

Town of Milton

115 Federal St

Milton, DE 19968



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August 31, 2020

To: Mayor and Town Council

From: Robert Wilson, Code Enforcement Officer

Re: Code Department Monthly Report

Attached you will find a report containing the majority of the duties performed by the code enforcement officer for the month of August, 2020. I am able to elaborate on any, and all, of the duties that are present in this report, if necessary.

Please feel free to contact me if there are any questions and/or comments.

C.E. MONTHLY REPORT – AUGUST 2020

Permits Issued:

202 Arch St.	Paver Patio & Walkway
114 Tilney St.	Interior Renovations
131 Pond Dr.	Single Family Dwelling
131 Union St.	Relocate Front Entry Stairs
110 Heritage Blvd.	Temporary Storage POD
413 Hazzard St.	Fence
429 Mainsail Ln.	Fence
405 Atlantic Ave.	Fence
321 Valley Rd.	In-Ground Pool
116 Oysterman Dr.	Screen Porch
307 Atlantic Ave.	Paver Patio
450 Ocean Ct.	18'x16' Deck
403 Sussex St.	Single Family Dwelling
613 Mulberry St.	Single Family Dwelling
308 Valley Rd.	Single Family Dwelling
209 Grist Mill Dr.	Replace Decking Materials
309 Mariners Cr.	Finish Basement
130 Oysterman Dr.	Finish Basement
412 Sussex St.	Bore 118' Cable TV Service
701 Atlantic Ave.	Bore 150' Cable TV Service
101 Heritage Blvd.	Solar Panels on Roof
413 Pine St.	Renovations & Addition
300 Arch St.	Single Family Dwelling
302 Arch St.	Single Family Dwelling
304 Arch St.	Single Family Dwelling
306 Arch St.	Single Family Dwelling
418 Chestnut St.	Replace Porch Windows
116 W. Shore Dr.	Finish a Portion of Basement
304 Chestnut St.	Dumpster Set in Yard
316 Bay Ct.	Shed Set in Side Yard
114 Oysterman Dr.	Concrete Patio

C.E. MONTHLY REPORT – AUGUST 2020

- **Issued 9 Certificates of Occupancy**

Violations:

Working Without Permit	1
Grass Height	40
Junk	1
Vehicles	3
Sidewalk Nuisance	6
Work w/o Bus. License	3
Sign in R.O.W.	5

Certified Letters Mailed:

Grass Height	8
Unregistered Vehicles	3
Limbs Over Sidewalk	5

Business Licenses Issued:

Residential Contractor	10
Professional Services	1
General Services	1
Residential Rental	1

8/3/20 – Spoke with potential buyer about 319 Union St.

8/10/20 -- Spoke with resident about town code pertaining to patios.

8/10/20 – Spoke with gentleman town code pertaining to setbacks and fences.

8/11/20 – Performed new rental inspection at 302 Bay Ct.

8/12/20 – Spoke with property owner in regards to the process to obtain a certificate of occupancy for new a construction permit.

8/21/20 – Spoke with realtor in regards to building code pertaining to flues.

8/21/20 – Spoke with realtor about building code pertaining to furnace venting.

8/24/20 – Spoke with builder regarding new construction permit fees.

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8/26/20 – Spoke to builder regarding code for maximum building height for R-2 lot.

8/28/20 – Spoke with contractor about swimming pool setbacks.

C.E. MONTHLY REPORT – AUGUST 2020

8/31/20 – Spoke with builder about R-1 corner lot setbacks.

8/31/20 – Spoke with contractor about details regarding obtaining a permit to perform work on exterior stairs of a historic property.

