

*Town of Milton*  
*115 Federal Street*  
*Milton, DE 19968*



*[www.milton.delaware.gov](http://www.milton.delaware.gov)*  
*Phone: 302-684-4110*  
*Fax: 302-684-8999*

**AGENDA**  
**Ad Hoc Finance Committee Meeting**  
**Milton Library, 121 Union Street**  
**January 23, 2020, at 2:00 pm**

1. Call to Order
2. Roll Call
3. Additions or Corrections to the Agenda
4. Agenda Approval
5. Discussion of Resolution 2019-021, Appointment of an Ad Hoc Finance Committee and its responsibilities
6. Presentation and discussion of existing relevant documents, including:
  - a. Procurement procedures currently in effect, including relevant section(s) of the Town Charter
  - b. Recently prepared flow charts for the current procedure
  - c. Potential areas for improvement
7. Discussion and possible vote on the following:
  - a. Potential approaches to accomplishing the responsibilities to this Ad Hoc Committee
  - b. Potential assignment of responsibilities among Committee members
8. Requests for upcoming agenda items
9. Scheduling of next meeting
10. Adjournment

Pursuant to 29 Del.C. § 10004(e)(2), Agenda items as listed may be considered out of sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the Meeting, pursuant to 29 Del.C. § 10004(e)(4). This Agenda was prepared and posted by Stephanie Coulbourne on 1/16/20 at 4:00 pm.