Enforcement Officer

Re: Code Department Monthly Report

Attached you will find a report containing the majority of the duties performed by the code enforcement officer for the month of December, 2019. I am able to elaborate on any, and all, of the duties that are present in this report, if necessary.

Please feel free to contact me if there are any questions and/or comments.



C.E. MONTHLY REPORT – DEC. 2019

<u>Permits Issued:</u>	6 The Center (Dogfish)	Remodel
	146 W. Shore Dr.	Single Family Dwelling
	425 S. Spinnaker Ln.	Re-Shingle Roof
	407 Union St.	Window Replacement
	321 Mariners Cr.	Fence
	131 Oysterman Dr.	Single Family Dwelling
	200 Lantern Ln.	Single Family Dwelling
	214 Lantern Ln.	Single Family Dwelling
	202 Village Center Blvd.	Fence
	317 Mill St.	Replace Exterior Entry Steps
	414 Conwell St.	Cable Line Bore (utility)
	413 Yew St.	Fence
	128 W. Shore Dr.	Single Family Dwelling
	112 Broad St.	Paver Patio
	217 Chandler St.	Repair/Replace Siding
	612 Federal St.	Shed
	108 Chestnut St.	Burry 2 LP Tanks & Generator
	Strawberry Alley	Road Closure
	240 Lantern Ln.	Generator
	113 Union St.	Wall Sign

- **Issued 29 Certificates of Occupancy**
- **Mailed business license renewal letters**

12/5/19 – Spoke with homeowner about building inspection details in 2005.

12/9/19 – Spoke with contractor about what's needed to install a whole home generator.

12/10/19 – Spoke with property owner about setbacks.

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<u>Business Licenses Issued:</u>	Commercial Contractor	29
	Peddler	3
	Residential Rental	206
	Residential Contractor	69
	Lodging/B&B	3
	Professional Services	75
	Realtor	8
	Eating Est.	8
	Kiosk	28
	Non-Profit	4
	General Services	35
	Small Merch. Retailer	1
	Garage	2
	Commercial Rental	23
	Real Estate Agency	5
	Wholesale/Warehouse	1
	Lg. Merch. Retailer	5
<u>Certified Letters Mailed:</u>	Housing Standards	1
	Rental Without License	2
	Unregistered Vehicle	2