

Town of Milton
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Milton Town Council Meeting Minutes
Grace Church Fellowship Hall, 512 Union Street
Monday, August 17, 2020
6:30 pm Regular Meeting

1. Call to Order- Mayor Kanakos called the meeting to order.
2. Roll Call
Councilman Baty
Councilman Cote'
Councilman Garde
Councilwoman Meredith
Vice Mayor Kelly
Mayor Kanakos
Councilman Fleetwood- joined regular session
3. Additions or Corrections to the Agenda
4. Agenda Approval
Councilman Garde made a motion to approve the agenda deleting under New Business Item C, seconded by Vice Mayor Kelly. Motion carried 6-0.
5. Executive Session:
 - a. Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents
 - b. Strategy sessions, involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, when an open meeting would have an adverse effect on the bargaining or litigation position of the public body
 - c. Personnel matters in which the names and abilities of an individual employees are discussedCouncilman Garde made a motion to come out of executive session, seconded by Councilman Cote'. Motion carried 6-0.

Vice Mayor Kelly made a motion to go into regular session, seconded by Councilman Garde. Motion carried 6-0.

6. Discussion and possible vote on Executive Session items
There were no items to discuss or vote upon after executive session.
7. Moment of Silence
8. Pledge of Allegiance to the Flag
9. Nomination and confirmation of Council Secretary
Mayor Kanakos nominated Councilman Sam Garde to Council Secretary. Vice Mayor Kelly made a motion to appointed Councilman Garde to Council Secretary, seconded by Councilman Cote'. Motion carried 6-0.

10. Public Participation-

Steve Crawford, 216 Ridge Road- He believes one of the duties of Mayor and Council is to work towards the betterment and welfare of the Milton community. He thanked Council for the hard work done on the annual budget. In January, Council denied a request by Tidewater to install a private well at the treatment center on Sam Lucas Road. In February he asked Council to revisit the request as the cost to install a larger pipe will be passed on to the rate payers. He feels Tidewater made a reasonable request and respectfully asks Council to revisit their vote on the request for a private well. Regarding the property tax increase proposed in the annual budget, he understands how hard Council works to maintain the stability of the rates and the cost associated so he is not offended by the proposed increase.

Mrs. Rogers read into record a letter from Bill Rogers regarding his questions about the Clifton annexation petition. Council members were provided a copy of the letter. He also requested Council consider adding weekly recycling to the new residential waste collection contract.

11. Old Business- Discussion and possible vote on the following items:

- a. Resolution 2020-016 to ratify the vote by Town Council on August 3, 2020 to forward the annexation application from BBD, LLC for parcel 235-14.15-67.00 addressed as 100 Milton Ellendale Highway. This parcel totals 7.68 +/- acres located at the corner of Routes 5 & 16, adjacent to Milton Ellendale Highway, Union Street Extended, Cedar Creek Road and Mulberry Street Extended, and for the proposed amendment to the Town comprehensive plan for the same parcels to Planning & Zoning for an advisory report on the proposed zoning of the parcel and the annexation petition.

Mrs. Rogers noted one spelling error in the resolution that needs to correct. Councilman Garde made a motion to approve 2020-016 with the one spelling correction noted, seconded by Councilman Cote'. Motion carried 6-0.

12. New Business- Discussion and possible vote on the following items:

- a. Request for an irrigation well- 203 Chandler Street
David Moskowitz addressed Council and explained his lot is a little over $\frac{3}{4}$ of an acre and irrigating the lawn has become expensive. He will need to install an expensive second meter so that the irrigation usage is not included in his Tidewater bill. He is trying to keep costs down and is requesting a second well for irrigation. Mayor Kanakos stated the two wells already

approved in town are commercial wells. Public Works Supervisor Greg Wingo suggested sending the request to the Water Committee to review and submit their recommendation back to Mayor and Council. Mr. Thompson read the Town Code to Council and discussion was held on past requests for irrigation wells. Councilman Cote made a motion to deny the request for a private irrigation well at 203 Chandler Street, seconded by Councilwoman Meredith. Motion passed 6-0.

b. Contract award for the 2020 Residential waste collection

Mrs. Rogers explained the bid process for the residential waste collection contract. Responses were received from the current provider Blue Hen Disposal (Charlie's Waste) and from Waste Industries (GFL). Mrs. Rogers presented both bids to Council noting the lowest bid was received from Waste Industries (GFL). Her recommendation is to approve the lowest bidder for a three year contract beginning October 1, 2020. Mr. Thompson stated the bid documents would be turned into an actual contract. Mrs. Rogers further explained the pricing for the lowest bid was a \$2.00 per quarter increase (from \$56.00 to \$58.00 per unit) and the figures have been placed in the proposed FY 2021 budget.

Councilman Garde made a motion to accept the bid of Waste Industries, L.L.C. of Delaware to be the Town's solid waste collection contractor for the next three years based on their bid documents and on the condition the Town enters into a contract largely in accordance with the bid documents, seconded by Councilman Cote'. Motion carried 6-0.

c. ~~Appointment to the Board of Adjustment to fill vacancy~~ Item deleted from agenda

Mayor Kanakos asked Mr. Ed Harris to approach Council. Mr. Harris stated as an avid gardener he understood Mr. Moskowitz request but the extra landscaping etc. is a personal choice and he feels for the applicant.

Mr. Bill Rogers spoke virtually requesting the Town consider allowing recycling weekly. Mrs. Rogers stated when the RFP was written it was to continue with services as they are now. Mrs. Rogers will ask the bidder for a quote on the cost to add recycling weekly and report back to Council.

d. Workshop Style discussion on Fiscal Year 2021 Annual Budget, Pay Scale and Fee Schedule

Councilman Baty informed Council the Finance Committee held several meetings with department heads to review the budget and capital expenditures. The Finance Committee supports the street projects, the fee schedule and the new pay scale. The Administrative Department has a five year plan on replacing their computer system and rotates annually replacing the oldest work stations. Discussion was held on the need to have a similar rotating schedule to phase out older vehicles. There were a number of capital expenditure requests presented for vehicles but the committee does not support the requests at this time, perhaps if the presentation of the requests were better, the committee would reconsider the requests. More information is also needed for the requests of two new computer systems in the administration department. The recommendations from the Finance Committee will be presented during the budget public hearing.

Discussion was held on how the iCompass software was recommended to get Council on a virtual platform for council packets and meeting conduct.

Councilman Fleetwood discussed the expenses of the Milton Fire Department. He feels the town should give a bigger donation to the fire department. Mrs. Rogers reminded Council the fire department gave a presentation on their building expansion project and there was no action taken by Council. If Council would like to discuss the request during the budget process it can be done at that time. Mr. Thompson stated section 29 of the Town Charter states donations can be up to 7% of the total real estate taxes to any volunteer fire department. Councilman Garde mentioned based on that note, the maximum that could be giving is roughly \$70,000. Individual budget line items were discussed by Council.

13. Adjournment

Councilman Cote' made a motion to adjourn, seconded by Councilman Garde. Motion carried 6-0.