

Town of Milton

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To: Mayor and Council

From: Greg Wingo, P.W.S. *Greg Wingo*

Re: October Monthly Report

Date: October 27, 2020

For the month of October, I have supervised the daily, weekly and monthly task for Public Works Water, Streets and Parks Departments. I have reviewed, answered and sent several emails, reviewed plans, received and made several phone calls, reviewed and signed off on 42 new permits and closed out 32, had meetings with PW Staff, Contractors, Homeowners, Town Staff and Town Engineers. Performed a walkthrough punch list on phase 3A and 3B in Heritage Creek. Had training/toolbox talks with PW Staff. Below you will see a summary of highlights and updates on projects.

Water Department

- **Water Leaks:** 1000 Atlantic Ave (leak was at curb valve, P.W. repaired), 403 Cedar St. (leak was at old water meter harp, plumber repaired), 501 Atlantic Ave (water meter harp leaking, plumber repaired and install scheduled for a water meter pit outside).
- **Water Taps:** P.W. Installed a water tap at 417 Pine St. and 109 Union St.
- **Wagamon's Water Main Ext. Project** – Currently, the Town's Solicitor and Town Manager are working on an easement. The install of the water main has been completed and is being used. All other punch list items have been completed.

- Shipbuilders Treatment Facility – Attended progress meeting with contractors and town's engineers, had a site visit to discuss material storage, vehicle parking, construction entrance, safety for the children, times when the contractors can come and go on the school property and electric. Had an onsite meeting with Craig Mills from Sussex Conservation District to go over storm runoff, silt fence and keeping up with a clean free site.
- Atlantic Ave and Chestnut St. Water Main Replacement Project: No update.
- Atlantic Street Water Main Upgrade – We have received the DelDot Permit. Reviewing plans to be sure everything is good.
- Utility Billing: Completed water meter readings, stuffed all the bills and sent to Post Office.
- Cleaning, Painting and Installing Reflective Tape on all Fire Hydrant Flags: 158 flags have been completed.

Streets Department

- Curb Line Clean up: P.W. Staff have been very hard at work trimming limbs and brush off the curb line on all town owned roadways. As of today, 71 streets have been completed.
- Chestnut Crossing – No update to report.
- Merriweather Sub-Division – Lee Ann (owner) said they are currently working on the storm drain issues with Craig Mills from SCD. They have noticed a lot of truck traffic turning around on the road and have blocked the road off so curbs do not get damaged. Aaron (owner) is working on the water services. After all of this is completed they will pave.
- Sidewalks town wide – I have been meeting with property owners and contractors for repairs of sidewalks. As of today, we have talked to 11

property owners, 10 property owners have not reached out to us. We have one property owner that has completed the sidewalk repairs.

- Front Street Road, Curbing, Drainage & ADA Ramps Project: Plans are being reviewed from the property management company.
- Town Owned Sidewalk Repairs: Rails to Trails Phase #1 tripping hazard on Federal St Side has been repaired.
- 204 Union St: Apple Electric is installing a new light pole for this location. The light pole was hit, P.W. removed.
- Carlton Drive Signs and poles: P.W. has started the install of the poles and signs. This was from a truck striking several poles and signs.

Parks Department

- Rails to Trails Phase #2 – Waiting on the agreement letter from the State. Had a phone conference call with Mrs. Rogers and Mrs. Braunskill (Urban Forestry Coordinator) to discuss tree planting on the trail. We are planning on planting starting early spring of 2021.
- Two Pole Lights: Apple Electric has started the install of two pole lights in Memorial Park.