

Town of Milton
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Milton Town Council Meeting Minutes
Grace Church Fellowship Hall, 512 Union Street, Milton
Monday, August 31, 2020
6:30 pm Regular Meeting

1. Call to Order- Mayor Kanakos called the meeting to order.
2. Roll Call
Councilman Baty
Councilman Cote'
Councilman Garde
Councilwoman Meredith
Vice Mayor Kelly
Mayor Kanakos
3. Additions or Corrections to the Agenda
4. Agenda Approval
Councilman Garde made a motion to approve the agenda as written; seconded by Vice Mayor Kelly. Motion carried 6-0.
5. Executive Session:
 - a. Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents, including records of any building or structure operated by the State or any of its political subdivisions, the disclosure of which would reveal the building's or structure's life, safety and support systems, surveillance techniques, alarm or security systems or technologies, operational and evacuation plans or protocols, or personnel deployments
 - b. Strategy sessions, involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, when an open meeting would have an adverse effect on the bargaining or litigation position of the public bodyCouncilman Garde made a motion to come out of executive session, seconded by Vice Mayor Kelly. Motion carried 6-0.

Councilman Garde made a motion to go into regular session, seconded by Vice Mayor Kelly. Motion carried 6-0.

6. Discussion and possible vote on Executive Session items
There were no items to discuss or vote upon after executive session.
7. Moment of Silence
8. Pledge of Allegiance to the Flag
9. Pinning of Town of Milton Police Corporals
Mayor Kanakos read into record the promotions of Chris Whitehouse and Talon Taylor to the rank of Corporal effective August 3, 2020. Chief Harvey presented a promotion certificate to Corporal Whitehouse. Corporal Taylor was not in attendance.
10. **Public Hearing: Fiscal Year 2021 Annual Budget and Fee Schedule (If unable to attend, written comments will be received at Town Hall until 4:30pm on August 31, 2020)**
Mrs. Rogers read into the record letters she received from Bob Byorick, 232 West Shore Drive, Ed Borys, 222 West Shore Drive, and Tom and Lisa Malone, 208 West Shore Drive relating to the lighting project on Rails to Trails Phase II. Council members also received copies of the letters.
Johnny Hopkins, Milton Fire Department- The fire department is currently in the construction phase of a 4 million dollar building renovation project. The department is still a few months out in converting the construction loan into a permanent mortgage He thanked the town for waiving the permit fees for the project and noted there are a few potential annexations on the docket in which the fire department will need to serve. He strongly urged Council to consider for the budget to assist the fire department further in the capital project.
Michela Coffaro, 608 Union Street- heard there was no budget for the Sustainability Committee. She asked Council to add \$250 dollars to the FY21 budget for the committee. Mayor Kanakos explained currently there are no members appointed to the Sustainability Committee. Ms. Coffaro presented \$46 to the Town Manager that was raised for the Sustainability Committee during the Bargains on the Broadkill event.
An unintelligible member of the public spoke to Council about lighting on the Rails to Trails Phase II. She did not think a lot of lighting was needed but some lighting at a short height level would be helpful. The majority of her comments are unintelligible.
Walt Tydings, 129 Carriage Drive (unintelligible)..has been a part of the lighting industry all his life and is also a member of the Rails to Trails Conservancy in D.C. He does not feel lighting is needed on this trail.
Councilman Garde made a motion to close the public hearing on the FY21 annual budget and fee schedule, seconded by Vice Mayor Kelly. Motion carried 6-0.
Councilwoman Meredith asked if the Rails to Trails lighting could be used on the first part of the trail from Federal Street to the start of the Wagamons West Shore development. Council can discuss this option further during a later Council meeting.
Mrs. Rogers introduced Lou Colon as a new Town employee.
11. Public Participation
David Moskowitz, 203 Chandler Street- unintelligible

Michela Coffaro, 608 Union Street- discussed the amount of members needed for the Sustainability Committee and individuals interested in serving on the committee. She wants members appointed.

John Klein, 327 South Spinnaker- he is happy to help with the Sustainability Committee.

Mac Goekler- Sustainability- Carbon Dioxide- all comments are unintelligible

Councilwoman Meredith informed flags were lowered to half mast today and read into record a proclamation recognizing August 31, 2020 as the 20th International Overdose Awareness Day.

12. Old Business – Discussion and possible vote on the following items:

a. Fiscal Year 2021 Annual Budget, Pay Scale and Fee Schedule

Councilman Garde discussed the administration's request for the iCompass Software. There was reluctance by members of Council in the ability to use the software. Training is available for all individuals that will be using the system. Councilman Garde made a motion to remove the purchase of the iCompass software from the proposed budget, seconded by Mayor Kanakos. Motion failed 2-4.

Discussion was held regarding the training budget for the police department. Chief Harvey stated he was satisfied with the amount proposed in the FY21 budget.

Councilman Garde stated he would like to be able to give the fire department more money but is not sure the Town is able to do so this budget year so he would like to revisit that budget item.

Rails to Trails Lightening expenditure- Councilman Garde stated there have been very good and heart felt comments from residents on the issue of lighting. He previously voted in favor of the lighting considering safety and security based on the recommendation of the former Chief of Police. He is in favor in leaving the item in the budget. Mrs. Rogers stated the grant the town has received is specifically for lighting so the funds cannot be used for other items. Unintelligible comments from a member of the public.

Discussion was held on the capital expenditure items requested by the public works supervisor.

Edmunds Software- Councilman Cote explained the current payment processing system does not integrate with the accounting software so staff must enter all payments manually. The proposed Edmunds module will save staff time and accuracy in posting revenue. Councilman Cote made a motion to add \$3,845 to the proposed budget for the Edmunds payment processing module, seconded by Councilwoman Meredith. Motion carried 6-0.

Discussion was held on the proposed Property Tax Revenue. Councilman Cote made a motion to keep the adjusted amount of \$1,210, 000 in the proposed budget, seconded by Vice Mayor Kelly. Motion passed 4-2.

Councilman Garde made a motion to put \$250 in the proposed budget for the sustainability committee, seconded by Councilman Baty. Motion passed 6-0.

Fee Schedule- Discussion was held on various fees charged for permits and licenses. No changes were made to the cost of licenses or permits discussed. Councilman Garde made a motion to approve the proposed FY 21 Fee Schedule as presented with additional language regarding the Community Impact Fee to include “applicable at a later date, subsequent to Town Council vote”. Vice Mayor Kelly 2nd the motion. Motion carried 6-0.

Pay Scale- Councilman Garde made a motion to approve the 2021 pay scale as submitted by the Town Manager, seconded by Vice Mayor Kelly. Motion carried 6-0.

- b. Resolution 2020-013 to adopt the Sustainability Plan as a guide for the Town of Milton and to recognize the DNREC, SERCAP and the Sustainability Committee for its development and completion

Councilman Garde made a motion to approve Resolution 2020-013 as submitted, seconded by Councilwoman Meredith. Motion carried 6-0. Council gave grateful thanks to the participants.

13. New Business – Discussion and possible vote on the following items:

- a. FY2020 Council Approved Donations

Mrs. Rogers informed Council the current FY20 budget has \$12,000 allocated for donations. She presented Council with a list of recipients for consideration. Councilman Cote made a motion to approve the suggested donations for FY20, seconded by Councilman Garde. Motion carried 6-0.

- b. Addendum to the 2020 Residential waste collection contract

Mrs. Rogers stated there was a request by a few residents to consider a change in the contract to increase the recyclable collections to weekly. The change would amount to an increase from \$17.95 per unit to \$21.35 per unit per month to result in a \$12 increase per quarter. Councilman Cote made a motion to keep recycling to every other week, seconded by Councilman Garde. Motion passed 4-2.

- c. Receipt of the Planning and Zoning Commission advisory report regarding the annexation petition from BBD, LLC on behalf of Stephen and Lynn Dexter for parcel 235-14.15-67.00 addressed as 100 Milton Ellendale Highway. This parcel totals 7.68 +/- acres located at the corner of Routes 5 & 16, adjacent to Milton Ellendale Highway, Union Street Extended, Cedar Creek Road and Mulberry Street Extended; and Resolution 2020-017 to schedule a public hearing on the annexation petition

Mrs. Rogers stated the developer of this project has a public hearing scheduled before Council on September 21st so this resolution is to schedule another hearing the same evening. Councilman Garde made a motion to accept the Planning & Zoning report on the annexation of the Dexter property, seconded by Councilman Cote. Motion passed 6-0. Councilman Garde would like the resolution to include a WHEREAS clause to state the Special Review Committee recommended the annexation approval and a seconded WHEREAS clause stating the Planning & Zoning report was received and was favorable. Councilman Cote made a motion to approve the resolution as amended, seconded by Councilman Garde. Motion carried. 6-0.

- d. Resolution 2020-018 to support the 2021 Outdoor Recreation Parks and Trails application

Mrs. Rogers submitted a pre-application to the Outdoor Recreation Parks and Trails grant for the Magnolia Street project. The final application is due September 15th for the Town to be considered for the funding. The resolution before Council tonight is supporting the request. The grant is a 50/50 match and the funds for the Town's portion has already been allocated in the budget.

Councilman Cote made a motion to approve the Resolution with the correction on the name of the Council Secretary, seconded by Councilwoman Meredith. Motion carried 6-0.

14. Adjournment

Councilman Garde made a motion to adjourn seconded by Councilman Cote. Motion carried 6-0.