

Town of Milton

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Milton Town Council Minutes
Grace Church Fellowship Hall, 512 Union Street
Monday, July 27, 2020
Regular Meeting 6:30 PM
Meeting Minutes

1. Call to Order- Mayor Kanakos called the meeting to order.
2. Roll Call
 - Councilman Baty
 - Councilman Cote'
 - Councilman Garde
 - Councilwoman Meredith
 - Vice Mayor Kelly
 - Mayor Kanakos
 - Councilman Fleetwood- joined at the start of regular session
3. Additions or Corrections to the Agenda
 - Councilwoman Meredith asked to have item "a" under New Business removed from the agenda.
4. Agenda Approval
 - Councilman Garde made a motion to approve the agenda with the removal of item A under New Business; seconded by Vice Mayor Kelly. Motion carried 6-0.
5. Executive Session:
 - a. Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents
 - b. Personnel matters in which the names and abilities of an individual employees are Discussed

Councilman Garde made a motion to go back into regular session seconded by Vice Mayor Kelly. Motion carried 6-0.
6. Discussion and possible vote on Executive Session items
 - Councilman Garde made a motion with respect to the personnel issues spoken about in executive session; that we approve the language changes and authorize signature at the appropriate time. The motion was seconded by Councilman Cote. Motion carried 6-0.

7. Moment of Silence

8. Pledge of Allegiance to the Flag

9. Presentation and discussion of the Fiscal Year 2021 Annual Budget

Mrs. Kristy Rogers, Town Manager presented a draft Fiscal Year 2021 balanced budget to Mayor and Council. The draft budget included a cover letter and detailed spreadsheet, fee schedule, pay scale and requests from department supervisors. The Finance Committee will meet on August 5th to review the revenue and expenses. Mrs. Rogers shared a PowerPoint presentation explaining revenues and expenses to Council. Mrs. Rogers also discussed the importance for the Town to not solely rely on transfer tax funds to balance the budget. In March 2020, the audit presentation showed the Town's unrestricted fund balance represents fourteen months in reserves. The proposed draft budget shows a 6 ¼ % tax increase to balance the budget and collection fees will increase from \$56 to \$58 per quarter. Council will hold a budget workshop on August 17th and a public hearing is scheduled for August 31st.

10. New Business- Discussion and possible vote on the following items:

a. Nomination and confirmation of Town Council Secretary

Item was removed from the agenda.

b. Appoint a member to the Planning and Zoning Commission and a member to the Historic Preservation Commission

Councilman Cote made a motion to appoint Andrew Gogates to the Planning and Zoning Commission and Allen Benson to the Historic Preservation Commission; seconded by Vice Mayor Kelly. Motion carried 7-0.

c. Contract awards for the Shipbuilders Well and Water Treatment Facility Contract; General Contract 2020-0131; Architectural Contract 2020-0132; Electrical Contract 2020-0133

Mrs. Rogers stated the original bids came in high so the project was split into three contracts to receive better pricing. The re-bid decreased the cost of the project by \$294,000. The Town will need to expand approximately \$206,000 from the Water Impact Savings fund to complete the construction portion of the Shipbuilders Treatment project, which doesn't include the remaining engineering and inspection fees the Town will incur. Councilman Garde felt it places more work on the part of the town, its's employees and consultants to supervise and integrate three contracts then to have a general contractor who would have had the responsibility to integrate the contracts. Councilman Garde made a motion to approve the recommendations of the Town Manager and the Town's engineer in respect to the three contracts to build the water treatment facility at the plant by the H.O.B. school. The motion was seconded by Councilman Cote. Motion carried 7-0.

d. Receipt of the Planning and Zoning Commission report regarding the annexation petition from Milton Attainable Housing LLC for annexing six parcels located at the southwest corner of Broadkill Road and Country Road, said parcels identified

as follows: 235-14.00-123.00 (24716 Broadkill Road), 235-14.00-123.01 (24700 Broadkill Road), 235-14.16-1.00, 235-14.16-2.00, 235-14.16-3.00, and 235-14.16-4.00; and for the proposed amendment to the Town comprehensive plan for the same parcels; Resolution 2020-014 to schedule a public hearing on the annexation petition.

Mrs. Rogers stated there needs to be one edit in the resolution. The date of the public hearing was listed as September 14th however the facility is not available that evening so the date will need to be changed to September 21, 2020.

Councilman Garde thanked the Planning and Zoning Commission for the detailed undertaking of their task with the potential annexation and the zoning. Councilman Garde made a motion to accept the advisory report from the Planning and Zoning Commission, seconded by Councilwoman Meredith. Motion carried 7-0.

Councilman Garde made a motion to accept Resolution 2020-014 as presented with the correction to change the date of the Public Hearing to September 21, 2020; seconded by Vice Mayor Kelly. Motion carried 7-0.

11. Adjournment

Vice Mayor Kelly made a motion to adjourn, seconded by Councilman Fleetwood. Motion carried 7-0.