

CHARTER

C Attachment 1

Town of Milton

**Appendix B
Promoting Public Integrity – Ethics Form**

As the Town of Milton grows and newcomers take interest in participating in the civic life of the Town, the Town citizenry needs access to adequate background information on those being considered for public service. This public service disclosure form allows citizens to assess the background information of individuals being considered for public service, so as to promote integrity and trust in government.

Public Service Disclosure Declaration Form

At the date of enactment, all persons serving in any elected or appointed position for the Town of Milton, or wishing to be a candidate for elected office in the Town of Milton, must provide the information requested below. Positions include, but are not restricted to, all governing entities in Milton including all Town of Milton staff, the Milton Town Council, the Boards and Commission of Milton, and all committees, including Ad Hoc committees and working groups. Upon completion of the form, it must be notarized and submitted to the Town Manager, upon which the Town Manager will affix his/her initials prior to placing the completed form on file in Town Hall. This copy is to be kept on file and updated by each individual so as to be current to assure its accuracy. It is to be made available to any citizen for public inspection. A second copy of this document is to be retained by the filing individual as proof of submission, after also being initialed by the Town Manager.

Please be advised that any information provided that is deemed to be deliberately incomplete, misleading, or false is considered grounds for immediate dismissal from any Town elected or appointed position, and that any further eligibility for public office, or a local government position is no longer an option for the individual. Please note this form is not in lieu of a background check.

1. Full Name _____
2. Full Address of Primary Legal residence (below) _____

3. Date of establishing legal primary residence (day/month/year) _____
4. Date of birth (day/month/year) _____
5. Name of current employer _____
6. List all activities that this business has with, or in, the Town of Milton.

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7. Does this business contract with the Town of Milton? Yes No (please circle one)

8. If self employed, name of business or company.

9. List the business activities this business has with or in the Town of Milton.

10. Please list on an annexed sheet the public and private organizations to which you belong; including, if ever or currently, an officer of any of these organizations.

11. Please list all companies doing business in Milton, DE in which you own stocks, shares, or serve on a board.

12. Please list any companies doing business in or with the Town of Milton, DE in which a relation by blood or marriage, partner or spouse works, owns, own stocks, shares, or serves on its board.

13. Please list the number and addresses of properties, including acreage if more than one acre, that you own within Milton Town limits.

14. Please list any properties you own in Sussex County within the Milton Comprehensive Development Plan, and provide the location, present zoning status, and/or outside the Town up to three (3) miles and include the amount of acreage.

15. Please list any elected or appointed positions you hold now, or have held serving Milton's Town government, Town Boards, Commissions, committees, ad hoc committees and/or working groups, and Milton Town staff. Please include the dates of service. Thank you.

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SIGNATURE SECTION

LEGAL NAME (PLEASE PRINT)

DATE

SIGNATURE OF LEGAL NAME

NOTARY SIGNATURE

DATE