

# Town of Milton

115 Federal Street  
Milton, DE 19968



[www.milton.delaware.gov](http://www.milton.delaware.gov)

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**To: Mayor and Council**

**From: Greg Wingo, P.W.S.** *Greg Wingo*

**Re: November Monthly Report**

**Date: December 1, 2020**

For the month of November, I have supervised the daily, weekly and monthly task for Public Works Water, Streets and Parks Departments. I have answered several phone calls and answered questions from Council, Residents, Contractors, Outside Agencies, Town Engineers and Town Staff. I have reviewed and closed out 59 building permits and reviewed 35 new building permits. I have attended meetings for Heritage Creek Development Punch List issues for Phase 3A and 3B, Sidewalk Status Updates, Meetings with Residents, Town Council Meeting, DFIT Safety Meeting, Streets and Sidewalk Committee Meeting, Shipbuilders Treatment Plant Project Progress Meeting, Weekly PW Staff Meetings and Ad Hoc Committee Meeting for Rails to Trails Phase #2 Lights. Safety tool box talks weekly with PW Staff on proper setting up and climbing ladders, updates on Covid Information and best practice to keeping yourself safe by wearing mask, washing and using the hand sanitizer all through the day. Below you will see a summary of highlights and updates on projects.

## Water Department

- Water Leaks: 501 Atlantic Ave (water meter pit was installed, completed).
- Wagamon's Water Main Ext. Project: Waiting on the status of the easement agreement.
- Shipbuilders Treatment Facility: Survey work has been completed, contractors have performed some test pits for installation of the water and sewer lines, driveway stone has been hauled in and spread out,

grading work is being done now and building contractor is scheduled to start next week.

- Atlantic Ave/Chestnut St Water Main Projects: Waiting for Referendum.
- Atlantic Street Water Main Upgrade: Waiting for Referendum.
- Fire Hydrant Flags: PW has installed 180 flags, this will be completed this month.

### Streets Department

- Curb Line Clean up: PW Staff has completed this project of trimming limbs and bushes off the roadway.
- Chestnut Crossing: No update. Currently, the towns Solicitor is working on this.
- Merriweather Sub-Division: The owner has been working on this project. I have discussed with them the status and they have been keeping me updated on the progress. They are still working on resolving the issues with the storm management to satisfy the State.
- Sidewalks Town Wide: Currently, from the letters sent out in August 2020, we have 3 sidewalks that have been completed. Letters will be going out to property owners that have not contacted us or have not showed any progress on moving forward with repairs.
- Front Street Road, Curbing, Drainage and ADA Ramps Project: I have discussed with Ms. Rogers on an agreement with the property owners for an easement to install the storm drain pipe.
- Town owned Sidewalks: I am currently preparing a list for all the brick sidewalks for PW Staff and I have scheduled the concrete repairs with a contractor.
- 204 Union St Light Pole: This has been completed.
- Carlton Drive Sign and Poles: This has been completed.
- Electric Speed Limit Signs: Currently, the signs are on Lavinia St, Broad St. and in the 400 Block of Chestnut St.
- Hanging Christmas Lights and Decorations: All Snow Flakes and Light Poles have been completed on Union St, Federal St. and Magnolia St.

### Parks Department

- Cleaning up Parks: Memorial Park, Mill Park, Rails to Trails Phase #1 and Governors Walk have been cleaned up.
- Memorial Park: PW has been working on hanging the Christmas Lights and decorations in the park. We have a few more lights to put up and we will be completed.
- Playground Equipment: PW Staff has been monitoring the caution tape on the playground equipment every day and re-taping as needed.
- Rails to Trails Phase #2: Waiting for the signed agreement for all parties involved. Project is completed. This trail is a great addition to the Town of Milton.
- Two Light Poles Installs in Memorial Park: The two poles have been installed and look very nice.