

Town of Milton

*115 Federal St
Milton, DE 19968*



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January 26, 2021

To: Mayor and Town Council

From: Robert Wilson, Code Enforcement Officer

Re: Code Department Monthly Report

Attached you will find a report containing the majority of the duties performed by the code enforcement officer for the month of January, 2021. I am able to elaborate on any, and all, of the duties that are present in this report, if necessary.

Please feel free to contact me if there are any questions and/or comments.

C.E. MONTHLY REPORT – JANUARY 2021

Permits Issued:

418 Federal St.	Sidewalk Repair
420 Federal St.	Sidewalk Repair
116 Magnolia St.	Sidewalk Repair
115 Chestnut St.	Roof Repair
311 Mill Pond Ave.	Fence
108 Federal St.	Roof Repair
106 Sassafras Ln.	41 Roof-Mount Solar Panels
611 Federal St.	Remove & Replace Sign
425 Federal St.	Sidewalk Repair
108 Federal St.	Tenant Fit-Out
407 Conwell St.	Replace Sewer Lateral
406 Spruce St.	Replace Fascia
506 Union St.	Commercial Sign Install
311 Union St.	Poured Concrete Pad
404 Chestnut St.	Install Heat Pump
404 Union St.	Sidewalk Repair
519 Federal St.	Sidewalk Repair
106 Poplar St.	Repair Porch Roof
208 Lantern Ln.	Patio & Walkway
107 Mulberry St.	Boat Ramp & Bulkhead
415 Cedar St.	Remove & Replace Shingles
301 Coulter St.	Replace Garage Face Siding
317 Mill Pond Ave.	Fence
307 Summerwalk Blvd.	Finish Basement
220 Lantern Ln.	Fence

- **Issued 63 Permits for Sidewalk Tripping Hazard Repair in Cannery Village**
- **Issued 41 Certificates of Occupancy**
- **Issued 6 Court Summons for Sidewalk Violations**

Violations:

Junk	1
Work w/o Bus. License	5
Work w/o Permit	1

C.E. MONTHLY REPORT – JANUARY 2021

Temporary Sign	3
Building Construction	1
Off Street Parking	1

Certified Letters Mailed: Sidewalk Violation Fines 1

Business Licenses Issued:

General Services	55
Professional Services	49
Residential Contractor	20
Commercial Contractor	16
Kiosk	9
Merchant Retailer	3
Residential Rental	196
Non-Profit	2
Garage	1
Eating Est.	6
Commercial Rental	1

1/06/21 – Spoke with a resident regarding town code pertaining to hours of construction.

1/07/21 – Investigated complaint about trash in yard at 703 S. Spinnaker Lane.

1/11/21 – Spoke with resident regarding leaning/fallen trees on neighboring property.

1/11/21 – Spoke with resident regarding details of obtaining a permit to install fencing.

1/12/21 – Investigated a resident's complaint regarding trees leaning on fence.

1/13/21 – Spoke property owner regarding trees that are leaning on fence.

1/14/21 – Spoke with contractor about obtaining a permit for Wagamons Pond ramp.

1/14/21 – Spoke with property owner about obtaining a demolition permit.

1/19/21 – Spoke with resident regarding permitting and paver patios.

1/20/21 – Performed final inspection for tenant fit-out at 106 Union Street.

C.E. MONTHLY REPORT – JANUARY 2021

1/20/21 – Investigated and responded to a resident’s complaint pertaining to trash and litter.

1/25/21 – Spoke to lady interested in purchasing a lot in town about new construction fees.

