

# Town of Milton

115 Federal Street  
Milton, DE 19968



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## AGENDA

### Milton Town Council Meeting

Grace Church Fellowship Hall, 512 Union Street

Monday, June 15, 2020

5:00pm Executive Session; 6:30 pm Regular Meeting

**PLEASE NOTE – AS PERMITTED BY GUBERNATORIAL AUTHORITY, IN ORDER TO LIMIT THE RISK OF POTENTIAL COVID-19 EXPOSURE, THERE SHALL BE LIMITED ENTRY TO THE TOWN COUNCIL MEETING. THE PUBLIC IS ENCOURAGED TO PARTICIPATE IN THE COUNCIL MEETING EITHER BY ATTENDING OR CONNECTING ELECTRONICALLY. FURTHER INSTRUCTIONS ARE LISTED AT THE BOTTOM OF THIS AGENDA.**

1. Call to Order
2. Roll Call
3. Additions or Corrections to the Agenda
4. Agenda Approval
5. Executive Session:
  - a. Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents
  - b. Strategy sessions, involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, when an open meeting would have an adverse effect on the bargaining or litigation position of the public body
  - c. Personnel matters in which the names and abilities of an individual employees are discussed
6. Discussion and possible vote on Executive Session items
7. Moment of Silence
8. Pledge of Allegiance to the Flag
9. Nomination and confirmation of Vice-Mayor, Secretary, and Treasurer
10. Certificates for Years of Service
11. Lifetime Volunteer and Citizen of the Year Awards
12. Public Participation
13. Requests for removal of items from the Consent Agenda
14. Approval of the Consent Agenda on the following items:
  - a. Written Committee Reports
  - b. Written Department Reports: Town Managers Report, including the Administrative, Code Enforcement, Police, Project Coordinator, and Public Works Department Reports
  - c. Finance Report, and Statement of Revenues and Expenditures for March and April 2020
  - d. Minutes: November 7, 2019, January 21, 2020, February 3, 2020 and March 2, 2020

- e. Executive Session Minutes: February 3, March 2, 2020
- f. Public Works job descriptions
- g. Advisory report from the Planning and Zoning Commission on the application of Phoenix RHCS Holdings, LLC for rezoning of five parcels addressed as 423 Mulberry Street, 415 Mulberry Street, 413 Mulberry Street, 402 Reed Street, and 401 Reed Street, further identified as tax/map/parcels 235-14.19-31.00, 235-14.19-32.00, 235-14.19-43.00, 235-14.19-39.01, and 235-14.19-42.00; and for the proposed amendment to the Town comprehensive plan for the same parcels

15. Discussion and possible vote on items removed from the Consent Agenda

16. Old Business – Discussion and possible vote on the following item:

- a. Advisory report from the Special Review Committee on the annexation petition of Milton Attainable Housing, LLC for annexing six parcels located at the southwest corner of Broadkill Road and Country Road, said parcels identified as follows: 235-14.00-123.00 (24716 Broadkill Road), 235-14.00-123.01 (24700 Broadkill Road), 235-14.16-1.00, 235-14.16-2.00, 235-14.16-3.00, and 235-14.16-4.00; and for the proposed amendment to the Town comprehensive plan for the same parcels; consideration of Resolution 2020-011 to forward Planning and Zoning Commission for an advisory report.

17. New Business – Discussion and possible vote on the following items:

- a. Appointments and reappointments of boards, commissions and committees
- b. Fiscal year 2020 budget review and amendment, also including the Police Department rank structure and Town pay scale
- c. Request from the Milton Chamber of Commerce to close a portion of Magnolia Street August 22<sup>nd</sup> & August 23<sup>rd</sup> for the Bargains on the Broadkill event
- d. Resolution 2020-007 to schedule a public hearing on a proposed Zoning Code amendment regarding Chapter 220 of the Town Code, entitled “Zoning,” regarding the Mixed-Use Residential and Commercial (MURC) District.
- e. Resolution 2020-008 to schedule a public hearing on a proposed Zoning Code amendment regarding Chapter 220 of the Town Code, entitled “Zoning,” regarding the Limited Light Industrial Use (LLI) District
- f. Resolution 2020-009 to reschedule a public hearing on a proposed Zoning Code amendment regarding Chapter 220 of the Town Code, entitled “Zoning” regarding the Marine Resources Use (M-R) District. This public hearing was originally scheduled for April 6, 2020
- g. Resolution 2020-010 to reschedule a public hearing on the application of Phoenix RHCS Holdings, LLC for rezoning of five parcels addressed as 423 Mulberry Street, 415 Mulberry Street, 413 Mulberry Street, 402 Reed Street, and 401 Reed Street, further identified as tax/map/parcels 235-14.19-31.00, 235-14.19-32.00, 235-14.19-43.00, 235-14.19-39.01, and 235-14.19-42.00; and for the proposed amendment to the Town comprehensive plan for the same parcels
- h. Ordinance 2020-001 to amend Chapter 85 of the Town Code entitled “Building Construction” related to building construction permits

18. Adjournment

Pursuant to 29 Del. C. § 10004(e) (2), Agenda items as listed may not be considered in sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the Meeting. Pursuant to 29 Del. C. § 10004(e) (4), this Agenda was prepared and posted by the Town Clerk on June 8, 2020, at 4:45pm.

**-MEETING INSTRUCTIONS-**

Milton Town Council is holding this meeting under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. The meeting will be conducted in person and by teleconference technology.

To join the meeting via phone, please dial:

Dial -in Number: (425) 436-6360      Passcode: 500943  
Or

Video and Screen Sharing:

Online meeting ID: tqass  
Online meeting link:      <https://join.freeconferencecall.com/tquass>

Members of the public joining the meeting on the phone will be provided an opportunity to make comments under the Public Comment section of this agenda only.

If any member of the public would like to submit comments electronically, please feel free to send them to [krogers@ci.milton.de.us](mailto:krogers@ci.milton.de.us). All comments shall be submitted by 4:30 P.M. on Friday June 12, 2020.

<sup>1</sup>Restrictions are being implemented to limit the exposure and risk related to “COVID-19” for Town personnel and members of the public who seek to attend the Town Council Meeting. **Facial coverings will be required as well as practicing social distancing and the use of hand sanitizer at the door upon entry.** These decisions are being made under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. See: <https://governor.delaware.gov/proclamation-173292-03132020/>.