



DEPARTMENT MONTHLY REPORT

Meeting: Milton Town Council - Apr 05 2021

Staff Contact: Greg Wingo, Public Works Supervisor

Department: Public Works

Subject: Public Works

Background Information:

P.W. Monthly report is provided to show Mayor and Council some work that P.W. Departments are working on over the last month.

Departmental Highlights:

For the month of March, I have supervised the daily, weekly and monthly task for Public Works: Water, Streets and Parks Departments, answered several phone calls, answered questions from Council, residents, contractors, outside agencies, town engineer and town staff, reviewed and signed off on 18 new building permits and closed out 31 building permits, attended meetings for Heritage Creek Development Punch List issues for Phase 3A and 3B, Shipbuilders Treatment Plant Faculty progress meeting, Shipbuilders Paving pre-bid meeting, P.W. staff meetings, supervisors meeting, meetings with residents, Council meeting, traffic Calming ad-hoc meeting, DFIT Safety Meeting, meetings with tree contractors for quotes on the paper alley way known as Plum Alley for quotes, meeting with conduit boring contractor for Rails to Trails #2 Lighting project, meeting on-site regarding the storm drain issue off of Atlantic Ave, meeting with Delmarva Power on Rails to Trails #2 Lighting project and on street light issues in town, reviewing plans for the bulkhead and parking lot project and making comments, reviewing construction plans for the Atlantic St., Atlantic Ave. and Chestnut St main upgrade project, inspections on the Shipbuilders Treatment Facility project, inspections on sidewalk repairs, inspections on road patching, covid updates with staff, safety tool box talks on playground safety and using hand tools. Training: metal detection for locating, tank design, utility mapping, ground penetrating radar, phenomena of surge and ethics training. P.W. has started meter readings for the second qtr. Billing. Below you will see a summary of highlights and updates on projects.

Water Department

- Water Leaks: 1400 Palmer St (leak inside apartment, plumber made repairs), 501 Palmer St (leak in crawl space, plumber made repairs).
- Wagamon's Water Main Ext. Project: Waiting on the status of the easement agreement to be signed by property owner.
- Shipbuilders Treatment Facility: All of the outside water piping and sewer piping has been completed and tested, building sides and roof have been completed, all the contractors are working together inside the structure and project is moving forward very well.
- Atlantic Ave/Chestnut St. and Atlantic St. Water Main Projects: Pre-bid meeting went good with a good turnout. We are waiting for the bids to come in.
- Water Facility Maintenance: P.W. Staff is moving along very well on making repairs and painting. I have performed all the inspections in the buildings and I will say they have done a great job.

Streets Department

- Curb line clean up: P.W. Staff has been cleaning up the curb line sweeping debris, leaves and dirt out of the gutter pan.
- Storm Drain Box Cleaning: P.W. Staff have cleaned out five storm drain boxes on Yew St., Conwell St. and Sussex St.
- Chestnut Crossing: Waiting on response from the owner.
- Merriweather Sub-Division: The owner continues on working with SCD to get the storm pond work completed, after this they will work on the other items from the punchlist.
- Sidewalks Town Wide: Currently, 13 out of the 21 violations have been repaired, inspected and completed.
- Front Street Road, Curbing, Drainage and ADA Ramps Project: More information is being prepared for review.
- Town owned Sidewalks: P.W. Staff is making repairs on the brick sidewalks that the town owns. At this time, all of the concrete sidewalk repairs the town owns or needed to make repairs to have been completed.
- Street Lights: I am working with Delmarva Power on pole lights on Union St., Federal St. and in Memorial Park regarding the repairs. They have service line issues that they are trying to correct and will need to install new wires.

- Street Road Patches: Patches on Chestnut St., Federal St., Pine St. and Chandler St. have been completed.

Parks Department

- Park Clean up: P.W. Staff has started trimming bushes, limbs, cleaning up the flower beds and tree wells to get ready for mulching in all of the town's parks.
- Playground Equipment: P.W. Staff have cleaned all playground equipment, installed signage and the playground equipment has been opened to the public. Staff is disinfecting the equipment two times Monday – Friday and once on Saturday and Sunday.
- Boat Slips: All of the town's boat slips have been inspected and painted. They are ready for the season.
- Picnic Tables (wood): All tables have been repaired and painted ready for the season in Memorial Park.
- Plagues and Tree's: Two new plagues and trees have been planted in Memorial Park.

Project Updates:

Shipbuilders Treatment Facility, Chestnut St., Atlantic Ave., and Atlantic St., H.C. Phase 3A AND 3B punchlist inspections and plan reviews.

Recommendation(s):

Projects are moving along smoothly, work load is very heavy on P.W. Departments.

