

Town of Milton  
115 Federal Street  
Milton, DE 19968



[www.milton.delaware.gov](http://www.milton.delaware.gov)  
Phone: 302-684-4110  
Fax: 302-684-8999

## AGENDA

Milton Town Council Meeting  
Grace Church Fellowship Hall, 512 Union Street, Milton  
Monday, August 31, 2020  
5:30 pm Executive Session; 6:30 pm Regular Meeting

**PLEASE NOTE – AS PERMITTED BY GUBERNATORIAL AUTHORITY, IN ORDER TO LIMIT THE RISK OF POTENTIAL COVID-19 EXPOSURE, THERE SHALL BE LIMITED ENTRY TO THE TOWN COUNCIL MEETING. THE PUBLIC IS ENCOURAGED TO PARTICIPATE IN THE COUNCIL MEETING EITHER BY ATTENDING OR CONNECTING ELECTRONICALLY. FURTHER INSTRUCTIONS ARE LISTED AT THE BOTTOM OF THIS AGENDA.**

1. Call to Order
2. Roll Call
3. Additions or Corrections to the Agenda
4. Agenda Approval
5. Executive Session:
  - a. Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents, including records of any building or structure operated by the State or any of its political subdivisions, the disclosure of which would reveal the building's or structure's life, safety and support systems, surveillance techniques, alarm or security systems or technologies, operational and evacuation plans or protocols, or personnel deployments
  - b. Strategy sessions, involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, when an open meeting would have an adverse effect on the bargaining or litigation position of the public body
6. Discussion and possible vote on Executive Session items
7. Moment of Silence
8. Pledge of Allegiance to the Flag
9. Pinning of Town of Milton Police Corporals
10. **Public Hearing: Fiscal Year 2021 Annual Budget and Fee Schedule (If unable to attend, written comments will be received at Town Hall until 4:30pm on August 31, 2020)**
11. Public Participation
12. Old Business – Discussion and possible vote on the following items:
  - a. Fiscal Year 2021 Annual Budget, Pay Scale and Fee Schedule
  - b. Resolution 2020-013 to adopt the Sustainability Plan as a guide for the Town of Milton and to recognize the DNREC, SERCAP and the Sustainability Committee for its development and completion
13. New Business – Discussion and possible vote on the following items:
  - a. FY2020 Council Approved Donations

- b. Addendum to the 2020 Residential waste collection contract
- c. Receipt of the Planning and Zoning Commission advisory report regarding the annexation petition from BBD, LLC on behalf of Stephen and Lynn Dexter for parcel 235-14.15-67.00 addressed as 100 Milton Ellendale Highway. This parcel totals 7.68 +/- acres located at the corner of Routes 5 & 16, adjacent to Milton Ellendale Highway, Union Street Extended, Cedar Creek Road and Mulberry Street Extended; and Resolution 2020-017 to schedule a public hearing on the annexation petition
- d. Resolution 2020-018 to support the 2021 Outdoor Recreation Parks and Trails application

14. Adjournment

Pursuant to 29 Del. C. § 10004(e) (2), Agenda items as listed may not be considered in sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the Meeting. Pursuant to 29 Del. C. § 10004(e)(4), this Agenda was prepared and posted by the Town Clerk on August 24, 2020 at 2:30pm.

-MEETING INSTRUCTIONS-

Milton Town Council is holding this meeting under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. The meeting will be conducted in person and by teleconference technology.

To join the meeting via phone, please dial:

Dial -in Number: (425) 436-6360      Passcode: 500943  
Or

Video and Screen Sharing:

Online meeting ID: tquass

Online meeting link:      <https://join.freeconferencecall.com/tquass>

Members of the public joining the meeting on the phone will be provided an opportunity to make comments under the Public Comment section of this agenda only.

If any member of the public would like to submit comments electronically, please feel free to send them to [krogers@ci.milton.de.us](mailto:krogers@ci.milton.de.us). All comments shall be submitted by 4:30 P.M. on Monday, August 31, 2020.

<sup>1</sup>Restrictions are being implemented to limit the exposure and risk related to “COVID-19” for Town personnel and members of the public who seek to attend the Town Council Meeting. **Facial coverings will be required as well as practicing social distancing and the use of hand sanitizer at the door upon entry.** These decisions are being made under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. See: <https://governor.delaware.gov/proclamation-173292-03132020/>.

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August 20, 2020

To: Finance Committee  
From: Stephanie Coulbourne, Town Clerk

Re: Edmunds Software

Town staff currently uses the following modules of the Edmunds Software system:

Financial Accounting	\$ 3,410.00	
Property Tax Billing	\$ 2,275.00	
Property Tax Billing	\$ 2,390.00	
Accounts Receivable	\$ 975.00	
Permitting & Code Enforcement	\$ 2,275.00	
Total	\$11,325.00	- Already included in budget as an annual expense

Proposed for the FY 2021 budget:

WIPP Tax	\$ 600.00	
WIPP Utility	\$ 600.00	
WIPP AR	\$ 600.00	
WIPP Virtual Terminal	\$ 0.00	
Maintenance- 1 year	\$ 1,920.00	
Credit Card Swipe Device	\$ 125.00	
Total	\$ 3,845.00	- Discussed at Finance Committee meeting 8/21/20. Not in revised budget.



Draft  
Finance Committee Meeting Minutes  
August 21, 2020

Grace Church Fellowship Hall  
512 Union Street, Milton

Call to order at 2:05 pm.

Richard Baty, Council Treasurer  
Maurice McGrath  
Daniel Wellbourn  
Stewart Renard, Secretary

Kristy Rogers, Town Manager  
Stephanie Coulbourne, Town Clerk  
Greg Wingo, Public Works Supervisor

One Member of the Public

Amended Meeting Agenda corrected to remove approval of minutes for January 23 and March 5 Meeting Minutes which were from Ad-Hoc Committee that is not affiliated with Milton Finance Committee.

Agenda approved, Dan Wellbourn moved, Stewart Renard seconded, all approved.

Meeting minutes from January 9 and August 5 approved, Maurice McGrath moved, Dan Wellbourn second, all approved.

Review and Discussion of 2021 Budget:

Review of amended 2021 Budget with changes in response to initial Milton City Council Review – property tax increase 8.25%; for the average homeowner with a tax bill of \$555 the increase is \$ 46 per year; increase in Franchise Fees due to further review; Inclusion of iCompass administration system for City Council and Administrative staff to increase technological use of Town Meeting and Reporting Process; Increase in Police Training Budget as discussed in previous Finance Committee Meeting; Increase in Council Approved Donation by \$3,000 in response to use of meeting rooms outside of city and county-owned buildings; and an increase in Parks Department Training and Seminars.

Concerns about security and ability to use iCompass system were asked. Stephanie Coulbourne addressed concerns by committee members and discussed use of system by other towns in the Milton area and need for system due to continuing pandemic situation.

Need for Public Works Capital Equipment Purchases were addressed by Greg Wingo, Public Works Supervisor. Pictures of rust and deterioration of 20 plus year old dump truck were included in packet received by finance committee members. Greg's opinion that the 1997 Dump Truck would probably not last another year and need for larger dump truck to push snow and haul debris was discussed. The ability to continue with a plan of capital equipment replacement was also discussed so having old and outdated equipment would not be a problem in future years.



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**RESOLUTION 2020-013**

**TO ADOPT THE SUSTAINABILITY PLAN AS A GUIDE FOR THE TOWN OF MILTON AND TO RECOGNIZE DNREC, SERCAP AND THE SUSTAINABILITY COMMITTEE FOR ITS DEVELOPMENT AND COMPLETION**

**WHEREAS**, the Town of Milton, Delaware (“Town”), created the Sustainability Committee, originally a subcommittee from the Economic Development Committee, to assist in creating a Sustainability Plan with objectives, strategies, and action steps for the Town and community to consider and use towards becoming more sustainable; and

**WHEREAS**, the Sustainability Committee was formed as its own committee by Town Council’s adoption of Resolution 2017-007 on May 1, 2017; and

**WHEREAS**, the Town of Milton Sustainability Plan was prepared by the Environmental Finance Center (“EFC”) at the University of Maryland College Park, the Southeast Rural Community Assistance Project, Inc. (“SERCAP”), and the Milton Sustainability Committee; and

**WHEREAS**, funding was received from the Delaware Department of Natural Resources and Environmental Control’s Climate and Sustainability Program (“DNREC”); and

**WHEREAS**, members of such working groups developed the Sustainability Plan over several years through a number of community stakeholder meetings and outreach events where over 200 participants provided feedback and input; and

**WHEREAS**, as the community’s needs and priorities change, so must the Sustainability Plan; building the Town’s core values, the document should be viewed as a guiding framework for some of the Town’s greatest challenges, pursuing trusted solutions, and exploring innovative opportunities;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Milton that the Town encourages the Sustainability Plan to be used as a guide including recommendations for specific actions under the following five categories:

- 1) Good Governance;
- 2) Community Action;
- 3) Planning and Land Use;
- 4) Natural Resources; and
- 5) Energy Consumption

**BE IT FURTHER RESOLVED** by the Mayor and Town Council that the Town recognizes and expresses its gratitude toward the Sustainability Committee members, EFC, SERCAP, DNREC, and all of the members of the community who contributed to the development and completion of the Sustainability Plan.

**I, THE UNDERSIGNED**, Secretary of the Town Council of the Town of Milton do hereby certify that the above resolution was passed at the meeting of the Town Council, duly called and convened, held on the 31<sup>rd</sup> day of August 2020, at which a quorum was present and voting throughout and that same is still in full force and effect.

**TOWN OF MILTON**

**BY:** \_\_\_\_\_  
**SECRETARY OF TOWN COUNCIL**

**DATE:** \_\_\_\_\_



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August 19, 2020

To: Mayor and Town Council  
From: Kristy Rogers, Town Manager  
Re: FY2020 Council Donations

Dear Mayor Kanakos and Town Council members:

In the FY2020, there is \$12,000 budgeted for Council donations. I propose the following distribution:

Milton Fire Department	\$6,000 (annual donation)
Milton Garden Club	\$3,000 (town beautification)
Grace Church	\$1,800 (18 town meetings)
Milton Little League	\$1,000 (donation towards operations)
Milton Lions Club	\$ 100 (2019 tree lighting participation)
Milton Theatre	\$ <u>100</u> (1 town meeting)
<b>Total</b>	<b>\$12,000</b>



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August 21, 2020

To: Mayor and Town Council  
From: Kristy Rogers, Town Manager  
Re: Recycle Collection



Dear Mayor Kanakos and Town Council members:

As requested during the Town Council meeting on August 17<sup>th</sup>, attached is information to consider for amending the 2020 Waste Collection contract from bi-weekly to weekly recycling collection.

The first document is an email with the revised per month, per unit waste collection fee from Waste Industries, GFL Environmental. The original monthly unit fee as proposed by Waste Industries was \$17.95; weekly recycle collection increases the unit fee to \$21.35. Also attached, is the town's fee calculation which indicates that should weekly recycle be selected, the quarterly residential waste collection fee for FY2021 would be \$68, a \$12 increase. (FY2020 quarterly residential waste collection fee is \$56)

Please let me know of any questions.



2020 Waste Fee Calculation

Original Bid	\$ 17.95
Base Units	\$ 1,500.00
Per Month	\$ 26,925.00
Per Year	\$ 323,100.00
Staff time allocation	\$ 20,000.00
Annual Cost of Program	\$ 343,100.00
Per month cost	\$ 28,591.67
Per unit monthly cost	\$ 19.06
Per quarter basis	\$ 57.18

Proposed Qtr fee \$ 58.00

Recycle Addendum	\$ 21.35
Base Units	\$ 1,500.00
Per Month	\$ 32,025.00
Per Year	\$ 384,300.00
Staff time allocation	\$ 20,000.00
Annual Cost of Program	\$ 404,300.00
Per month cost	\$ 33,691.67
Per unit monthly cost	\$ 22.46
Per quarter basis	\$ 67.38

Proposed Qtr fee \$ 68.00



**THE TOWN OF MILTON PLANNING AND ZONING COMMISSION**

IN RE: )  
 )  
ANNEXATION PETITION FROM ) TAX PARCEL NO.  
BBD, LLC ON BEHALF OF STEPHEN ) 235-14.15-67.00  
& LYNN DEXTER )

**ADVISORY REPORT**

To: Mayor and Town Council  
115 Federal St.  
Milton, Delaware 19968  
c: Thomas Quass, Project Coordinator

By Resolution 2020-016, signed on August 3, 2020, the Mayor and Council of the Town of Milton (“the Town”) referred the above-captioned application to the Planning and Zoning Commission (“P&Z” or “the Commission”), pursuant to Town Charter Section 3(i), which calls for the Commission to consider the annexation request, review the petition and potentially the site, and make recommendations on the zoning classification(s).

Pursuant to Milton Town Code Section 220-99, the Commission shall report in writing its recommendations on any proposed amendments of the regulations or districts under the Town Zoning Ordinance (codified as Town Code Chapter 220) to the Town Council and the Code Enforcement Officer. This is the advisory report from the Commission on the above-captioned matter (“this Request”), which seeks: 1) amendment to the Future Land Use/Potential Expansion map of the Town’s 2018 Comprehensive Plan (“the Comprehensive Plan”); and 2) zoning designation for the parcels currently outside of Town limits.

After careful consideration, investigation and review of the facts presented to the Commission, we submit the following findings and recommendation.

**Findings of Facts**

**Property Data**

- Sussex County Tax Map and Parcel: 235-14.15-67.00
- Location: Route 100 Milton Ellendale Highway
- Property size: 7.68 Acres
- Current Zoning in Sussex County AR-1

**State Planning Office**

**State Strategies for Policies and Spending**

On reviewing the State Strategies for Policies and Spending, the Planning and Zoning Commission found that the property requesting annexation is located within the Investment Level 1.

- Investment Level 1 areas are described as follows:
  - Investment Level 1 Areas are often municipalities, towns, or urban/urbanizing places in counties.
  - Density is generally higher than in the surrounding area.
  - There are a variety of transportation opportunities available.
  - Buildings may have mixed uses, such as a business on the first floor and apartments above.

In Investment Level 1 areas, state investments and policies should support and encourage a wide range of uses and densities, promote a variety of transportation options, foster efficient use of existing public and private investments, and enhance community identity and integrity.

Overall, it is the State's intent to use its spending and management tools to maintain and enhance community character, to promote well-designed and efficient new growth, and to facilitate redevelopment in Investment Level 1 Areas. These areas would be a prime location for designating "pre-permitted areas" to help steer development where the local government and citizens are most prepared to accept it.

Reference: State Strategies for State Policies and Spending (2015)

## Sussex County

### Comprehensive Plan

On reviewing the Sussex County Comprehensive Plan, the Commission found that the property requesting annexation is located within the Growth Area. The County used the following guidelines to help determine where Growth Areas should be located:

- Proximity to an incorporated municipality or a municipal annexation area.
- Presence of existing public sewer and water service nearby.
- Plans by the County to provide public sewage service within five years.
- Location on or near a major road or intersection.
- Character and intensity of surrounding development, including proposed development.
- Location relative to major preserved lands.
- Location of water bodies.
- Location of agricultural and other protected easements.
- The area's environmental character.
- How the area ranks according to the "Delaware Strategies for State Policies and Spending" document (Level 1, Level 2, Level 3, or Level 4).
- Sussex County strongly favors directing development towards the municipalities that desire it. With exceptions, these are some of the County's most densely developed areas



and the area's most fully served by public sewer and public water facilities. The specific permitted uses and densities governing new construction within an incorporated municipality will continue to be governed by that municipality's zoning ordinance, its public water and sewer capacities, and its comprehensive planning policies.

## Town of Milton

### Comprehensive Plan

On reviewing the Town of Milton Comprehensive Plan, the Commission found that the property requesting annexation is located within the Future Land Use/Potential Expansion Area.

- Delaware Route 16 is the major regional gateway to and through Milton, and development in this area has the potential to significantly increase employment, tax base and commercial services within the town. The overall goal for development in the Route 16 corridor is to integrate its development within the Town of Milton through continuing the Town's progressive annexation activity in this area, with appropriate Town utility extensions and commercial zoning.
- Annexation is an important tool through which to coordinate planned growth, development of Milton's economic and tax base, zoning and extensions of the town's roadway, street lighting, and water and sewer systems. Newly adopted Comprehensive Plans and policies of both the State of Delaware and Sussex County emphasize that new development should be coordinated with existing incorporated places like Milton and with their developed infrastructure systems. Consequently, annexation where appropriate is viewed as an important tool.
- The Comprehensive Plan includes a map showing areas surrounding the Town of Milton that may potentially be annexed in the future. The Town should actively discuss annexation with the owners and developers of sites within this area that are contiguous to Town boundaries whenever significant new residential subdivision or business development is proposed.

### CONCLUSION

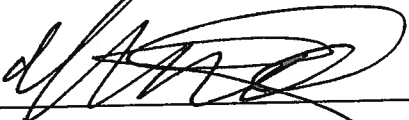
Based on the State Strategies for Polices and Spending document of April 2016, the Sussex County Comprehensive Plan of March 2019 and the Town of Milton Comprehensive Plan of December 2018, this annexation complies with all three planning documents.

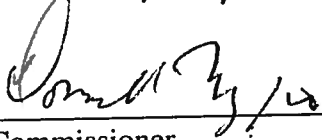
1. The use proposed for the property is compatible with the nearby uses currently located within the town limits and also compatible with the provisions of the Comprehensive Plan and Zoning Code;
2. It is feasible to extend or design the connections of the Town roadways, street lighting, water and sewer lines, transportation modes and other services to the property. The extension of these services will be at the developer's expense.

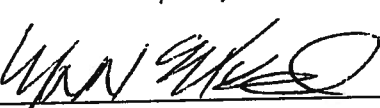
With respect to zoning classification, the Commission **recommends** the annexation of this parcel with Zoning C-1, for the following reasons, pursuant to Title 22, Chapter 3 of the Delaware Code and Town Code § 220-4:

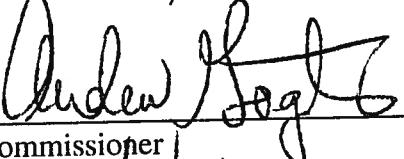
- That classification will promote the health, safety or general welfare of the community and the Town citizens, more specifically as follows.
- By focusing commercial uses along the Route 16 corridor, that classification results in positive and beneficial land use relationships among residential, nonresidential and public areas.
- Similarly, commercial uses along the Route 16 corridor represent orderly growth and development of the Town and its environs in a manner which will protect, conserve and stabilize the value of land, structures and neighborhoods by providing a place for commercial uses that comports with larger road arteries.
- In so doing, it prevents overcrowding of land and undue congestion of population and promotes safe and convenient traffic circulation, while still allowing for commercial uses that can foster the local economy with additional employment opportunities.
- The commercial development will assist the Town in providing adequate transportation, water, sewerage, schools, parks and other public facilities.
- The accessibility along Route 16 enhances safety from fire, panic, and other dangers.
- The classification is in keeping with the character of many neighboring uses and is a logical extension thereof.

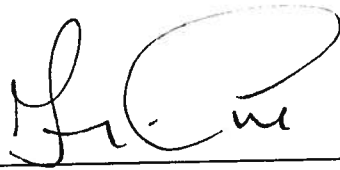
Respectfully Submitted,

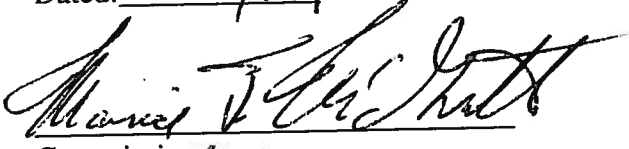
  
 Chair  
 Dated: 08/18/20

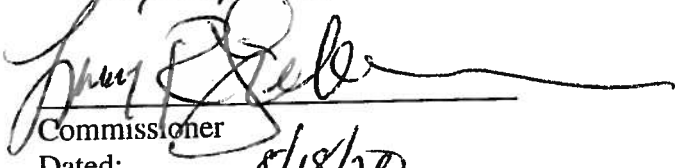
  
 Commissioner  
 Dated: 8/18/20

  
 Commissioner  
 Dated: 8/18/20

  
 Commissioner  
 Dated: 8/18/20

  
 Commissioner  
 Dated: 08/18/20

  
 Commissioner  
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**RESOLUTION 2020-017**

**TO SCHEDULE A TIME AND PLACE FOR A PUBLIC HEARING ON THE ANNEXATION APPLICATION OF, BBD, LLC ON BEHALF OF STEPHEN AND LYNN DEXTER FOR PARCEL 235-14.15-67.00 ADDRESSED AS 100 MILTON ELLENDALE HIGHWAY. THIS PARCEL TOTALS 7.68 +/- ACRES LOCATED AT THE CORNER OF ROUTES 5 & 16, ADJACENT TO MILTON ELLENDALE HIGHWAY, UNION STREET EXTENDED, CEDAR CREEK ROAD AND MULBERRY STREET EXTENDED AND FOR THE PROPOSED AMENDMENT TO THE TOWN ZONING MAP AND COMPREHENSIVE PLAN FOR THE SAME PARCEL**

**WHEREAS**, the Mayor and Town Council of the Town of Milton, Delaware (“the Town”), may, from time to time, amend by ordinance the boundaries of the Town’s zoning districts, pursuant to Chapter 220, Article XIV of the Town Code; and

**WHEREAS**, the Town Code requires the Mayor and Town Council to fix by resolution the time and place of the public hearing and cause notice to be given via: publication in a paper not less than 15 days prior to the date of the hearing; written notice to any required municipal, county, state, or federal agency in a manner prescribed by law; and certified mail, return receipt requested, to all owners within 200 feet of the boundaries of the subject property at least 10 days prior to the public hearing; and

**WHEREAS**, Section 3(j) of the Town Charter requires that the Mayor and Town Council schedule a public hearing on an annexation petition after receiving the Planning and Zoning Commission’s report on the petition; and

**WHEREAS**, the Town has received an annexation application from BBD, LLC on behalf of Stephen and Lynn Dexter for a parcel 235-14.15-67.00 addressed as 100 Milton Ellendale Highway. This parcel totals 7.68 +/- acres located at the corner of Routes 5 & 16, adjacent to Milton Ellendale Highway, Union Street Extended, Cedar Creek Road and Mulberry Street Extended; which also requires an amendment to the Town Zoning Map, and Comprehensive Plan for the same parcel; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Town Council of the Town of Milton shall hold a public hearing at 6:30 p.m. on September 21, 2020 in the Grace Church Fellowship Hall, located at 512 Union Street, Milton, Delaware, on the application for annexation into the Town of Milton one parcel located at the corner of Routes 5 & 16, adjacent to Milton Ellendale Highway, Union Street Extended, Cedar

Creek Road and Mulberry Street Extended and on a proposed amendment to the Town zoning map and Comprehensive Plan for the same parcel.

**BE IT FURTHER RESOLVED** that the Town of Milton shall cause notice to be given in accordance with Milton Town Code Section 220-101 and Title 22 of the Delaware Code.

**I, THE UNDERSIGNED**, Secretary of the Town of Milton, do hereby certify that the above resolution was passed at the meeting of the Town Council, duly called and convened, held on the 31st day of August, 2020, at which a quorum was present and voting throughout and that same is still in full force and effect.

**TOWN OF MILTON**

**BY:** \_\_\_\_\_  
**SECRETARY**

**DATE:** \_\_\_\_\_

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## RESOLUTION 2020-018

### TO SUPPORT AND APPROVE THE OUTDOOR RECREATION, PARKS AND TRAILS GRANT APPLICATION RELATED TO THE MAGNOLIA STREET DRAINAGE PROJECT

**WHEREAS**, the Charter of the Town of Milton vests power in the Town Council to provide for and preserve the health, peace, safety, cleanliness, ornament, good order and public welfare of the Town and its inhabitants; and

**WHEREAS**, historically the Town experiences flooding at the west end of the municipal parking lot, which is located between the Broadkill River, Governors Walk, and Magnolia Street with the Union Street bridge to the east side.

**WHEREAS**, the municipal parking lot serves as a primary source of parking in the Town and though it does not flood during every rain event, the area is inundated with storm water runoff and standing water each high tide.

**WHEREAS**, it was upon further exploration into the causes of flooding that the Town and its engineer observed severe bulkhead failure and deterioration. The location of the bulkhead being referred to is adjacent to the Broadkill River and municipal parking lot, and is beneath and supports a portion of the Governors Walk; and

**WHEREAS**, during two years of preliminary evaluations of the existing infrastructure conditions, findings indicated the following: existing inlets to be insufficient to remove storm water runoff, the area is lacking in capacity to store the storm water, an underground stream prevents efficient drainage, a loss of sheet pile bulkhead sections and holes which appear to be prevalent in the tidally influenced zone, loose soils and voids surrounding the bulkhead, and areas of corrosion in the sheet pile; and

**WHEREAS**, Milton's Mayor and Town Council considered the documentation of findings presented by Pennoni Associates, and voted to proceed with the project on February 3, 2020; and

**WHEREAS**, the Town is currently completing final design plans and specifications, and applying for the necessary permits to complete the Magnolia Street Drainage Project, which includes the bulkhead repairs. Upon completion of plans and specifications, and receiving permits, the competitive bid process will begin; and

**WHEREAS**, the Town's overall project cost is estimated at \$838,150. Two sources of

grant funding have been awarded which are from the State of Delaware Bond Bill in the amount of \$300,000, and from DNREC Division of Watershed Stewardship Resource Conservation and Development Funds in the amount of \$135,000.

**WHEREAS**, the Town of Milton is requesting \$100,000 from the DNREC Outdoor Recreation, Parks and Trails 2020 Grant. This funding will greatly assist the Town in its efforts to fund the described critical bulkhead project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Town Council of the Town of Milton, that the Outdoor Recreation, Parks and Trails grant application for the above matching grant to the Delaware Division of Parks and Recreation is supported and hereby approved.

**BE IT FURTHER RESOLVED** that the Mayor and Town Council hereby authorize Kristy Rogers, Town Manager, to submit the grant application and, if approved, execute the grant agreement in the above amount and serve as the project manager.

**I, RICHARD BATY**, Secretary of the Town Council of the Town of Milton do hereby certify that the above resolution was passed at the meeting of the Town Council, duly called and convened, held on the 31<sup>st</sup> day of August 2020, at which a quorum was present and voting throughout and that same is still in full force and effect.

**TOWN OF MILTON**

**BY:** \_\_\_\_\_  
**SECRETARY OF TOWN COUNCIL**

**DATE:** \_\_\_\_\_