



## AGENDA ITEM REPORT

**Meeting:** Milton Town Council - May 03 2021

**Staff Contact:** Tom Quass, Project Coordinator

**Department:** Code

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**Subject:** Historic Preservation Commission Minutes of 09 March 2021

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**Background Information:**

HPC Meeting held on 09 March 2021.

**Attachments:**

[HPC 09MAR21 Minutes](#)

# Minutes for Historic Preservation Commission

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## Call to Order

A meeting of the HPC was held on 09 March 2021 at the Cannery Village Club House. It began at 5:30 PM and was presided over by Dennis Hughes.

## Attendees

Voting members in attendance included Dennis Hughes, PD Camenisch, Allen Benson, Barbara Wagner, and Lee Revis-Plank.

## Approval of Agenda

No corrections. Motion to approve by PD Camenisch and seconded by Allen Benson. Agenda was approved by unanimous aye votes.

## Approval of Minutes

A motion to approve the minutes with corrections cited of the 12 January 2020 meeting was made by Allen Benson and seconded by Barbara Wagner with unanimous aye approval.

## Project Coordinator's Report

The Project Manager's Report was moved to approve by PD Camenisch, seconded by Allen Benson with a roll call vote of unanimous ayes.

## Applicants

Name and Address: Jolynn Esham (Daniel Rice representing) – 207 Federal Street

Proposal: To replace windows on rear 2nd floor, replace rear roof and skylight.

Approval/Decision: Discussion on the type of windows that would be installed to replace the existing windows. Motion made to approve as presented by PD Camenisch and seconded by Allen Benson. Roll call vote of unanimous ayes.

Name and Address: Goshen Church (Will Walters representing) – 103 Mulberry Street

Proposal: To place a 12' X 24' shed in the rear corner of the property.

Approval/ Decision: PD Camenisch questioned the use of the stacked stone on the front as depicted. Mr. Walters stated they are going to use vinyl siding in a horizontal line. Barbara Wagner asked if the cupola was going to be installed as depicted. Mr. Walters stated only if the HPC wanted it to be installed. Barbara Wagner stated it should not be installed as it would bring attention to the structure. Motion to approve by Barbara Wagner and seconded Allen Benson with unanimous roll call vote.

## Other Business

Contradictions in language in regard to Review Requirements in 220-21 D(8) and 220-21 E(2) presented by Tom Quass. Discussion was focused on windows and the use of the term replacement. Barbara Wagner would like the term replacement to be either struck from the code or an adequate definition added to the code. Additional items may be reviewed for change within the whole chapter. Tom Quass asked the commission to review the recommended changes and bring additional or revised language for review at subsequent

meetings.

**Adjournment**

Barbara Wagner moved that the meeting be adjourned, seconded by PD Camenisch, at 6:34 PM with unanimous aye approval.

David W. Dutton

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Secretary  
Historic Preservation Commission

Approved at the 12 April 2021 HPC meeting by a vote of 4-0