

Town of Milton

115 Federal St

Milton, DE 19968



www.milton.delaware.gov

Phone: 302-684-4110

Fax: 302-684-8999

September 30, 2020

To: Mayor and Town Council

From: Robert Wilson, Code Enforcement Officer

Re: Code Department Monthly Report

Attached you will find a report containing the majority of the duties performed by the code enforcement officer for the month of September, 2020. I am able to elaborate on any, and all, of the duties that are present in this report, if necessary.

Please feel free to contact me if there are any questions and/or comments.



C.E. MONTHLY REPORT – SEPTEMBER 2020

Permits Issued:

109 Union St.	Restaurant Fit-Out
108 Fulham Dr.	16'x20' Concrete Patio
406 Yew St.	Shingle Replacement
316 Arch St.	Paver Patio
234 Lantern Ln.	Paver Patio & Sitting Wall
204 Grist Mill Dr.	Fence
109 N. Spinnaker Ln.	Fence
205 Atlantic Ave.	Roof Repair & Shingle Replace
100 Bank Ln.	New Construction – Triplex
102 Bank Ln.	New Construction – Triplex
104 Bank Ln.	New Construction – Triplex
202 Grist Mill Dr.	Fence
327 Mariners Cr.	Paver Patio
302 Mulberry St.	Fence
303 Chestnut St.	Repair/Replace Porch Roof
16391 Harbeson Rd.	Modular Classroom
225 Lantern Ln.	Fence
221 Milton-Ellendale Hwy.	Repair Section of Parking Lot
112 Federal St.	32 Sq.Ft. Sign
413 Sussex St.	Single Family Dwelling
100 Heritage Blvd.	Paver Patio
Open Space The Preserve	Replace Fence Railings
309 Brick Ln.	Solar Panels on House Roof
302 Mill St.	Sidewalk/Curbing Replace

- **Issued 42 Certificates of Occupancy**

Violations:

Limbs Over Sidewalk	1
Grass Height	42
Junk	1
Vehicles	1
Sidewalk Obstruction	1
Work w/o Bus. License	5
Building Construction	1

C.E. MONTHLY REPORT – SEPTEMBER 2020

Housing Standards	2
Work w/o Permit	2
Hours of Construction	1
# of Temp. Signs	1

Certified Letters Mailed:

Grass Height	6
Unregistered Vehicles	1
Housing Standards	1

Business Licenses Issued:

Residential Contractor	7
Professional Services	2
General Services	1
Residential Rental	10
Commercial Contractor	4
Large Merchant Retailer	1

- 9/2/20** – Spoke with builder about requirements to obtain a certificate of occupancy.
- 9/3/20** -- Spoke with builder about requirements to obtain a certificate of occupancy.
- 9/3/20** – Spoke with resident regarding permits and building codes.
- 9/4/20** – Spoke with property owner in regards to new construction fees.
- 9/8/20** – Spoke with resident about town code pertaining to trailers/campers parking on property.
- 9/8/20** – Spoke with property owner in regards to process of obtaining a fence permit.
- 9/14/20** – Spoke with a gentleman in regards to food truck licensing and operating info.
- 9/17/20** – Spoke with gentleman with CHSD about permit for a modular building at MMS.
- 9/23/20** – Spoke with resident about building permit questions pertaining to sheds.
- 9/23/20** – Spoke to resident about placing a roll-off dumpster in the street.
- 9/29/20** – Spoke with contractor about permitting for a commercial sign relocation.